

## Minutes of the Penacook/Boscawen Water Precinct

Location of Meeting: 9 Woodbury Lane  
Boscawen, N.H. 03303

Present at Meeting: Nathan Young, Commissioner  
Bill Murphy, Commissioner  
Frank Dineen, Commissioner  
Cheryl Mitchell, Administrative Consultant  
Tim Bernier,  
Ryan Audley

The regular meeting of the Penacook/Boscawen Water Precinct was called to order at 9 Woodbury Lane, Boscawen, N.H. on June 29, 2022, at 5:29 p.m. by Commissioner Nathan Young.

### **Financial Update:**

Commissioners signed manifest and checks.

### **Approval of minutes from last meeting:**

***Commissioner Bill Murphy made a motion to approve the Regular Meeting minute of , June 8, 2022. Seconded by Commissioner Nathan Young. Passed Unanimously.***

### **New Business:**

1. Tim Bernier and Ryan Audley, Map 47 Lot 6, Gravel Pit: Tim Bernier explained the project at Daniel Webster Highway, Rt 3, total parcel 249-acres, with the proposed mining area being a small area of ledge of 3.5 acres. The closest blast to the water tank is just over a half mile away from the proposed site. Their geologist was hoping to have a report for the Commissioners to review but ran out of time. There is a great deal of glacial till between the ledge and the tank. Ryan Audley explained that a description of the project is, if you are building a road and you come upon a ledge on that road you would be carving off the ledge like a piece of bread. The project would continue with the ledge being knocked off until it is flat with the ground. Ryan Audley explained that the quarry blasts would be in a downward direction which would allow all the veracity of the blast to go down into the ground. Additionally, the frequency of the blast would be traveling downward thereby the

relief will be down in the ground. They intend on surveying everything outside a thousand feet of the blast area. Commissioner Bill Murphy questioned if when they are blasting if relatively small charges, which are timed, would be utilized. Tim Bernier's response was that it is subjective as they are only trying to establish a crack. The first step which they need to do is to establish a base to get a clean surface. This step will consist of a series of small blasts. Once that is established, blasting will only occur once or twice a year. The Fire Department will be notified well in advance along with the Veterans Cemetery. Utilizing a 30-foot face, the goal will be to try to get somewhere in the area of 10,000-yards down which will be processed, worked off of, and then another blast will be done. Commissioner Nathan Young noted that the small blasts used to establish a base that he would not be expecting to see anything occurring at the tank site, but if the Precinct does see something it will be known prior to the large blast occurring. The Commissioners agreed that the first couple full sized blasts will establish a baseline for the tank. Commissioner Bill Murphy noted that the outside of the tank needs to be documented prior to moving forward so everyone involved is on the same page. Ryan Audley briefly explained the distinct types of material on the site and future plans for the area. Commissioner Nathan Young questioned when the blasting would begin. It was noted that the blasting would start this winter, but it will depend on permitting and Planning Board approvals. It was further noted that there is a checklist from the Planning Board that is currently being worked on. The checklist completion is conditional in order to obtain the permit. Commissioner Nathan Young further questioned when the first full-size blast would occur if the project were approved and permitted. It is hoped that the first full-size blast would occur late in 2022 or early in 2023. The Commissioners noted that prior to the first full-size blast an inspection of the inside the tank needs to be done and documented. The Precinct would like to coordinate the tank cleaning and inspected just prior to the full-size blast and then just have it inspected after the blast. Ryan Audley noted that the Precinct can be given a month notice in order to schedule the cleaning and inspection of the tank. A brief discussion took place regarding Underwater Solutions and when and how cleaning and inspection of the tank is done, etc. It was noted that the tank is about 30 years old and is usually cleaned and inspected every 3 years. Commissioner Bill Murphy explained that the tank is almost half way into its life expectancy. Tim Bernier will forward their geologists report to the Commissioners when it is completed and confirmed that he would make sure everything discussed tonight will be made part of the plan to the Planning Board. Commissioner Nathan Young question ed if when blasting there is an expectation of anything ending up streetside as the Precinct does have a main in that area. Discussion took place regarding the water main and the Planning Board requesting a culvert being placed. Tim Bernier noted that they will avoid blasting anywhere

near the main or near the road. A brief discussion took place regarding a new Well site, and Ryan Audley noted that they have resources available and would like to partner with the PBWP infrastructure of the future. Further discussion took place regarding loading a water truck when the project is up and running. The Commissioners explained that there is a hydrant across from the Precinct Office which can be metered and billed directly for water truck fill ups, and potential other hydrants which can be utilized for that purpose.

Tim Bernier and Ryan Audley exited the meeting at 5:57 p.m.

2. Primex workers Comp: Commissioner Bill Murphy reported that Primex sent a form to be filled out by the Precinct regarding Workers Comp. He spoke with a woman from Primex and even though the Precinct does not have employees the commissioners, treasurer, and clerk receive stipends which count under workers compensation. Therefore, between July 13<sup>th</sup> and July 15<sup>th</sup> the portal will open, and the paperwork will need to be filled out and reported to them. Cheryl Mitchell will sign into the portal and fill out the necessary paperwork.
3. Grant Application NHDES: Commissioner Nathan Young reported that the Precincts grant application is on NHDES' agenda for today, so hopefully it will be approved as of today, and then hopefully within the next two weeks the Precinct will have the money and the Precinct can continue on.
4. Leak Detection: Commissioner Bill Murphy reported he has not heard anything regarding Leak Detection. Commissioner Nathan Young will call Dan Wojcik, of Pennichuck, in a couple of weeks to see where the Leak Detection stands.
5. Block off of Field Adjacent to Well Field/Damage to Field Due to Trespassers: Commissioner Bill Murphy spoke with Chris Peterson regarding blocking off the field, and he was fine with it. It was noted that the last week or two they have been haying in the area and that the Grasshopper Sparrow is a rare bird around New Hampshire, however, it is not a rare bird nationwide. No further Grasshopper Sparrow sightings have been reported.
6. Power Up Reports: Commissioner Nathan Young reported he spoke with Mark, the head of maintenance, at Power UP and he is going to come out tomorrow to take a look at the generators. Commissioner Bill Murphy will be able to meet with him. Mark will call Commissioner Nathan Young with a time for tomorrows visit and Commissioner Nathan Young will let Commissioner Bill Murphy know the time.
7. Dan Wojcik USB Drive: Commissioner Nathan Young reported that Dan Wojcik did not locate the USB Drive, but he reported that they do have all the information and he will be placing it all on a USB Drive to give to the Precinct.

8. PBWP Payment of State Aid Grant: Commissioner Nathan Young will sign for the Precinct. It needs to be accepted for next year and has to get in before the deadline of the 15<sup>th</sup> of July.
9. Steenbeke Fire Hydrant Bluebird Lane/Valley Street & Spare Hydrant: Commissioner Frank Dineen reported he spoke with Don yesterday and he wants to move the hydrant either up or down the driveway. Further, Don will need a price from the Precinct. Commissioner Frank Dineen also reported that he heard from the Fire Department, who indicated the hydrant does not flow well enough for fire protection. Discussion took place regarding the location and the reason for low flow. The hydrant needs to be in that location because it is at the end of the line and needs to be utilized for flushing. It was noted that they hydrant will never be utilized for fire suppression. Discussion took place regarding the house taps location and the hydrant location. Commissioner Nathan Young noted it would be best for water quality if the hydrant came after the house tap. Commissioner Bill Murphy expressed that it would most likely be better if piping were added to it because where it sits now it is not far from the property line. If he shortens the pipes he will be up into his lawn. Gelinas will have to give a price and it will be cheaper to shorten it up because he does not have to buy a new pipe. If he wants to add to it, he is going to have to buy more pipe and it will be more expensive. As long as he is down from the current tap by 10 to 15-feet, the decision on which way to proceed is up to him. The Precinct can get him in touch with Gelinas directly. Commissioner Bill Murphy noted that if the hydrant is not working well now, it would be the perfect opportunity for the Precinct to replace it. Commissioner Nathan Young will look for a date of the hydrant. The Precinct has the hydrant listed as a 1966 Muller. The only hydrants currently available for purchase is American Hydrants.
10. 378 North Main Street (Village Street, Penacook) Leak: The leak was repaired and the blow off valve was replaced and reconfigured. Commissioner Bill Murphy reported originally it was a 6-inch main with a 6-inch valve for blow off into the river. Over the years it was no longer viable so it was capped and a small blow off was put on with a whip being run up to the surface so it can still be flushed.
11. Tap at 10 Jackson Street: Completed.
12. Final Inspection at the Kentek Project (Old Steenbeke Store): Final Inspection was on the 28<sup>th</sup> and it is all completed.
13. Infrastructure Grant with Town/Kellee Easler: Commissioner Nathan Young reported that the Commissioners received an email from Kellee Easler, Town of Boscawen, regarding an Infrastructure Grant. A brief discussion took place

regarding an infrastructure co-grant. The Commissioners agreed that their concern currently is with a new Well for the Precinct. Commissioner Nathan Young will contact Kellee Easler and politely decline seeking the Infrastructure Grant with the Town at this time.

14. Documents at Precinct: Commissioner Nathan Young spoke with Cheryl Mitchell about her going through the Precinct Documents. The Commissioners agreed that they are going to get the documents down from the attic space. Commissioner Nathan Young further questioned when she would like to start going through the documents and if she would be more comfortable going through them in the main office or in the garage area. Cheryl Mitchell reported that she will be comfortable completing the task in the garage area. Commissioner Bill Murphy noted that it might be a good idea to get a narrow slide ramp to run from the attic area to the main floor and slide the document boxes down. Cheryl Mitchell reported payroll documents must be kept forever. Commissioner Frank Dineen questioned if the documents have also been kept in electronic form. Currently all the documents in question are not kept electronically. Commissioner Frank Dineen further noted that it would be a good idea to keep historical documents on the hard drive in order to make them easier to locate in the future.

15. Watershed Assistance Program: Commissioner Nathan Young believes the program is for watershed protection and noted that the Precinct has the Wells but not a watershed. Commissioner Bill Murphy noted the watershed is actually the areas which feed into the Merrimack River. The Precinct does not own any of the property other than the Well field. Commissioner Nathan Young needs to find out more about the program and noted that perhaps the program may help with establishing a protective fence around the fields. Discussion took place regarding Forest Nursery's diesel fuel tanks, and it was agreed that it would be worth looking into because the tanks are not in their own close spill enclosures. Commissioner Nathan Young noted that the Well Protection Program identified the only area of concern was the Merrimack County Nursing Home and their tanks. The Commissioner agreed that the Forest Nursery tanks should be looked into, and Commissioner Nathan Young will look into the Forest Nursery tank issue.

#### **Old Business:**

1. NH DES Cross Connection Permits per ENV-DW 505.06 and 505.02a: Tabled.
2. Well field Access Pad: Commissioner Bill Murphy will contact Gelinas and see if he could take on this project.
3. Dollar General Backflow Inspection Failure: Commissioner Nathan Young reported he visited and left his contact information for the manager. He has not heard

anything back. Commissioner Frank Dineen will follow up and handle this matter. It was noted that the next Backflow Inspection will be in November and Dollar General will be notified 2 weeks prior to the inspection. The area of the backflow devices must be cleared out prior to the inspection, or the water will be shut off. It was further noted that it will be over a year since the last inspection, and it is required to be inspected every six months. Cheryl Mitchell suggested a certified letter of notification and consequence also be sent to the billing address on file for the Dollar General.

4. Funding for Generators from DEPA/DES Update: Commissioner Nathan Young noted the funding will depend on what Mark, from Power-Up, finds tomorrow when he inspects the generators. Tabled.

#### **Other Business:**

5. 20 High Street Lien: Commissioner Bill Murphy reported that they received a request from Crystal Porter who was married to the property owner and received a divorce from him. It was noted that she is not, nor has been involved with the house, and she wants to get off of the lien. 20 High Street was taken over by the town for taxes. Ms. Porter is off the property but not off of the lien. Discussion took place regarding the lien and if it can be modified or if a letter should be written which states she is no longer responsible. If the town currently owns the property can the Precinct revise the lien? There is a court order which is said to absolve her of responsibility for the debt. However, the Commissioners have not been able to locate the court order. Commissioner Bill Murphy will contact her and see if she can supply a copy of the court order to the Commissioners or provide further information as to where and how the Commissioners can obtain the court order.
6. Elect Chair: ***Commissioner Bill Murphy nominated Commissioner Nathan Young to be the Commissioner Chairman. Seconded by Commissioner Frank Dineen. Commissioner Nathan Young opposed. Passed with a vote of 2-1.*** Commissioner Nathan Young is now the Commissioner Chair.
7. Audit Letter: Signed by Commissioner Chair Nathan Young

#### **Long-Term Projects:**

1. CIP Update: Tabled
2. DES Asset Management Survey: Tabled

**Meeting Closed:**

***Motion to Close the Meeting by Commissioner Bill Murphy. Seconded by Commissioner Nathan Young. Passed unanimously. The meeting was adjourned at 6: 41 p.m. by Commissioner Chair Nathan Young.***

**Next Meeting:**

The Next Regular Meeting Penacook/Boscawen Water Precinct, 9 Woodbury Lane, Boscawen, NH. on, Wednesday, July 13, 2022, at 5:30 p.m.

Minutes submitted by: Lauren Hargrave, Recording Clerk on July 6, 2022

Minutes approved by: \_\_\_\_\_ s/ \_\_\_\_\_ on July 13, 2022

\_\_\_\_\_ s/ \_\_\_\_\_ on July 13, 2022

\_\_\_\_\_ s/ \_\_\_\_\_ on July 13, 2022