

Minutes of the Penacook/Boscawen Water Precinct

Location of Meeting: 9 Woodbury Lane
Boscawen, N.H. 03303

Present at Meeting: Lorrie Carey, Commissioner
Bill Murphy, Commissioner
Lauren Hargrave, Recording Clerk
Public: William Hargrave

The regular meeting of the Penacook/Boscawen Water Precinct was called to order at 9 Woodbury Lane, Boscawen, N.H. on January 8, 2020 at 5:32 p.m. by Commissioner Lorrie Carey.

Approval of minutes from last meeting:

Commissioner Lorrie Carey made a motion to waive the approval of the December 11, 2019, December 23, 2019, and January 6, 2019 minutes until the next regularly scheduled meeting, due to Commissioner Bruce Crawford not being present. Seconded by Commissioner Bill Murphy. Passed unanimously.

Open issues

1. Proposed Budget: The Commissioners reviewed the proposed budget for 2020 that PBWP will be bringing forward to the budget hearing. No comments. Commissioner Bill Murphy made a motion to approve the 2020 budget. Seconded by Commissioner Lorrie Carey. Passed unanimously.
2. Rate Sheet Update: Commissioner Lorrie Carey made a motion to accept the approval of the amended rates of schedule and fees with the following changes: the date of "2019" should be changed to "2020", and "rated" should be changed to "rates". Seconded by Commissioner Bill Murphy. Passed unanimously.
3. Feasibility Study: No update.
4. Pennichuck- Liens and outstanding issues: Will be address at next week's special meeting, Tuesday, January 14, 2020 at 5:30.
5. Woody Hollow Status –Master meter checks out OK: Will be address at next week's special meeting, Tuesday, January 14, 2020 at 5:30.

6. Cityside Easement: Awaiting response from lawyer.
7. Meter Discussion: Identifying failed meters for a refund.

Financial Update:

The Commissioners present. Bill Murphy and Lorrie Carey signed the following checks:

- Hopkinton Forestry
- Huckleberry Propane
- Laura Lane
- New England Backflow
- Bond payment to the New Hampshire Municipal Bond Bank.
- Powers Guaranteed Generators: because PBWP has had generator issues which have been resolved.
- Safebooks Accounting Solutions
- Primex for Insurance.
- Staples for Office Supplies.
- Bow Plumbing and Heating Corporation: which had to do with replacing the PBWP furnace.
- Bruce Crawford because he is paid for travel and time.
- Carl Mathews Equipment Rental for equipment.
- Cheryl Mitchell PBWP Consultant.
- Comcast the internet.
- Eastern Propane for the office building heat.
- Franklin Savings Bank for another Bond payment.

Commissioner Bill Murphy made a motion to approve the financial report. Seconded by Commissioner Lorrie Carey. Passed Unanimously.

New Business

1. Meeting with Pennichuck Tuesday, January 14th at 5:30 pm: at that time PBWP Commissioners will go over a long list of questions for Pennichuck.
2. New Backflow: Meter testing assignment and billing
3. Well One: New motor for pump update
4. Well Two: Trouble shooting being done.
5. Corrosion Control Building: Transfer switch for generator has been installed.
6. Pump Station: On-going conversation.
7. 9 Corn Hill Road: Issue came up today regarding 9 Corn Hill Road which was a property that was demolished and Pennichuck was never advised of the building being demolished, and so they continued to bill the minimum base fee which is \$32. The question before the Commissioners is to waive the minimum fee on the demolished building. Commissioner Bill Murphy questioned if the meter was returned. The meter may have been destroyed during the demolition of the building. Commissioner Bill Murphy will follow up with Sarah, Customer , at Pennichuck. Commissioner Lorrie Carey made a motion to abate 9 Corn Hill Road for the base fee for the time since the demolition of the building which PBWP understands was May of 2018. Seconded by Commissioner Bill Murphy. Passed Unanimously.

Meeting Closed:

Motion to Close the Meeting by Commissioner Bill Murphy. Seconded by Commissioner Lorrie Carey. Passed unanimously. The meeting was adjourned at 5:40 p.m. by Commissioner Lorrie Carey.

Next Meeting:

Minutes submitted by: Lauren Hargrave, Recording Clerk on January 12, 2020

Minutes approved by: _____ /s/ _____ on January 27, 2020
_____ /s/ _____ on January 27, 2020
_____ /s/ _____ on January 27, 2020