

Minutes of the Penacook/Boscawen Water Precinct

Location of Meeting: 9 Woodbury Lane
Boscawen, N.H. 03303

Present at Meeting: Bill Murphy, Commissioner
Nathan Young, Commissioner
Lauren Hargrave, Clerk
Cheryl Mitchell, Administrative Consultant
Frank Dineen

The regular meeting of the Penacook/Boscawen Water Precinct was called to order at 9 Woodbury Lane, Boscawen, N.H. on April 27, 2022, at 5:30 p.m. by Commissioner Nathan Young.

Financial Update:

Commissioners signed manifest and checks.

Approval of minutes from last meeting:

Commissioner Bill Murphy made a motion to approve the Regular and Nonpublic Meeting minute of April 13, 2022. Seconded by Commissioner Nathan Young. Passed Unanimously.

New Business:

1. Frank Dineen for Commissioner: The Commissioners met with Frank Dineen and discussed him potentially filling the vacant Commissioner position until the current positions term ends in March 2023. Frank Dineen agreed to becoming a Commissioner and filling the vacant Commissioner position. Lauren Hargrave, Clerk, presented Frank Dineen with a W-9 for him to complete and provide to Cheryl Mitchell for Commissioner stipend compensation.
2. 12 Jackson Street New Service: Commissioner Bill Murphy noted that the Precinct did finally receive a check from Constant, the owner. Further, Commissioner Bill Murphy noted that he emailed Dan Aversa, the contractor, that the monies were

received. Also, noted was that Commissioner Bill Murphy received an email question from Pennichuck who was told that the project is good to go. Commissioner Bill Murphy then noted that Dan Aversa will call and make an appointment with Pennichuck to do a tap. Dan Aversa was advised to follow the directions on the Precinct website on whom to contact to do the tap. Cheryl Mitchell questioned if a formal approval letter should be done, and Commissioner Bill Murphy will write the letter. Cheryl Mitchell noted that the check has been deposited in the bank.

3. 5 Jarado Way Meter & Charges for Hydrant: Commissioner Bill Murphy reported that a meter has been installed and that he visited the building. There was a question as to where the backflow preventor was located. There is a check valve in the meter horn, but this is an industrial application. Commissioner Bill Murphy further reported that he then called Joe Spain, the contactor, and explained that a testable backflow preventor needs to be installed. Joe Spain indicated that he would talk to the plumber and get back to Commissioner Bill Murphy. Additionally, Commissioner Bill Murphy noted that a bill for the hydrant still needs to be sent to them. It will be a private hydrant. Cheryl Mitchell indicated that if the hydrant cost is included in the water bill, they will be charged interest if it is not paid. Commissioner Nathan Young believes the hydrant should be billed separately and Commissioner Bill Murphy agreed. A brief discussion took place regarding private hydrants and flushing. Commissioner Bill Murphy will supply Cheryl Mitchell with the current address for billing.
4. 5 Terrace Hill Leak: Commissioner Bill Murphy reported Gelinis has been to the address twice. First, he replaced the corporation stop and tied that back in. Then he went back and replaced everything from the work he performed earlier out to the curb stop, including the curb stop. From the curb stop to the house there is another leak, so Gelinis is collaborating with the homeowner now to replace that part of it. It is miserable digging as it is hilly, saturated ground, and when it was backfilled, it was filled the back truck four times with debris. Commissioner Bill Murphy will call Gelinis for an update tomorrow.

5. 146 North Main Street Final Balance: Commissioner Bill Murphy reported that Pennichuck has given the requesting party the balance on the account and the Precinct had agreed that when they receive a check for the final balance, they will discharge the liens which are on the property. It is unknown what is going to be happening with the property. A brief discussion took place to update the incoming Commissioner, Frank Dineen.
6. 41 Queen Street Irrigation Meter: Commissioner Bill Murphy explained that last fall the customer sent an email requesting an irrigation meter. At that time, the Commissioners tried to figure out if the customer was or was not on the sewage system. It turns out that the customer is on town sewage. The town did not realize that he was not being billed and had not paid any sewage bill. The town has now caught up with the customer on sewage. The customer would like to know the cost for an irrigation meter. It was noted that the cost would be the costs for the meter, radio, along with being billed a quarterly minimum charge on the irrigation meter. The customer would still have to hire a plumber to do the installation. Commissioner Bill Murphy will send the Precinct cost to the customer.
7. 54 Elm Street Lien Release: Commissioner Bill Murphy noted the closing agent for the property sent an email requesting a lien release along with a copy of the 1994 lien. Commissioner Bill Murphy responded and explained that liens are only good for six years. Therefore, the issue is moot.
8. 7 Park Street Sale: Commissioner Bill Murphy explained that Pennichuck made arrangements with the closing agent to do a final read on the property at the end of May. Therefore, the issue should be all taken care of .
9. 1 Honey Drive \$33 Waived: Commissioner Nathan Young reported there is a request to waive the \$33 fee as the customer is deceased and the meter was pulled back in December 2021. Cheryl Mitchell noted that people who do not have a meter

and are so many feet within a hydrant they are billed the minimum as the Precinct pays to maintain the hydrant not the town. A discussion took place regarding the policy of billing customers within the district close to a hydrant being billed the minimum and it was noted that a decision needed to be made. It was further noted that if the dwelling was gone then there would be no minimum fee billed as there is nothing to protect from fire. Commissioner Bill Murphy will check on the status of the building as it is not known to the Commissioners at this time. This issue is on hold pending more information on the building status at the address.

10. Fire Station Repair: Commissioner Nathan Young explained that it was unclear where it was frozen. Commissioner Bill Murphy reported that Gelinis went up and had to take the whole manifold off the top and it was closed at the curb stop. Realized the gate valve inside the station was plumbed and the floor was poured around it. Luckily, there was a small pipe on top of that which Carbone Plumbing sliced off and put a new valve on. This was not a Precinct required fix, however, in order to have control to be able to thaw the pipe out a new valve had to be put on. Gelinis needs to return and re-do the curb stop as it is old. Commissioner Bill Murphy explained that the Fire Chief is looking to repave the driveway this year and it would be a good opportunity to do a couple of saw cuts and take a small piece out and place a couple of inches of foam the entire length out to the curb stop to solve the freezing problem at least to the curb stop. Commissioner Nathan Young requested the cost breakdown of the work done and if the station has a bleeder and if it was on or not. Commissioner Bill Murphy noted that the cost of the valve was \$400, and the rest was \$2,400. The station was leaving a trickle of the bleeder on but then decided to put a small 1/4-inch line to the sink. However, there is a 2-inch line going in and the amount of flow going through would allow a freeze before the amount of flow would affect it. A discussion took place regarding previous installation and the work recently done. The Commissioners agreed to send a bill for \$1,200 to the town, noting that the Precinct will work for getting the freezing issue resolved, but do to not being properly bled with a known problem, and a failed valve inside, the Precinct has incurred costs which could have been avoided by proper bleeding.

Commissioner Bill Murphy made a motion to bill the town \$400 for the valve and an additional \$800 towards the \$2,400, for a total billing of \$1,200 to the town. Seconded by Commissioner Nathan Young. Passed Unanimously.
Cheryl Mitchell will produce the bill for the town.

11. Wright Pierce Engineering Service Quote Signed: Commissioner Nathan Young explained the quote to update the incoming Commissioner, Frank Dineen. He noted that he signed the quote and has sent it back to Wright-Pierce so if there engineering services are needed the Precinct will be able to contact them. The Commissioner had a brief discussion with the incoming Commissioner, Frank Dineen with regards to Precinct Engineering services.
12. Hydro Net Signed: Commissioner Nathan Young explained the Hydro Dam Net Metering Program to incoming Commissioner, Frank Dineen. He also noted that he signed the Precinct up with the program for the next 18 years and has sent it back. The rate of return is a variable rate and pull the energy bills for the Precinct direct.
13. SAM (System for Award Management): Commissioner Nathan Young explained SAM and the status to incoming Commissioner, Frank Dineen. Noting that it currently stands at the good account expiring as of April 24, 2022, and CAGE has not gotten back to deny the new account. The Precinct cannot proceed until CAGE denies it. Further, Commissioner Nathan Young noted he did reach out and was in contact with Kacey at the State House who deals with the grants. Kacey let Commissioner Nathan Young know that the Precinct will not lose the grant for having the SAM expire the worse case is they can not send the check out until the issue is resolved at which point it will be sent. Further, Commissioner Nathan Young reported he has contacted CAGE and has not received a response. It is anticipated that the issue will be resolved soon.

14. Potential Well Sites: Commissioner Nathan Young reported that Wright-Pierce was able to complete all of the ground penetrating surveys at the potential well sites. It will be one to two weeks before the results are received. The Commissioners explained the resistivity testing at the proposed well sites to incoming Commissioner, Frank Dineen.

15. Dan Remillard: Questions Concerning Property at 45 Corn Hill Road Water Services for Subdivision Update: Commissioner Bill Murphy explained that he spoke with Dan Remillard who indicated the property has not been subdivided as of yet, but that he is confident that it will be subdivided into three lots. Commissioner Bill Murphy will look at the Registry to see if the property has been transferred to him. The Commissioners explained this issue to incoming Commissioner, Frank Dineen.

16. Block off of Field Adjacent to Well Field: Damage to Field Due to Trespassers: Commissioner Bill Murphy reported he has the cable and Commissioner Nathan Young will obtain reflective tape for the project.

17. Review of the NH DES Cross Connection Permit Requirements: Per ENV-DW 505.06 and 505.02a: Commissioner Nathan Young explained the backflow issue/Code and Rules regarding permitting to incoming Commissioner, Frank Dineen. Further, he explained that he drafted a letter to all customers who have a backflow device and presented the draft to the other Commissioners for review and comment. Additionally, Commissioner Nathan Young noted that Instead of filling out contaminants specifically, he would like to put a broad explanation such as industrial contaminants. Most of the information can be obtained through New England Backflow who tests in November and May. Commissioner Nathan Young will obtain the information and fill out the required permit information to go along with the customer letter. For those who have failed the backflow testing a letter will be sent to the customer stating that a permit needs to be issued however the Precinct is unable to issue the permit due the inability to access the backflow device while noting that the access area must be cleared in order for the testing to take place.

18. Coolant Hose on Generator Update: Completed.

19. Commissioner Bill Murphy reported he received an email from Jason Sweat, the financial individual, and has some things together to attend the next Commissioner's meeting to discuss what he can offer for the Investment Fund.

20. Commissioner Candidates: This issue is moot as Frank Dineen has agreed to fill the vacant Commissioner position. ***Commission Bill Murphy made a motion to appoint Frank Dineen as a Precinct Commissioner to fill the vacant Commissioner position until that positions term ends in March 2023*** **Seconded by Commissioner Nathan Young. Passed Unanimously.** Commissioner Frank Dineen provided his current email and phone number to the Commissioners, Lauren Hargrave, and Cheryl Mitchell.

Old Business:

1. Well Field Access Pad Commissioner will reach out to Gelinas for an estimate to complete the Well Field Access Pad.
2. Dollar General Backflow Inspection Failure: Nothing new to report. See New Business #18.
3. Funding for Generators from EPA/DES: Commissioner Nathan Young reported that he has looked into the Emergency Preparedness Funding for Generators. It is something the Precinct can apply for and do; however, it is for replacement of generators and is a 50/50 cost share. Noting that at 50/50 replacing generators is quite expensive and if the Precinct generators are still in working order it may not be a pertinent grant. Commissioner Nathan Young will reach out to Power Up and ask them to give the Precinct an assessment on what they feel the generator units are good for/or until when they do the inspection, along with giving the Precinct estimated costs associated with replacement if needed. Commissioner Bill Murphy noted that there is a concern about the undercarriage and the tank as it is rusted. Commissioner Nathan Young agreed it may be worth having a conversation with Power Up about this concern also.

4. Crete Farm Possible Leak: Commissioner Nathan Young will try to pump out the puddle. There is a pump out in the back of the Precinct Office.

Long-Term Projects:

1. CIP Update: Tabled
2. DES Asset Management Survey: Tabled

Meeting Closed:

Motion to Close the Meeting by Commissioner Bill Murphy. Seconded by Commissioner Nathan Young. Passed Unanimously. The meeting was adjourned at 6:45 p.m. by Commissioner Nathan Young.

Next Meeting:

The Next Regular Meeting Penacook/Boscawen Water Precinct, 9 Woodbury Lane, Boscawen, NH. on, Wednesday, May 11, 2022, at 5:30 p.m.

Minutes submitted by: Lauren Hargrave, Recording Clerk on May 3, 2022

Minutes approved by: _____ /s/ _____ on May 11, 2022
_____ /s/ _____ on May 11, 2022
_____ /s/ _____ on May 11, 2022