

Minutes of the Penacook/Boscawen Water Precinct

Location of Meeting: 9 Woodbury Lane
Boscawen, N.H. 03303

Present at Meeting: Bill Murphy, Commissioner
Nathan Young, Commissioner
Cheryl Mitchell, Administrative Consultant

Public at Meeting: Fred Regan

The regular meeting of the Penacook/Boscawen Water Precinct was called to order at 9 Woodbury Lane, Boscawen, N.H. on March 30, 2022, at 5:33 p.m. by Commissioner Nathan Young.

Financial Update:

Commissioners signed manifest and checks.

Approval of minutes from last meeting:

Commissioner Nathan Young made a motion to approve the Meeting Minutes of March 9, 2022. Seconded by Commissioner Bill Murphy. Passed Unanimously. Commissioner Nathan Young made a motion to approve the Amended Annual Meeting Minutes of March 7, 2022, first paragraph to read March 7, 2022, from June 30, 2021. Seconded by Commissioner Bill Murphy. Passed Unanimously. Commissioner Nathan Young made a motion to approve the Amended Meeting minute of February 23, 2022, first paragraph to read February 23, 2022, from July 14, 2021. Seconded by Commissioner Bill Murphy. Passed Unanimously.

New Business:

1. 5:35 Fred Regan to Discuss Filling in as Temporary Commissioner: The Commissioners met with Fred Regan and discussed him potentially filling the vacant Commissioner position.
2. Phase II Proposal Well #4: Commissioner Nathan Young presented the Amendment No. 1 Agreement between the Precinct and Wright-Pierce. Commissioner Nathan Young further noted that the document is basically the same things which the Commissioners had meetings on previously and discussed. The Amendment needs to be signed by the Commissioners which would allow Wright-Pierce do the work. ***Commissioner Bill Murphy made a motion to allow Commissioner Nathan***

Young to sign the Amendment No. 1 Agreement on behalf of the Precinct and allow Wright-Pierce to start the work. Seconded by Commissioner Nathan Young. Passed Unanimously. Commissioner Nathan Young also noted that Commissioner Bill Murphy spoke with Crete regarding scanning, and he has passed that information onto Greg Smith and Wright-Pierce will have that scheduled as soon as possible. Commissioner Bill Murphy noted that it depends on how quick the fields dry up.

3. Scope of work for Grant Due 3/31/22 2pm: Commissioner Nathan Young reported that the State needs the Scope of work sent to them by tomorrow, March 31, 2022, at 2 p.m. so the Precinct does not lose the \$50,000 grant the Precinct received. He further reported that he received confirmation that the information was sent to them today by Wright-Pierce and has been taken care of. Tomorrow Commissioner Nathan Young will fill out a form provided by the contact at the State. He will fill out contact information to them for both himself and Commissioner Bill Murphy.
4. Wright Pierce Engineering Service Quote: Commissioner Nathan Young presented an Agreement between the Precinct and Wright-Pierce for on-call engineering services. Commissioner Nathan Young noted he reviewed the contract with Dave Miller as the Precinct engineer, and it runs until July 1, 2022. Dave Miller has also made it clear to Commissioner Nathan Young that any day-to-day questions the Commissioners have he would be happy to answer. However, when there is a large project, the Precinct will need an engineer. Therefore Wright-Pierce sent the agreement for engineering services. The Commissioners agreed that bringing Wright-Pierce in as a Precinct engineer should be started in May or June in order to give the Commissioners some time to review the document. At the next meeting, the Commissioners will reconvene and discuss the agreement further. Commissioner Nathan Young would like to get clarification on 10.1 Compensation. Which discusses direct labor costs which is defined as hourly wages paid to the engineered personnel. For salaried personnel it is direct hourly rate shall be a weekly salary rate divided by forty. Therefore, Commissioner Nathan Young would like to know what the actual general range is before it is agreed upon. Commissioner Nathan Young also noted that since Wright-Pierce is doing the Well project when it comes to checking engineering from Wright-Pierce a third party would have to be brought in at that point as Wright-Pierce cannot do it. Commissioner Bill Murphy also noted that given the amount of development the Precinct is going to need another hydraulic model.
5. Water Loss Report: Commissioner Nathan Young presented the water loss report for the water last for last year. UAW (Unaccounted for Water) is 29%. Commissioner Nathan Young reported he called Dan Wojcik of Pennichuck and had a conversation with him because the standard is below 16%. Dan Wojcik will do some research. There were a couple of thoughts during the discussion, one that there was talk prior

getting the automatic blowoffs in the system metered, but he does not know if that ever happened. So, the Precinct needs to make sure that the blowoffs got metered. The other thing is when the Precinct sold directly to tanker trucks and for the ball field the water was metered but it is unknown if Pennichuck ever saw those because they were direct transactions to the Precinct, and it is therefore unknown if any of that metered water is in the Pennichuck report and Dan Wojcik will look into it also. See when the last time the raw water venturi was celebrated to make sure the Precinct is not chasing leaks that do not exist because the celebration is off. Commissioner Bill Murphy noted that the water tanks were cleaned, and it does drain down when the tank is being vacuumed out thereby draining the tank. Commissioner Nathan Young will contact Underwater solutions to find out what amount of water was voided out of tank during a tank cleaning. Commissioner Nathan Young also noted he spoke with Dan Wojcik about the annual Water Quality Report which has been completed and in the next billing cycle Pennichuck will put in a website address where customers can go and look at the report.

6. Status of Liens on 146 N Main: Commissioner Bill Murphy reported that on record there is five liens, but they overlap. The earliest one is from 2013 which is done because it only goes to six years. The other two were rolled into the latest ones. Therefore, the two last ones are the only liens which are valid. One for \$4,236 and the other for \$1,087. There is also a balance on that account and the customer has been paying the minimum. It is unclear what is happening with the property. Commissioner Bill Murphy needs to connect with Cheryl Mitchell to review the numbers so when he sends the information to the women in Florida who is doing the closing it does not include things which should not be in the total. Therefore, it is on hold pending discussion with Cheryl Mitchell when she returns from vacation.
7. Hydro Net: Commissioner Nathan Young explained that the Commissioners received an email regarding a Hydro program. He called and spoke to someone at the Company as the email was overly broad and did not seem legitimate. They discussed the program is more or less a paper trail with the house bills. Signed a bill that makes the Dam get money from Util based upon their customer bases. Therefore, you sign up to be their customer and the Dam gets money for supplying the energy and because you got the Dam more money, they send you a partial check of what they received. Fred Regan supplied Commissioner Nathan Young with contact information for the Hydro.
8. SAM (System for Award Management): Commissioner Nathan Young reported that SAM email received is basically just registering the Precinct, so the Precinct is eligible. It is due at the end of April. Commissioner Nathan Young will take care of this in the next day or so and will also update the contact information.

9. Boscawenwater@gmail.com password: The Commissioners were supplied with the correct sign on password for the Precinct email.
10. Review of the NH DES Cross Connection Permit Requirements: Per ENV-DW 505.06 and 505.02a: Tabled.

Old Business:

1. Well Field Access Pad: On hold until spring.
2. Dollar General Backflow Inspection Failure: Nothing new to report.
3. Coolant Hose on Generator Update: Commissioner Bill Murphy reported that Powers emailed the proposed quote to repair the generator for signature. **Commissioner Bill Murphy made a motion to accept the proposed quote and allow Commissioner Nathan Young to sign for the Precinct. Seconded by Commissioner Nathan Young. Passed Unanimously.** Both Commissioner's signed the proposed quote and Commissioner Nathan Young will scan and return email the signed proposal.
4. Funding for Generators from EPA/DES: Tabled.
5. Crete Farm Possible Leak: On hold until spring.
6. Pennichuck Billing and Return Payment Issues: No further issues currently.

Long-Term Projects:

1. CIP Update: Tabled
2. DES Asset Management Survey: Tabled

Commissioner Bill Murphy made a motion to enter into Nonpublic Session per RSA 91-A:3 II (d). Seconded by Commissioner Nathan Young. Passed Unanimously. The Commissioners entered into Nonpublic Session per RSA 91-A:3 II (d) Consideration of the acquisition, sale or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community at 6:54 p.m.

Commissioner Bill Murphy made a motion to come out of Nonpublic Session at 6:56 p.m. Seconded by Commissioner Nathan Young. Passed Unanimously.

Commissioner Bill Murphy made a motion to seal the Nonpublic Minutes per RSA 91-A:3 III. Seconded by Commissioner Nathan Young. Passed Unanimously.

Meeting Closed:

Motion to Close the Meeting by Commissioner Nathan Young. Seconded by Commissioner Bill Murphy. Passed unanimously. The meeting was adjourned at 7:01 p.m. by Commissioner Nathan Young.

Next Meeting:

The Next Regular Meeting Penacook/Boscawen Water Precinct, 9 Woodbury Lane, Boscawen, NH. on, Wednesday, on April 13, 2022, at 5:30 p.m.

Minutes submitted by: Lauren Hargrave, Recording Clerk on April 10, 2022

Minutes approved by: _____ /s/ _____ on April 13, 2022

_____ /s/ _____ on April 13, 2022