

Minutes of the Penacook/Boscawen Water Precinct

Location of Meeting: 9 Woodbury Lane
Boscawen, N.H. 03303

Present at Meeting: Bill Murphy, Commissioner
Nathan Young, Commissioner
Frank Dineen, Commissioner
Cheryl Mitchell, Administrative Consultant

The regular meeting of the Penacook/Boscawen Water Precinct was called to order at 9 Woodbury Lane, Boscawen, N.H. on May 25, 2022, at 5:33 p.m. by Commissioner Nathan Young.

Financial Update:

Commissioners signed manifest and checks.

Approval of minutes from last meeting:

Commissioner Bill Murphy made a motion to approve the Regular Meeting minute of May 11, 2022. Seconded by Commissioner Nathan Young. Passed Unanimously.

New Business:

1. Map 47 Lot 6 Gravel Pit: Map 47 Lot 6 Gravel Pit: Commissioner Bill Murphy reported that this is a proposed project on Route 3 which is being conducted by Audley and another unidentified entity. Further, Commissioner Bill Murphy utilized a map to explain the location. The proposal is to expand the existing gravel pit. They are also suggesting later on as they move out of that area, that they would like to do blasting. The Water Tank is just over 2,000 feet from the discussed area. The concern is that over years of continued blasting there could be catastrophic damage to the Water Tank. Commissioner Bill Murphy additionally reported that he spoke with Kellie Easler who has been speaking with Underwood Engineers who is doing the engineering for the Town Planning Board. Kellie Easler reported she was going to recommend a couple of studies on what would happen to the Water Tank. It will be part of the June 7th Planning Board Meeting and Kellie Easler is asking the Commissioners to respond with concerns they have over the project and the Water Tank. Commissioner Bill Murphy presented a document to the other Commissioners for review. The other Commissioners reviewed the proposed response presented to them. Cheryl Mitchell reminded the Commissioners that a

certificate of insurance covering the tank, or some kind of a liability insurance will need to be in place for such a project. Commissioner Nathan Young noted that there is $\frac{3}{4}$ of a million-gallon tank which is there for a reason, and also the funds to replace such a tank could run over 1.5 million dollars. A brief discussion was held regarding distance, frequency, and type of blasting to be performed along with what inspections of the tank will be necessary if this project gets approved. The Commissioners agreed to have Commissioner Bill Murphy sign the proposed response after verbiage is added regarding pre and post blasting inspections having to be done. Commissioner Bill Murphy will sign and deliver the amended proposed response to Kellie Easler at the Town. **Commissioner Nathan Young made a motion that Commissioner Bill Murphy sign the discussed amended proposed response and deliver it to the Town. Seconded by Commissioner Bill Murphy. Passed Unanimously.**

2. 18 Chandler Street Leak Credit/Abatement: Commissioner Bill Murphy reported the property is a house with an in-law apartment in it and also had a trailer beside it. The trailer was taken out by Gelinis last year and there is no more service to that area, 20 Chandler Street. The people who purchased 18 Chandler Street ended up with a leak and burst pipe and did not live in the house for approximately three months. The property owner's insurance company sent the Precinct a letter requesting the Commissioners consider an abatement on the water leak because the house was not being lived in. It was noted that some is not abatable because of the base fee applies no matter if the residence is being lived in or not. Therefore, looking at the leak credit would mean looking at the billed amount after the leak of approximately \$400 and taking out the normal bill which they previously received for approximately \$230 and dividing that amount in half would leave an abatement amount for approximately \$100. This follows the Precinct's abatement policy which is in place. **Commissioner Bill Murphy made a motion to do a leak abatement for 18 Chandler Street for the \$400 something and the abatement being \$100 and something. Seconded by Commissioner Nathan Young. Passed Unanimously.** Further, Commissioner Bill Murphy reported that the other issue is that the property owner has been getting billed for water service for the trailer which has been gone, and they have paid that bill. A brief discussion took place regarding the service to the trailer property. **Commissioner Nathan Young made a motion to have Commissioner Bill Murphy contact Sarah Diggins of Pennichuck and have a credit for the paid 20 Chandler Street bill to the customers 18 Chandler Street bill. Seconded by Commissioner Bill Murphy. Passed Unanimously.**
3. 133 King Street Request to Abate Interest: Commissioner Bill Murphy reported that customer had a plastic water line going in that had broken two or three times and patched numerous times. In the end the customer ended up with a large leak. Further, Commissioner Bill Murphy reported that a hose was ran from his residence to the customers residence to give the property owner water until the leak could be fixed. Commissioner Bill Murphy had a water meter set up to put in line with the hose to determine how much water was being distributed to the

customer from his house. At first it was a large amount and then it started to get normal and towards the end it ended up being not too much water. Prior to all this happening Sarah Diggins of Pennichuck emailed Commissioner Bill Murphy and explained that the customer had requested that the Precinct forgive the interest on the account. However, he had not made a payment on the account since 2018. After the water line was fixed the customer complained to Commissioner Bill Murphy that he could not pay his bill in cash. A brief discussion was held regarding the history of the account and the Commissioners are not inclined to abate the interest, indicating that if the customer would like to pay in cash, he can attend a PBWP meeting which is held the second and last Wednesday of each month to make a cash payment.

4. 46 Queen Street Billing Issue: Commissioner Bill Murphy reported that the women had a sewage issue and wanted to put a meter in for water. Commissioner Bill Murphy sent her an email regarding purchasing and monitoring a meter herself and discussing how the meter reads should be managed by the Town regarding her sewage bill. No further communication has been received regarding this issue. This issue is closed as far as the Precinct is concerned.
5. 18 Bailey Drive Abatement: Commissioner Nathan Young reported the customer did send in a check for the full amount on the day discussed at the last PBWP meeting. The customer did pay the \$524.55 which was on her account and were all estimated billings due to there being no meter on the premise because it had been turned into the Precinct. When the minimum payments should have totaled \$193.00. Discussion took place on whom owned the trailer and who was paying the meter. **Commissioner Nathan Young made a motion to refund the customer \$331.55. Seconded by Commissioner Frank Dineen. Passed Unanimously.** The refund check will be cut internally, and Commissioner Nathan Young will deliver the check personally after the next PBWP meeting.
6. Grant Application: Commissioner Nathan Young reported it was emailed to Lewis at DES on Monday for review and everything was hard copied mailed Monday afternoon followed up with an email on Tuesday morning. Wednesday Commissioner Nathan Young received a call from Greg Smith at Wright-Pierce asking if the information was sent in to DES. A few hours later an email was received by Lewis at DES stating that there is an error with exhibit A-C and the grant paperwork as well, use the May 17th date to fill out the new form. Commissioner Nathan Young filled out the new form, scanned it, and sent it back to Lewis. Lewis responded that the Grant Application looked fine but asked that the attached exhibit A-C. Lewis explained that there were portions he redacted, including the “an” sign (&) at the top of every page. Commissioner Nathan Young explained that the Precinct was denied from SAM on multiple accounts for not having the “an” sign (&). However, it was noted by Lewis that it does not matter to DES if the SAM identification matches DES’s identification and that DES’s identification should be utilized on there forms. Therefore, Commissioner Nathan

Young mailed the hard copy the two revised forms over to Lewis at DES on Tuesday the 24th.

7. SAM (System for Award Management): Commissioner Nathan Young reported that the Precinct had received an email from SAM saying the account is no longer active. Commissioner Nathan Young revisited, and the account is active with an expiration date of March 2023. It is believed that the secondary account had expired. The legitimate account had not expired and is in good standing.
8. Leak Detection: Commissioner Bill Murphy reached out to Dan Wojcik at Pennichuck and expressed the Precinct would like the Leak Detection performed. It is in the works but there is no idea of when it will be completed at this point in time.
9. Block off of Field Adjacent to Well Field/damage due to trespassers: Has not been completed at this time. A brief discussion was held regarding the haying of the field in question. Commissioner Bill Murphy will contact Merrimack County to make sure they know about the issue.
10. Power Up Invoice: Commissioner Nathan Young presented the Power Up Invoices to Cheryl Mitchell to be paid by the Precinct. Commissioner Nathan Young will follow up with them regarding the condition and their suggestions relative to the generators.
11. Other: Cheryl Mitchell reported she received the \$1,200 Precinct payment from the Fire Station.

Old Business:

1. NH DES Cross Connection Permit Per ENV-DW 505.06 and 505.02a: Tabled
2. Well Field Access Pad: Tabled
3. Dollar General Backflow Inspection Failure: Tabled
4. Funding for Generators from EPA/DES – Update: Tabled

Long-Term Projects:

5. CIP Update: Tabled
6. DES Asset Management Survey: Tabled

Meeting Closed:

Motion to Close the Meeting by Commissioner Bill Murphy. Seconded by Commissioner Nathan Young. Passed unanimously. The meeting was adjourned at 6:08 p.m. by Commissioner Nathan Young.

Next Meeting:

The Next Regular Meeting Penacook/Boscawen Water Precinct, 9 Woodbury Lane, Boscawen, NH. on, Wednesday, June 8, 2022, at 5:30 p.m.

Minutes submitted by: Lauren Hargrave, Recording Clerk on May 27, 2022

Minutes approved by: _____ /s/ _____ on June 8, 2022

_____ /s/ _____ on June 8, 2022

_____ /s/ _____ on June 8, 2022