

Minutes of the Penacook/Boscawen Water Precinct

Location of Meeting: 9 Woodbury Lane
Boscawen, N.H. 03303

Present at Meeting: Nathan Young, Commissioner Chair
Bill Murphy, Commissioner
Frank Dineen, Commissioner
Cheryl Mitchell, Administrative Consultant
Dave Caron
Tom Berkley

The regular meeting of the Penacook/Boscawen Water Precinct was called to order at 9 Woodbury Lane, Boscawen, N.H. on July 13, 2022, at 5:31 p.m. by Commissioner Nathan Young, Chair.

Financial Update:

Commissioners signed manifest and checks.

Approval of minutes from last meeting:

Commissioner Bill Murphy made a motion to approve the Regular Meeting minutes of, June 29, 2022. Seconded by Commissioner Frank Dineen. Passed Unanimously.

New Business:

1. 147 North Main Street, David Caron Possible Contractor Change: Dave Caron reported he is hoping to expedite his project at 147 North Main Street by attending tonight's meeting. He presented the Commissioners with the original map of the project area for review. It was noted that the piping will be going on a diagonal and will be tapping on the other side of the main. Commissioner Nathan Young questioned where Henniker Directional Drilling is going to start the drilling. Dave Caron further presented the original plan from Charlie, WSO, and noted that the only thing different is that the 4-inch tap will actually be a 2-inch tap with a 4-inch sleeve. Commissioner Nathan Young reported that when he spoke with Charlie

who told him that excavation could be started on a flat plain. Tom Berkley agreed that is where he would start excavation also. He would open both sides up and come across on a flat plain. Commissioner Nathan Young reported that Liberty Utility needs to be on site for the natural gas. Dave Caron reported Liberty Utility was onsite today and he spoke with them. They informed Dave that they want their line exposed so that they can watch it during the boring. They will need to be notified of the date of the directional boring to be onsite because the directional bore is going past their line. Further, Commissioner Nathan Young explained that Dig Safe must be called. Dave Caron reported he called Dig Safe today and from the center of the road to his side will be done by Monday. He further reported that from the center of the road to the other side cannot be called in by him as it is not his property. Tom Berkley questioned what is the depth requirement in the area is. Commissioner Nathan Young reported the depth should be 4 to 6 feet. Commissioner Bill Murphy reported that there is a lot going on in the area. There is a 10-inch main coming down North Main Street, you also have a storm drain, and the 10-inch main and the Gage Street main are probably the same height. So, the problem with tapping on Gage Street coming straight across level you will run into the 10-inch main. Therefore, you will have to go under the 10-inch North Main Street main. Commissioner Nathan Young reported that Dave will also have to contact Dean Hollins, at Public Works Department, about road repair. Dave Caron expressed his concern about the Town and Precinct taking on more of the project and not relying on him to take care of everything related to the project. Commissioner Nathan Young and Commissioner Bill Murphy explained that the Contractor is supposed to be managing all of these things for their client and the Precinct is not trying to be difficult, but it is Dave's project. Dave Caron noted that the precinct needs to repair the curb stop and he is asking for extra cooperation from the Precinct. Commissioner Bill Murphy explained that as far as the Precinct knew Dave had hired WSO to complete the work and that once it gets past the meter it is a private system belonging to Dave. Commissioner Nathan Young next explained that the Precinct needs to work on the State paperwork completed. The Precinct needs to get Dave Caron and whomever else is going to work on the

project underneath the Precincts Bond for the State or no one is allowed to touch it. WSO was the Contractor for the project and whomever they subcontracted with fell under them and WSO had the Precincts Bond. Commissioner Nathan Young explained that at this point there is no contractor for the project, that there are now three or four contractors for the project and no main contractor. This means the Precinct needs to figure out who needs to be on the Bond for the State. Henniker Directional Drilling will need to be on the Bond as they are going underneath the road, but it is unclear if Tom Berkley will need to be on the Bond as he is not touching the road but is part of the project which involves the road. Commissioner Nathan Young further explained that the Precinct can coordinate with Dean Hollins with regards to what he needs for a road closure, but as far as the paving aspect goes Dave Caron will need to speak with Dean. How much of the road will be cut up will determine how much of a road closure is required. Henniker Directional Drilling is placing the sleeve and the line and Tom Berkley will be connecting both sides along with doing the tap. Tom Berkley asked for clarification of: Coming off 90 degrees from Gage Street 6-inch and have to do a 90 degree turn across Main Street so there must be enough setback to do a sweep. Which will mean they will need at least a 6-foot sweep. Commissioner Nathan Young will call Charlie of WSO and let him know that the job will be able to be completed without him and will get clarification on questions the Commissioners have regarding the project. Charlie will walk Commissioner Nathan Young through step by step what he was planning to do as well as what paperwork was filed with the State. Further, Commissioner Nathan Young reported he spoke with Charlie of WSO the other day who explained that he is not backing out of the job if Dave is unable to do the work, but if it gets done faster than he can get there he is fine with that and will help with whatever paperwork needs to be completed, etc. Dave Caron noted that a concern he has is that Henniker Directional Drilling is not scheduling the project and is trying to squeeze the project into their schedule. It is a one-day project, but Tom Berkley needs to be on call for the project and he has a lot going on right now also. Commissioner Bill Murphy clarified that Henniker Directional Drilling is going to do the drilling, whatever excavating needs to be done on the Gage Street side and

the tap will be done by Tom Berkley. Tom Berkley will pull the Dig Safe for the Gage Street side of the street. Tom Berkley will technically be the Contractor and he will make sure Henniker Directional Drilling is on the Dig Safe Tag for the entire project. Dave Caron will be on his side of the street. Commissioner Nathan Young will let Dave Caron know where everything stands, hopefully, by tomorrow. Commissioner Bill Murphy requested that the Precinct be supplied with a contact person for Henniker Directional Drilling which Dave Caron will provide to Commissioner Nathan Young during tomorrows phone call.

Dave Caron and Tom Berkley exited the meeting at 6:18 p.m.

2. Leak Detection: Commissioner Bill Murphy will call Dan Wojcik for an update.
3. Block off of Field Adjacent to Well Field/Damage to Field Due to Trespassers: Tabled for now.
4. Power Up Generator Reports: Commissioner Nathan Young reported that he spoke with Mark from Power Up and he said the unit at the Booster Station seems fine as it is, and he would not bother with it. It does look like at some point in time the heater line might have caught on fire. The only fear he would have would be damage to the fuel pump from the fire. But he would not take the fuel pump apart because clearly it is working. Commissioner Bill Murphy explained that it was not on exactly sixty cycles. There is variation back and forth. If all the leaves and stuff from the bottom are removed, it would give the generator a good fighting chance. Further, Commissioner Nathan Young reported that Mark said the other generators tank is absolutely shot. He is going to reach out to the manufacture first to see if they still have tanks available and if so, obtain a price. He also has a company which can produce tanks if he cannot obtain one from the manufacturer. Mark advised that the generator be raised up to get it out of the water when a new tank is installed. His guess, even if a custom tank is needed, is around \$10,000 to \$15,000 to replace the tank. To replace the whole generator, it would run \$40,000 to \$50,000. The rest of the generator is in good condition. The only other thing which needs to be looked at and considered is parts not being produced anymore

but he does not think the Precinct generators are there yet as parts are currently still produced for the units. Mark will get quotes and get back to Commissioner Nathan Young. Commissioner Bill Murphy did question if another pad were poured on the existing pad what would happen with all the electrical connections. This is something that needs to be looked at. Further, would it make sense to move it beside or closer to the building and then you would have extra wire. Commissioner Nathan Young noted that you would still need someone to excavate and redo the end of the electrical conduit. Further discussion took place regarding shutting down the generator and completing the work needed.

5. Dan USB Drive: Commissioner Nathan Young reported that Dan Wojcik has put all the files from the USB Drive previously given to him onto a new USB Drive and he will have someone drop it off at the Precinct office.
6. Steenbeke Fire Hydrant Bluebird Lane: Commissioner Bill Murphy reported that Dan Gelinis visited the hydrant site and that they talked. However, it is a bit up in the air because the next house down, the one on the corner, water tap crosses across Steenbeke's land and taps into that main somewhere after the hydrant. Therefore, it comes off of the downstream side of the hydrant and therefore it would have to be redone. Pennichuck did go today and locate the curb stop for the house which happens to be in Steenbeke's lawn. If the flushing hydrant can go beyond the last tap, it would be the best thing to do along with running a fresh set of pipes to a new tap and a tap to the house. Commissioner Bill Murphy will contact Dan Wojcik about it tomorrow.
7. Dollar General Backflow: Commissioner Frank Dineen reported that he spoke with Dollar General who told him that the days the backflow tester comes in is usually a couple of days after their truck comes in, on Fridays, and therefore it is usually busy for the next couple of days getting the truck unloaded. Commissioner Frank Dineen will give the Dollar General a few days' notice when the November

backflow testing is to begins and if they do not leave the area clear then it can be delt with at that time.

8. Hydro Dam Payments: Commissioner Nathan Young signed the payment form for the Hydro Dam Power Program to be direct deposited into the Precinct account. Commissioner Nathan Young explained the Hydro Dam Net Metering Program to incoming Commissioner, Frank Dineen. Commissioner Nathan Young will send the signed documents out tomorrow.
9. 20 High Street Auction: Commissioner Bill Murphy reported the auction will be held August 6th. He further noted that the advertising part says, "subject to all liens." Commissioner Bill Murphy has contacted the Precinct attorney, Jeff Christensen, about it but has not yet heard back from him. Commissioner Bill Murphy will be attending the auction.
10. Documents at Precinct: Cheryl Mitchell reported that she printed a list of how long certain documents have to be kept and noted that most of the documents should be kept for seven years. Commissioner Nathan Young reported that all the document boxes have been brought down from the attic space and are in the garage for review by Cheryl Mitchell. Any box which can be destroyed can be marked, with a red "X." There should be a rotational plan put into place from here on out to keep a year and destroy a year.
11. Watershed Assistance Program: Tabled.
12. Hydrant List Update: Commissioner Nathan Young recommended the hydrant list be updated with current information. Commissioner Nathan Young will be responsible for checking and updating hydrant numbers 1-40. Commissioner Frank Dineen will be responsible for checking and updating hydrant numbers 40-80, and Commissioner Bill Murphy will be responsible for checking and updating hydrant numbers 80-120.

13.34 Corn Hill Road Return to Service: Commissioner Bill Murphy reported there is a customer on Corn Hill Road that does not have an account. The customer has a meter and a radio in place, and it is believed what happened is when the property changed hands the account was dropped. They are receiving water. **Commissioner Bill Murphy made a motion to treat it as a return to service and start a new account. Seconded by Commissioner Nathan Young. Passed Unanimously.** Commissioner Bill Murphy will notify Pennichuck to start a new account no return to service fees will be implemented. Discussion took place regarding errors like this accounting for some of the Precinct's water loss. A brief discussion also took place regarding estimated reads on account.

Old Business:

1. NH DES Cross Connection Permits Per ENV-DW 505.06 and 505.02a: Tabled.
2. Well Field Access Pad: Tabled.
3. Funding for Generators from DEPA/DES Update: Commissioner Nathan Young does not believe the Precinct will qualify for it, but he will look and see if major repairs will be covered now that the Precinct knows where the generators stand.
4. Grant Application NHDES: Commissioner Nathan Young will call and speak to Greg at Wright-Pierce about the status.
5. Workers Compensation: Cheryl Mitchell reported she filled out the workers compensation information online. She noted that she had to fudge the number for what the Precinct paid for Medicare taxes and said it had to be greater than one. Therefore, she put in one dollar and clearly stated in the comments that it was all 1099 wages.

Long-Term Projects:

1. CIP Update: Tabled
2. DES Asset Management Survey: Tabled

Meeting Closed:

Motion to Close the Meeting by Commissioner Nathan Young. Seconded by Commissioner Bill Murphy. Passed unanimously. The meeting was adjourned at 6:56 p.m. by Commissioner Nathan Young, Chair.

Next Meeting:

The Next Regular Meeting Penacook/Boscawen Water Precinct, 9 Woodbury Lane, Boscawen, NH. on, Wednesday, July 27, 2022, at 5:30 p.m.

Minutes submitted by: Lauren Hargrave, Recording Clerk on July 18, 2022

Minutes approved by: _____ s/ _____ on July 27, 2022

_____ s/ _____ on July 27, 2022

_____ s/ _____ on July 27, 2022