

Minutes of the Penacook/Boscawen Water Precinct

Location of Meeting: 9 Woodbury Lane
Boscawen, N.H. 03303

Present at Meeting: Bruce Crawford, Commissioner
Bill Murphy, Commissioner
Nathan Young, Commissioner
Fred Reagan, Public

Present via Zoom: Cheryl Mitchell, Administrative Consultant
Lauren Hargrave, Clerk

The regular meeting of the Penacook/Boscawen Water Precinct was called to order at 9 Woodbury Lane, Boscawen, N.H. on May 12, 2021 at 5:32 p.m. by Commissioner Bruce Crawford, Chair.

Financial Update:

Commissioners signed manifest and checks.

New Business:

1. Hydrant use at BES: Fred Reagan, Operations and Maintenance Director of Merrimack Valley School District explained that the Boscawen Elementary School Field has been totally lost. He has been in touch with the Boston Company that has seeded and fertilizes the fields for several years who places the cause of the loss on the drought from last year. The Boston Company is proposing to slice seed the field both ways twice and then hydro mulch which will require 16,000 gallons of water. Then if there is no rain all summer than 500,000 gallons will be needed. Commissioner Bill Murphy pointed out that precinct fared well last year, but it will also depend on how fast the water is coming out. Fred Reagan further reported the water would be used through September. He is looking into buying an irrigation real which will water once a day with 2 passes. The field has been there since 1996 or 1997 and the field was watered in this way once before. Before the water was metered and Pennichuck was doing the operations for the Precinct. Further, Fred Reagan reported that a water tanker will cost \$2,600 for the hydro mulch. Discussion took place regarding how much Hamel charges for water tanker delivery. Fred Reagan would like to get a water meter put on the hydrant and then

have it read. Commissioner Nathan Young explained that based upon the water rate a rough estimate would be about \$150 worth of water, approximately \$9.20 per 1,000 gallons. Commissioner Bruce Crawford noted that the water needed for net weeks use can be filled using the hydrant across from the Precinct office. However, moving forward Fred Reagan would like to feed off the Hydrant. Discussion took place regarding if there is a meter at the Precinct which can be utilized for this purpose. Commissioner Bruce Crawford questioned how much water will be required per minute to operate the irrigation real as it will make a difference in what size meter is needed. If a meter and backflow preventor is purchased by the customer, they need to be the correct sizes which should be on the specifications located on the machine. A meter can be purchased through E.J. Prescott who should be able to let Fred Reagan know what size meter is needed. Commissioner Nathan Young Explained the irrigation real machine connects to the hydrant directly and is self-propelled it will cost approximately \$15,000. Discussion took place regarding the fields in Boscawen and the costs associated with their upkeep. The hydro seeder truck can utilize the Hydrant currently used by Hamel. It was noted that Hamel has not started. Fred Reagan will contact Commissioner Bill Murphy when he is ready for him to take the start reading on the hydrant meter across the street from the Precinct and Commissioner Bill Murphy will later take another meter read to ascertain the amount of water used and how much to invoice.

Fred Reagan departed the Meeting at 5:58 p.m.

2. 35, 67, 68 Jerado Way Issues: Commissioner Bill Murphy called the lady at the title company who requested a final read. He noted that you can get a read on 67 as it is the only one that has a meter that works. The other two do not work. Steenbeke is closing on the 3 buildings on the 19th of May. Commissioner Bill Murphy will get Pennichuck to do a read on 67 which will be the only document which will be on the closing. Further, he noted that he was concerned with the change of ownership and hopefully the plan to put the new water line in continues. Commissioner Bill Murphy will call Steenbeke tomorrow and make sure everyone is on the same page. It was noted that all 3 locations are being sold to the same entity.
3. Granite State Rural Water Grants: Commissioner Nathan Young questioned at what stage in a project do you have to be in to apply for the grant. Cheryl Mitchell explained that her biggest concern is the deadline is May 21, 2021. She further noted that the Precinct is a non-entitled entity for Covid money from the state because there is under 50,000 so the Precinct must apply for Covid money under

the Granite State Rural Water Grant and cannot apply directly to the Covid relief act. Commissioner Nathan Young noted that there was not a lot of information provided on what applies and what does not, or if anything water would fall under it. There is also a need for 2 letters of support needed from third parties. It was suggested to ask for a letter from the County Complex as they are a big water user. Commissioner Nathan Young is going to call tomorrow and figure out what they are willing to fund or if a proposal is needed, etc. He will also find out what it does and does not cover and will send the other Commissioner an email with his results. This will allow the Commissioners to figure out what may be needed that will fall within the grant. Additionally, Commissioner Nathan Young will look at his list of instrumentation and see if something can be submitted by the start of next week.

4. Crete Payment for Leak on River Road: Crete bill was mailed about a month ago on a separate invoice generated inhouse. It was noted that the invoice had a net 30 date. Tabled to the next meeting so the full 30 days is given.
5. High Street Leak X2 Kenney Property: Commissioner Bruce Crawford reported that there was a minor leak which was called in twice and nothing happened. He has spoken to Dan Wojcik regarding the leak and Pennichuck will get to it.
6. New Service on Knowlton Road/Egounis: Commissioner Bill Murphy will call tomorrow and find out how many bedrooms the residence is. It was noted that the application and site plan have been received and Cheryl Mitchell will let Jackie Egounis know if it is approved and how much the fee will be once Commissioner Bill Murphy figures out the total number of bedrooms.
7. Merrimack County Nursing Home: Commissioner Nathan Young reported he has been in email communication with Dan Wojcik who had instructed MCNH to wait until after the flush. Dan Wojcik made sure with Chris at MCNH that Pennichuck was going to flush the system but if something breaks while flushing MCNH will be responsible for it. Additionally, Commissioner Nathan Young questioned why Chris at MCNH thought he had an issue with a high chlorine residual. Commissioner Nathan Young will speak with Dan Wojcik regarding the chlorine.
8. Cheryl Mitchell Items: Cheryl Mitchell reported that the budget and balance sheet for the end of April was left at the office for the Commissioners to review. She also reported that she left the current Warrant for the Commissioners to review. Discussion took place regarding switching Article 4 and Article 5. The Commissioners agreed that Cheryl Mitchell will reverse Article 4 and Article 5. It was noted that explanations of the Articles can be done during the Annual Meeting. A brief discussion took place regarding future water being supplied to the old, Allied Leather site located at 36-56 Commercial Street.

Old Business:

1. Leak @ 147 North Main: Currently Pennichuck to schedule. Commissioner Bill Murphy reported that it needs to be dug up and plugged. It is currently crimped and there is a valve on it so it will not leak. Dan Wojcik recommendation is that it become abandoned at some point but would have to dug up to accomplish that. Further, he recommended that when the new service goes in at the site abandoning the old service could become part of the bill for new service.
2. Chandler Street Main Replacement: Commissioner Bill Murphy reported that it will probably more than 10 feet and difficult to get to. The Commissioners were given an estimate of \$20,000 and gave authorization for the repair.
3. Woody Hollow Private Hydrant Agreement: It was noted that the Hydrant Adoption Fee must be vote on and adopted at the Annual Meeting. However, Woody Hollow is just replacing hydrants already owned. Commissioner Bruce Crawford will forward information to Cheryl Mitchell to send to Woody Hollow. Lauren Hargrave will make the amendment to the Rules and Regulations pertaining to the private hydrant agreement and email that portion to Cheryl Mitchell.
4. Hydrant Flushing 5/17 to 5/21: The Town has put out a notice and Pennichuck sent out postcards.
5. P&S Agreement Conservation Commission: Approved and signed. The sale price will be for \$40,000 and \$50,000 for a total of \$90,000. The Commissioners agreed that the funds should be placed in water investment account which is currently getting more interest in the PDIP account. The PDIP only earned \$26 in the last 4-month period. A brief discussion took place regarding the PDIP account and the low interest rate. Commissioner Bill Murphy will investigate to see if there are other companies which handle this type of account and he also noted that there are some legal things which cannot be done with the PDIP account.
6. Wellhead Protection Program: Tabled for next meeting.
7. American Rescue Plan Letter from Governor: Tabled for next meeting.
8. Revising various applications and forms: Previously discussed.
9. 172 King St Funeral Home Warning Letter: The Backflow preventor was inspected last week and it passed.
10. Caron Property Letter to Laboe & Tasker: No action.
11. Well Field Issues: Commissioner Bruce Crawford will work on figuring specifications with the help of Commissioner Bill Murphy.

12. Tom Smith 17 Gage Street: Have not heard from Tom Smith abatement request.
13. Warrant: The Warrant is fine the way it is, but the Commissioners would like Article 4 and Article 5 to be in reversed order. Cheryl Mitchell noted that the Warrant needs to be submitted and approved by the Department of Revenue once the date for the Annual meeting is set. Once it is approved it can then be published and posted.
14. Annual Report: Commissioner Nathan Young will produce a draft and email it to the other Commissioners for review prior to the next regular meeting.
15. Annual Meeting: The Commissioners agreed that Annual Meeting will be an evening meeting at 6:00 p.m. Commissioner Bruce Crawford will email Charlie Niebling with the date, time, and place of the meeting.
16. Date of Annual Meeting: June 30, 2021 Wednesday.
17. Place of Annual Meeting: Parking lot of the PBWP, 9 Woodbury Lane, Boscawen. Commissioner Nathan Young will check into a speaker system and podium from Taylor Rental.
18. DES Risk Assessment: Done and accepted. Commissioner Nathan Young noted that both the Emergency Plan and the Risk Assessment was accepted. The only other government requirement is to complete the Wellhead protection program.
19. Roundabout Update: Commissioner Bill Murphy reported that the meter is there, and the only thing left to be done is for Pennichuck to hook the radio to the meter.
20. Primex Inventory: Done. Commissioner Bill Murphy noted that the only thing that changed was eliminating the insurance on the old pump station.
21. US Census Bureau Government Units Survey: Done.

Long-Term Projects:

1. CIP Update: Tabled. Commissioner Bill Murphy noted that once over annual meeting is over the Commissioners should spend some time thinking about what is important both short term and long term.
2. DES Asset Management Survey: Tabled

Approval of minutes from last meeting:

Commissioner Bill Murphy made a motion to approve the Regular Meeting minute of April 28, 2021. Seconded by Commissioner Bruce Crawford. Passed Unanimously.

