

Minutes of the Penacook/Boscawen Water Precinct

Location of Meeting: 9 Woodbury Lane
Boscawen, N.H. 03303

Present at Meeting: Bruce Crawford, Commissioner
Bill Murphy, Commissioner
Nathan Young, Commissioner

Present via Zoom: Lauren Hargrave, Clerk

The regular meeting of the Penacook/Boscawen Water Precinct was called to order at 9 Woodbury Lane, Boscawen, N.H. on November 25, 2020 at 5:30 p.m. by Commissioner Bruce Crawford, Chair.

Nonpublic:

Commissioner Bill Murphy made a motion to enter Nonpublic Session per RSA 91-A:3 II (d). Seconded by Commissioner Bruce Crawford. Passed unanimously. The Commissioners entered into Nonpublic Session per RSA 91-A:3 II (d) Consideration of the acquisition, sale or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community at 5:31 p.m.

Commissioner Bill Murphy made a motion to come out of Nonpublic Session at 5:38 p.m. Seconded by Commissioner Nathan Young. Passed Unanimously.

Commissioner Bill Murphy made a motion to seal the Nonpublic Session Minutes per RSA 91-A:3 III. Seconded by Commissioner Nathan Young. Passed Unanimously.

Financial Update:

Commissioners signed manifest and checks.

Approval of minutes from last meeting:

Commissioner Nathan Young made a motion to approve the regular minutes of November 11, 2020. Seconded by Commissioner Bill Murphy. Passed unanimously.

New Business:

1. Collection Letter Returns: Commissioner Bruce Crawford reported the Precinct received 2 Collection letters back as undeliverable. 1 was due to a typing error and the other is legitimately returnable; however, the Commissioners need to find out who owns the property and place a lien on it. Commissioner Bruce Crawford believes the owner may be Griggs Enterprises. Commissioner Bill Murphy will readdress the typing error and resend it. It was noted that no collection monies have been received as of this date. Commissioner Bruce Crawford will monitor the collection list and all incoming collection payments.
2. New Collection Letters: The Commissioners signed 19 new collections letters which Commissioner Bill Murphy will mail tomorrow.
3. 20 High Street Lien: The Commissioners just need to sign the lien and record it with the Registry.
4. 18 Bailey Drive Balance: Commissioner Bill Murphy reported there is \$171.00 balance on the account. Commissioner Bruce Crawford noted that the owner of the trailer park is responsible for paying the balance. However, the town took the property for taxes and then subsequently sold the property to the park owner, Bailey. Discussion took place regarding the demolition of the trailer and who is responsible for the water bill. Commissioner Nathan Young will speak with Mark regarding the issue to get an accurate timeline of ownership and report back to the other Commissioners.
5. Susan Young Lien: Commissioner Bill Murphy reported that currently there is a lien on the property which was taken out in June of 2018. The current balance is \$5308.18, and the Precinct can re-lien the property for the current balance. The Commissioners agreed that the property should be re-liened.
6. 147 North Main Street: It was noted that there has been work taking place at the location. Commissioner Nathan Young reported he spoke with WSO and they will not be running a water line until spring. Commissioner Bill Murphy reported that he had a conversation with Dave Lefevre regarding the property sale issue as it relates to the past due water bill. A brief discussion took place regarding Dave Caron and the past due water bill as it relates to attorney error.
7. Budget Preparation: The Commissioners reviewed the budget report prepared by Safebooks and noted it does not show the remaining money for the year or percentages left. Issue tabled until the next meeting. It was noted by Commissioner Bruce Crawford that Cordell Johnson is working on how to proceed with Annual Meetings. Additionally, Commissioner Bruce Crawford noted that after the next meeting when this issue is reviewed again the Commissioners should put together

a work day in order to deal with budget, rule changes, presentation on the sale of the land, etc.

Old Business:

1. River Road Work:
2. Gelinas Billing Issue: Gelinas has been invited to attend. Further action
3. WSO:
4. Woody Hollow: engineering \$\$\$ hourly charge? Request for pressure & elevations
5. Review of Rules/Charges for Annual Meeting: Procedure (voting, etc.) for Annual Meeting
6. Contract Negotiations with Pennichuck:
7. Long-term Projects:
 - a. CIP Update: Tabled
 - b. Update Emergency Plan (per DES): Commissioner Nathan Young reviewing.
 - c. Update Vulnerability Report (per DES): Tabled
 - d. DES Asset Management Survey: Tabled

Other Issues:

1. Exhaust Fan: Commissioner Nathan Young reported that the exhaust fan in the corrosion building was turned off and he reset it. The heat was set at 65 degrees and he set the exhaust fan to engage when it is 75 degrees in the summer months.
2. Commissioner Bill Murphy reported that the Selectmen's meeting minutes and the Conservation Committee meeting minutes have indicated that Ed Cherian is making statements about the Water Precinct backing out of the warrant article the last time relative to the takeover of the Precinct. This absolutely did not happen. Commissioner Bill Murphy requested to place a rebuttal document he prepared and presented to the Commissioners for review into the minutes of this Regular Scheduled Meeting of the Penacook Boscawen Water Precinct. The Commissioners reviewed the rebuttal document which is attached to these minutes. A discussion was held regarding if a takeover was possible, desirable, or

even legally possible as no legal advice was sought out by the Town regarding a relative takeover only an evaluation report was done by Underwood.

Meeting Closed:

Motion to Close the Meeting by Commissioner Bill Murphy. Seconded by Commissioner Nathan Young. Passed unanimously. The meeting was adjourned at 6:17 p.m. by Commissioner Bruce Crawford, Chair.

Next Meeting:

The Next Meeting Penacook/Boscawen Water Precinct, 9 Woodbury Lane, Boscawen, NH. on, Wednesday, December 9, 2020 at 5:30 p.m.

Minutes submitted by: Lauren Hargrave, Recording Clerk on November 30, 2020

Minutes approved by: _____ /s/ _____ on December 9, 2020

_____ /s/ _____ on December 9, 2020

_____ /s/ _____ on December 9, 2020