

Proposed 2022 Budget and Regular Minutes of the Penacook/Boscawen Water Precinct

Location of Meeting: 9 Woodbury Lane
Boscawen, N.H. 03303

Present at Meeting: Bruce Crawford, Commissioner
Bill Murphy, Commissioner
Nathan Young, Commissioner
Lauren Hargrave, Clerk
Cheryl Mitchell, Administrative Consultant

The Public Hearing for the Penacook/Boscawen Water Precinct for the purpose of reviewing the proposed budget for 2022. The Proposed Budget meeting was called to order at 9 Woodbury Lane, Boscawen, N.H. on February 9, 2022, at 5:30 p.m. by Commissioner Bruce Crawford, Chair. Commissioner Bruce Crawford asked if any of the Commissioners or Staff have anything to offer on the proposed budget.

Commissioner Nathan Young requested that the minutes reflect that the notice of the proposed budget meeting was posted to the public 10 days prior on the Precinct's website, at the Precinct Office, at the Town Office, at the Town Hall, and on the Town website.

Commissioner Nathan Young made a motion to officially accept the proposed budget for 2022 (attached). Seconded by Commissioner Bruce Crawford. Passed Unanimously.

Commissioner Bruce Crawford asked if there were any comments from the public. Hearing none, Commissioner Bruce Crawford closed the hearing at 5:32 p.m. with a unanimous vote.

Following the Budget Hearing, the regular meeting of the Penacook/Boscawen Water Precinct was called to order at 9 Woodbury Lane, Boscawen, N.H. on February 9, 2022, at 5:32 p.m. by Commissioner Bruce Crawford, Chair.

Financial Update:

Commissioners signed manifest and checks.

Approval of minutes from last meeting:

Commissioner Bill Murphy made a motion to approve the Regular Meeting minute of January 26, 2022. Seconded by Commissioner Nathan Young. Passed Unanimously.

New Business:

1. Annual Meeting, Reports and Deadlines from NHMA: Cheryl Mitchell reported she will enter the necessary information into the portal by the weekend and noted that the notice of the annual meeting must be posted 20 days prior to the annual meeting. Further, Cheryl Mitchell sends the Warrant to DRA for review. DRA will either approve the Warrant as written or requests changes be made. Cheryl Mitchell explained that in the history of the Precinct they had to raise money through taxation to fund the Precinct. and since it was put into place many years ago the Precinct is still required to submit to DRA even though it does not impact the tax rate anywhere now. A brief discussion took place regarding the DRA reports.
2. Walker Pond Proceeds: Commissioner Bill Murphy explained that Jeff Christensen has the proposed Investment Policy, and he is going to make a few minor changes. By the next meeting he will have his revisions for the Commissioners. Further, Commissioner Bill Murphy noted that the last 2 lots closings will be on Friday and Monday.

Old Business:

1. EPA: Commissioner Nathan Young noted that he did get ahold of EPA regarding the 5th contaminant, and they had the Asbestos Distribution Center on Corn Hill Road listed as the Precincts point of entry for the water in the system. He explained to the individual that the Precinct does not have an Asbestos Distribution Center and that if the Precinct did it would not be where the water point of entry. Further, Commissioner Nathan Young explained that the same coding was used but all the information was changed to Daniel Webster Highway and to the Corrosion Building as the point of entry with the drop-down indicating ground water treated by chlorine, etc. The Precinct will have to take 5 samples in 2023 and 2025. So, at this point in time there is no Asbestos Distribution Center on the map and all the other information for the Precinct has been corrected. Further, Commissioner Nathan Young noted that he has screenshots of the sign-in information, password, security questions, with his email and phone number as the contact person, and he will email the information to the other Commissioners for future reference. Also, Commissioner Nathan Young noted that EPA will reach out to him, as the contact person, 90 days prior to the sample bottles being sent out.

As far as the cross-contamination document, Commissioner Nathan Young reported that he reviewed it and it appears to be just a re-up which is already in place. The document came into effect in 2014 taking over a document which was original in 2005, and incorporated 4 other documents which were separate, but applicable, in 2013. Therefore, the cross-contamination document is more informational as the Precinct is already utilizing the 2014 documents and does not need to adopt it directly. Further, Commissioner Nathan Young reported that the Precinct is required to have a cross-connection control approved because it serves more than 1,000 people. Commissioner Nathan Young believes the Precinct has a cross-connection control and it is in the documentation the Precinct has to do with New England Backflow. The Precinct already goes by the low and high degree hazards for the reduces pressure backflows, so the Precinct is doing what it is supposed to. Commissioner Nathan Young did question cross-connection permits being issued to the supplier for a term that does not exceed 5 years. A discussion took place regarding permits. Commissioner Nathan Young needs to investigate this permit matter further and try to find out if this is a requirement or a suggestion.

2. Possible Well Locations: Commissioner Nathan Young explained that Greg Smith is on Vacation this week but questioned if there is a time next week in the evening for him to meet with the Crete's. Commissioner Bill Murphy requested that the Commissioners meet with Greg Smith prior to having a meeting with the Crete's. The Commissioners will get back to Commissioner Nathan Young regarding scheduling a meeting with Greg Smith and the Commissioners, and then scheduling a meeting with the Crete's.
3. Webster Land Sale: Covered under #2 New Business.
4. Pennichuck Billing/Payment Issues: On hold.
5. Dollar General Failed Back Flow Tests: Letter to be written. Commissioner Nathan Young will look for the past letter. The Commissioner(s) need to go to the location and serve them with the letter stating that the backflow needs to be completed.
6. Winter Shut Offs: Still have questions for Pennichuck.
7. Annual Meeting, Reports and Deadlines: Commissioner Nathan Young will write up the annual write-up for the Precinct. The Annual meeting date is set for the day before Town meeting.
8. Well field issues: access pad well 2: On hold until spring.
9. Well 4 Report: Nothing to note currently.
10. Funding for Generators from EPA/ DES: Nothing to note currently.

11. Crete Farm Possible Leak. On hold until spring.

Cheryl Mitchell Items:

1. Audit: Cheryl Mitchell reported that besides the land issue with the auditors the audit is completed.

Long-Term Projects:

1. CIP Update: Tabled
2. DES Asset Management Survey: Tabled

Meeting Closed:

Motion to Close the Meeting by Commissioner Bill Murphy. Seconded by Commissioner Nathan Young. Passed unanimously. The meeting was adjourned at 6:05 p.m. by Commissioner Bruce Crawford, Chair.

Next Meeting:

The Next Regular Meeting Penacook/Boscawen Water Precinct, 9 Woodbury Lane, Boscawen, NH. on, Wednesday, February 23, 2022, at 5:30 p.m.

Minutes submitted by: Lauren Hargrave, Recording Clerk on February 14, 2022

Minutes approved by: _____ /s/ _____ on February 23, 2022
_____ /s/ _____ on February 23, 2022
_____ /s/ _____ on February 23, 2022