

Amended Minutes of the Penacook/Boscawen Water Precinct

Location of Meeting: 9 Woodbury Lane
Boscawen, N.H. 03303

Present at Meeting: Bill Murphy, Commissioner
Nathan Young, Commissioner
Lauren Hargrave, Clerk
Cheryl Mitchell, Administrative Consultant

The regular meeting of the Penacook/Boscawen Water Precinct was called to order at 9 Woodbury Lane, Boscawen, N.H. on February 23, 2022, at 5:31 p.m. by Commissioner Nathan Young.

Financial Update:

Commissioners signed manifest and checks.

Approval of minutes from last meeting:

Commissioner Bill Murphy made a motion to approve the Regular Meeting minute of February 9, 2021. Seconded by Commissioner Nathan Young. Passed Unanimously.

New Business

1. Commissioner Bruce Crawford Passing: Commissioner Bill Murphy explained that he spoke with Jeff Christensen about the appointment of a new Commissioner, and he advised that the Commissioners could wait until after the Annual Meeting so there is no rush to get the position filled. The Commissioners will have to be thinking of candidates, but at this time they are not in the position to do so. Finding someone who cares about water quality is going to be the main priority, along with being a resident of the Precinct, in appointing a replacement Commissioner. Bruce's funeral will be private with the hopes that in the summer there will be a celebration of life. Cheryl Mitchell will send flowers to Elaine Clow on behalf of the Precinct members, Commissioner Bill Murphy, Commissioner Nathan Young, Lauren Hargrave, and Cheryl Mitchell. Bruce's commitment to the Precinct, his personality, and how much he will be missed was also discussed. Commissioner Nathan Young will take over doing the Agenda's and Commissioner Bill Murphy will take over mailing the paid bills. The mail and drop box will need to be checked

and paid bills should be stamped with the date so Pennichuck will know when the customer should be credited. Commissioner Nathan Young will notify Dan Wojcik of Pennichuck and Janet Leavy, the previous engineer for the Precinct.

2. Annual meeting updates: Warrant posting, Annual report, DRA: Commissioner Bill Murphy will contact Charles Niebling and Sarah Gerlack with the date and time of the Annual meeting. Everything else has been completed.
3. Consideration of proposed PBWP Investment Policy per RSA 41:9 VII: Commissioner Bill Murphy introduced the Investment Policy with Jeff Christensen's recommendations. The recommendations were reviewed and discussed briefly by the Commissioners. It was noted that the Treasurer for the Precinct should be Bonded. The Bonding for the Treasurer needs to be investigated. **Commissioner Bill Murphy made a motion to accept the Investment Policy with Jeff Christensen's recommendations as the Precinct's Investment Policy. Seconded by Commissioner Nathan Young. Passed Unanimously.** The Policy was dated and signed by the Commissioners.
4. Review of the NH DES cross connection permit requirements: Per ENV-DW 505.06 and 505.02a: Commissioner Bill Murphy explained that it says that it contains a bunch of rules and regulations. In one spot it does mention something about requiring permits every three years. It is also unknown what New England Backflow has for a list. At this point, obtaining an up-to-date list and the Precinct Permitting instead of having the individual customers having to apply may be the solution. The specifics on this issue will be discussed more after the Annual Meeting and will be kept on the agenda.
5. Letter to DRA Requesting Refund of Transfer Taxes: Commissioner Bill Murphy reported that for all the latest closings done Absolute Title did not know the Precinct was exempt from Transfer Taxes. Therefore, that Precinct paid the tax, and it went to Merrimack County Registry of Deeds. Merrimack County Registry knows about it; however, they cannot give the money back and the Precinct must go through DRA for a refund. Further, Commissioner Bill Murphy reported he contacted DRA and he was told to write a letter to the Audit department with an explanation and request for a refund. He presents the letter which he created along with the supporting documents for Commissioner Nathan Youngs review and approval. The letter was signed and will be sent to DRA requesting a refund.
6. Audit: Cheryl Mitchell reported the audit is almost complete and that she approved the MS535. It was noted that almost \$1,000 was written off by the auditor. Everything has been submitted in the portal. There will be more forms to be filled out and signed after the Annual Meeting. Additionally, Cheryl Mitchell reported she will be taking the last two weeks of March off and will not be available.

Old Business:

1. Update on Well Locations and Grant: Commissioner Nathan Young reported that Greg Smith will be attending the PBWP meeting on the 9th of March with all the information regarding the newly acquired \$50,000 in grant money and more details on the proposed Well sites. Anything to do with the grant will be taken care of by Wright-Pierce. It was noted that Wright-Pierce submitted seven applications for the grant and the Precinct was one of 2 which were accepted and granted. The grant is a yearly grant so it can be applied for again next year towards the project. A brief discussion took place regarding the cost of a new well, location, and project progression. Shovel ready grants or loans will put the Precinct in an advantageous position and situation. Commissioner Nathan Young believes Well #2 should be abandoned. His understanding is that Well #1 is good for a while until it gums up and does not produce what it should. Well #2 is just poor with iron and manganese. Well #2 was designed to run with Wells #2 and #3 to dilute it so that it is only a third of the water, but the only time Well #2 is being run is when one of the Wells goes down and two Wells must be run. A brief discussion took place regarding the possibility of drilling a new well in the same location as the other three Wells. However, with the known problem with Well #2 there is a possibility of drilling and producing another bad Well. Commissioner Bill Murphy noted that the problem with going north of the current Wells is that the property narrows and the required 400 feet around a new Well cannot be accomplished. A brief discussion took place regarding treatment verses a new Well location. Commissioner Nathan Young will reach out to Dan Wojcik to find out when the Wells were last cleaned and how often they are cleaned.
2. Well Field Access Pad: On hold until spring.
3. Webster Land Sale Closings: Completed.
4. Dollar General Backflow Inspection Failure: Nothing new to report.
5. Funding for Generators from EPA/DES: Commissioner Nathan Young reported that there was a Generator fail report go through to Pennichuck. Commissioner Bill Murphy met with Power Up Generator, and it was discovered that when the coolant was flushed it burped and would not let the generator start so it was filled. During the process Power Up found out that even though Powers had changed all the radiator hoses all, but one was changed out. The small original hose has ballooned and the local volt meter needs to be changed and the block heater needs to be updated. Power Up will be writing an estimate for the repairs. A brief

discussion took place regarding the quality of Power Up's services and that the Commissioners are pleased with the company.

6. Crete Farm Possible Leak: On hold until spring.
7. Pennichuck Billing and Return Payment Issues: No further issues currently.

Long-Term Projects:

1. CIP Update: Tabled
2. DES Asset Management Survey: Tabled

Meeting Closed:

Motion to Close the Meeting by Commissioner Nathan Young. Seconded by Commissioner Bill Murphy. Passed unanimously. The meeting was adjourned at 6:21 p.m.

Next Meeting:

The Next Regular Meeting Penacook/Boscawen Water Precinct, 9 Woodbury Lane, Boscawen, NH. on, Wednesday, March 9, 2022, at 5:30 p.m. The Annual Meeting will be held at Penacook/Boscawen Water Precinct, 9 Woodbury Lane, Boscawen, NH. on Monday, March 7, 2022, at 6:00 p.m.

Minutes submitted by: Lauren Hargrave, Recording Clerk on March 3, 2022

Minutes approved by: _____ /s/ _____ on March 30, 2022

_____ /s/ _____ on March 30, 2022