

Minutes of the Penacook/Boscawen Water Precinct

Location of Meeting: 9 Woodbury Lane
Boscawen, N.H. 03303

Present at Meeting: Nathan Young, Commissioner Chair
Bill Murphy, Commissioner
Frank Dineen, Commissioner
Lauren Hargrave, Clerk
Cheryl Mitchell, Administrative Consultant

The regular meeting of the Penacook/Boscawen Water Precinct was called to order at 9 Woodbury Lane, Boscawen, N.H. on October 12, 2022, at 5:30 p.m. by Commissioner Nathan Young, Chair.

Financial Update:

Commissioners signed manifest and checks.

Approval of minutes from last meeting:

Commissioner Bill Murphy made a motion to approve the Regular Meeting minutes of September 28, 2022. Seconded by Commissioner Nathan Young. Passed Unanimously.

New Business:

1. Greg Smith-Wright Pierce/Well Grant Submittal Report: Commissioner Nathan Young reported that he believes Greg Smith of Wright Pierce is on vacation and that he should be attending the next regular PBWP meeting on October 26, 2022. Commissioner Nathan Young also noted that he is still working on the billing aspect of the Grant and will be reaching back out to the contact as he has not heard anything for two weeks.
2. 109 – 113 High Street Bills: Commissioner Bill Murphy explained that the property is the old Steinbeck properties. The individual who owns the rest of the property, they spoke with Pennichuck and questioned why they were being billed as they do not utilize water. Apparently, the owner has never paid a water bill since they purchased it in 2017 so the bill has been compiling. 109 was subdivided off in 2007-2008 and is now a separate. 109 property rear garage has been torn down since 2015 and it was not on the property when it was purchased by the current

owner. 111 property building has also been torn down since 2015 and it was not on the property when it was purchased by the current owner and should not be receiving a bill. 113 tax card says there is no bathroom in the building. They are in the Precinct and should be billed the \$33 base rate for fire protection and availability. The Precinct Rules state that the dwelling within the Precinct must be within six hundred feet of a fire hydrant. A brief discussion took place regarding if there is any water on the property. Further, a brief discussion took place regarding the billing interest to the account which is still owed on 113. **Commissioner Bill Murphy made a motion to abate the 109 accounts because there is no dwelling. Seconded by Commissioner Nathan Young. Passed Unanimously.** Commissioner Bill Murphy will inform Pennichuck to deactivate the account for 109 and will send a letter to the customer explaining that the bill for 113 is still owed with an explanation of the Precinct's base rate fee. Additionally, Commissioner Bill Murphy noted that the Precinct has a bunch of accounts which are still in the aging report which should be cleaned out. These accounts are still accruing interest while the properties have been sold and new accounts have been open in the new property owner's name. The old accounts should be closed by Pennichuck prior to a new account being opened. Commissioner Bill Murphy will review the aging report and work with Pennichuck on fixing this billing issue.

3. Jarado Way Master Meter Letter: Commissioner Bill Murphy presented the other Commissioners with a letter to Jarado Way with regards to a master meter. The letter was reviewed by the other Commissioners. **Commissioner Bill Murphy made a motion that the letter be signed and sent. Seconded by Commissioner Nathan Young. Passed Unanimously.**
4. Dave Caron Meter: Commissioner Bill Murphy reported that the Meter for the Dave Caron property is in. Commissioner Bill Murphy noted that he went to Prescott's and inquired about a radio. He further questioned Prescott if a radio that the Precinct does not have will work with the meter as it comes with its own wire and connection. It is believed that the Precinct radio will work with the new meter which is being retained by the Precinct until the installation is needed. Commissioner Nathan Young will contact Dave Caron and inform him that the Precinct is in possession of the meter.
5. Reconnection Fee: Tabled, still working on.
6. Booster Station Booster Pump: Commissioner Bill Murphy noted that the original booster pump is fixed, in place, and running. The other booster pump is still at the Station. Commissioner Nathan Young will speak with Dan Wojcik of Pennichuck with regards to the old booster pump.
7. Leak Detection/Grant: Commissioner Nathan Young reported the Precinct did get approved for the Leak Detection Grant and he is the point of contact for the Grant. The State will find a contractor which they want to perform the work and then reach out to Commissioner Nathan Young to schedule next year. Commissioner Nathan

Young believes it is a revolving Grant and the Precinct will continue to apply for the Grant yearly. It is believed that the Grant is a complete system leak detection program. A discussion took place regarding leaks found during this year, and the fact that private lines are not looked at and considered when doing leak detection. Other main breaks were also briefly discussed.

8. Generator Grant: Commissioner Nathan Young reported that he received an email from Power Up Generator which stated that it is time to replace the battery at the Knowlton Road Booster Station and that he will contact Mark and speak with him about scheduling the replacement and will also discuss the generator fuel tank issue with him at the same time. **Commissioner Nathan Young made a motion to have Power Up Generators replace the battery at the Knowlton Road Booster Station. Seconded by Commissioner Bill Murphy. Passed Unanimously.**
9. Well Field Access Pad: Commissioner Bill Murphy presented the other Commissioners with a photograph he took of the work performed by Gelinas at the Well Field Access Pad. The work is now considered complete and Gelinas should be billing the Precinct. Additionally, Commissioner Bill Murphy noted that Gelinas will be working on the Fire Station, the Precinct will be insulating around where the valve is, but the Commissioners have not heard from the Town, or Fire Chief, with regards to insulating the line going into the building.
- 10.6 Baker Street: Commissioner Bill Murphy noted that the letter regarding the leak was delivered and signed for by the customer, but the Precinct has not yet heard from the customer. Discussion took place regarding a time limit to have the leak repaired and agreed that if there has been no response to the Precinct by the next regular scheduled PBWP meeting that a letter be prepared and sent to the customer giving a deadline for the leak repair in order to avoid water service shut-off. It was noted that a payment plan was offered to the customer.

Old Business/Ongoing Projects:

1. Leak Detection Started August 15th (60 Days): Leak Detection is Done, just waiting for the results.
2. Lead Service Grant: Tabled.
3. NH DES Cross Connection Permits Per ENV-DW 505.06 and 505.02a: Tabled.
4. Block Off of Field Adjacent to Well Field/Damage to Field Due to Trespassers: Tabled.

Long-Term Projects:

- 1. CIP Update: Tabled
- 2. DES Asset Management Survey: Tabled

Meeting Closed:

Motion to Close the Meeting by Commissioner Bill Murphy. Seconded by Commissioner Nathan Young. Passed unanimously. The meeting was adjourned at 6:12 p.m. by Commissioner Nathan Young, Chair.

Next Meeting:

The Next Regular Meeting Penacook/Boscawen Water Precinct, 9 Woodbury Lane, Boscawen, NH. on, Wednesday, October 26, 2022, at 5: 30 p.m.

Minutes submitted by: Lauren Hargrave, Recording Clerk on October 17, 2022

Minutes approved by _____ /s/ _____ on October 26, 2022
_____ /s/ _____ on October 26, 2022
_____ /s/ _____ on October 26, 2022