

Minutes of the Penacook/Boscawen Water Precinct

Location of Meeting: 9 Woodbury Lane
Boscawen, N.H. 03303

Present at Meeting: Nathan Young, Commissioner, Chair
Bill Murphy, Commissioner
Frank Dineen, Commissioner
Lauren Hargrave, Clerk
Cheryl Mitchell, Administrative Consultant

The regular meeting of the Penacook/Boscawen Water Precinct was called to order at 9 Woodbury Lane, Boscawen, N.H. on March 29, 2023, at 6:15 p.m. by Commissioner Nathan Young, Chair.

Financial Update:

Commissioners signed manifest and checks.

Approval of minutes from last meeting:

Commissioner Nathan Young made a motion to approve the Regular Meeting minutes of March 8, 2023. Seconded by Frank Dineen. Passed Unanimously.

Commissioner Nathan Young made a motion to approve the Annual Meeting minutes of March 13, 2023. Seconded by Frank Dineen. Passed Unanimously.

New Business:

1. Asset Management Grant/Generator Grant/Wight Pierce: Commissioner Nathan Young reported he has everything filled out for the Asset Management Grant at this time. There is another month to mail in a hard copy, due April 30th, and tomorrow he will email DES for approval prior to mailing. Commissioner Nathan Young reported almost all the information needed for the Generator Grant has been sent and received. Additionally, Commissioner Nathan Young reported he took photographs of the Generator facility which he also sent. Chris expressed they were looking for an Environment Study, which the Precinct does not have, the closest thing the Precinct has is the Well Head Protection Program. The Environmental Study will be marked as "does not exist". Also, Commissioner Nathan Young reported Janet Levey forwarded some documents, history, and a

layout of the building. Chris Berg has everything he has requested and will put together, hopefully, for the next Precinct meeting. Commissioner Nathan Young noted the Asset Management Grant needs and updated Certificate of Insurance through Primex. Commissioner Bill Murphy will request the Certificate of Insurance, which will be going to DES for the grant. Cheryl Mitchell believes a request can be made to send the Certificate of Insurance directly to the Precinct so it can then be sent along with the Grant information. Commissioner Nathan Young noted the Wright Pierce invoice which does not need to be paid at this time. A document from Wright Pierce was reviewed which shows what will be able to be done with the \$100,000 grant over the next year, giving a breakdown with costs. Commissioner Nathan Young noted he signed the breakdown document and sent it to Wright Pierce for signature. A brief discussion took place regarding the handouts.

2. Chandler Street Sewer Project: Commissioner Bill Murphy questioned when Gage Street Project was done and the Precinct worked with the Town, how did the Precinct pay for their part of the project at that time. Cheryl Mitchell explained anything dealing with the water lines the Precinct will need to pay for and the Town's grant will cover the sewage. The Precinct took advantage during the Gage Street Project of the road being opened up. The Precinct's portion of Gage Street is all paid off. Commissioner Frank Dineen questioned if the same contractor would be responsible for doing the entire project. A discussion took place regarding having a separate contractor and the age and expectancy of the pipes. Additionally, there was discussion regarding the North Main Street portion of a water project, what took place with regards to the Gage Street Project, the process of working with the Town, the quantity of pipe which will be needed for the project, and what cost will be involved along with funding for the project. Also, it was noted the Commissioners need to get together with the Town to discuss planning. Commissioner Nathan Young will reach out to Wright Pierce to see if there are any Grants which may be applicable. Commissioner Frank Dineen will contact Kellee Jo Easler to obtain the sewer projected map which was utilized by the Town during the Town Annual Meeting.
3. King Street Reconstruction: Commissioner Bill Murphy pulled up google earth on the Precinct computer and it was reviewed by the other Commissioners. It was noted that currently the water line at the upper split is iron pipe which comes down the sidewalk to the point of the split and crosses over where there is a pressure regulator. Commissioner Bill Murphy suggested, the minimum would be to get the water pipes out from the middle of the projected roundabout, it might be best to start up by church and jog to the south down to the pressure relief valve which would be about 1500 feet of new pipes. A brief discussion took place regarding

lining the current pipes. A discussion should be held with Wright Pierce with regards to what the Precincts options are. The King Street Project is projected to be done in 2027.

4. 27 Goodhue Road: Commissioner Bill Murphy reported the customer was looking for a refund as he believed he paid the water bill twice. Commissioner Bill Murphy received a call from the customer and explained there was a bill owed at the time the house was purchased which should have been paid at that time. Commissioner **Bill Murphy made a motion to not refund the customer. Seconded by Commissioner Nathan Young. Passed Unanimously.**
5. 53 Eel Street: Commissioner Bill Murphy noted the property closed on March 1st and the water bill was paid. There was some accumulated interest and at this point it will be included in the customers' first water bill. It can be revisited if needed at a later time. Pennichuck is ready to turn on the water and will work with the customer to coordinate.
6. Unclaimed Property Paperwork: Commissioner Bill Murphy noted the paperwork is completed and will be submitted.
7. Boat Ramp Area Questions from Kellee: Commissioner Bill Murphy reported Kellee Jo Easler approached him regarding the boat ramp up at the County Home and something happening in that area which would entail a corner of the Precinct property. Specifics as to what is potentially being planned were not discussed with him. Commissioner Bill Murphy showed the area on google maps of the property in question to the other Commissioners. Commissioner Bill Murphy will find out more information as it is close to the Well Protection and what it is. A brief discussion took place regarding the piece of property.
8. Well #4 Property Options:

Commissioner Bill Murphy made a motion to enter into Nonpublic Session at 6:51 p.m. per RSA 91-A:3 II (d) Consideration of the acquisition, sale, or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community. Seconded by Commissioner Nathan Young. Passed Unanimously.

Commissioner Bill Murphy made a motion to come out of Nonpublic Session at 7:01 p.m. Seconded by Commissioner Nathan Young. Passed Unanimously.

Commissioner Bill Murphy made a motion to seal the Nonpublic Minutes per RSA 91-A:3 III. Seconded by Commissioner Nathan Young. Passed Unanimously.

9. State Nursery: Commissioner Nathan Young reported the State Nursery let him know what hazardous material is located on their property and has the Precinct's contact information.
10. Flushing May 8th thru 12th: The Commissioners agreed on the flushing happening May 8th thru May 12th and will ask Pennichuck if they are going to do a post card mailing. If a mailing is done, Pennichuck needs to provide the electronic copy to Cheryl Mitchell for posting on the Precinct website.
11. HACH: Commissioner Nathan Young reported the overall Single item quote handout is for a benchtop turbidimeter which is an expensive piece of equipment. The Precinct currently has one in the back of the Precinct Office in a bucket of water which he is going to see if it is still functioning and if so, hook it up. Additionally, Commissioner Nathan Young noted it would be less expensive to have Pennichuck run a sample than it would be to purchase the machine. The Commissioners agreed not to purchase a benchtop turbidimeter. The other items from HACH are quotes for various parts. First, is a local display and brains for the different analyzers. It has two inputs and with one control you can run the PH probe and the Chlorine analyzer back to the one unit. Second, the PH probe plugs into the unit. Currently the Precinct does not have a working one. Third, the CL17sc is the unit on the wall for chlorine which is no longer supported and is obsolete at this point. The fourth and fifth is product which is mixed to determine and read how much color and how much gets bleached out. **Commissioner Nathan Young made a motion to approve of ordering of the quotes supplied by HACH. Seconded by Commissioner Bill Murphy. Passed Unanimously.**
12. Janet Levy: Commissioner Nathan Young Previously discussed in #1 of these minutes. All the information needed has now been acquired for the Generator Grant.
13. CIP: Commissioner Nathan Young noted the Commissioners need to look at the current Excel CIP provided by Lorrie Carey and would like to have a workshop and discussion this summer.
14. TDS/Comcast: Commissioner Bill Murphy reported TDS has completed service for the Precinct. Commissioner Nathan Young contact Comcast regarding their equipment and send in the cancelation document. It was noted the cancelation paperwork will not take effect for thirty days so the Precinct will receive one last billing cycle. A brief discussion took place regarding the TDS call forwarding

system. Lauren Hargrave will contact TDS and disable the auto call forwarding feature. Commissioner Bill Murphy will check the messages on the Precincts phone system daily.

15. Chuck Ell/Corrosion Building: Commissioner Nathan Young reported he will contact Chuck and get him to the Corrosion building in the next few weeks.

16. 20 High Street: Commissioner Bill Murphy reported 20 High Street is currently going through the courts.

Old Business:

1. Leak Detection/Grant: Tabled
2. Led Service Grant: Tabled
3. NH DES Cross Connection Permits Per ENV-DW 505.06 ABD 505.02a: Tabled
4. Block off of Field Adjacent to Well Field/Damage to Field Due to Trespassers: Tabled

Long-Term Projects:

1. CIP Update: Tabled
2. DES Asset Management Survey: Tabled

Meeting Closed:

Motion to Close the Meeting by Commissioner Nathan Young. Seconded by Commissioner Bill Murphy. Passed unanimously. The meeting was adjourned at 7:15 p.m. by Commissioner Nathan Young, Chair.

Next Meeting:

The Next Regular Meeting Penacook/Boscawen Water Precinct, 9 Woodbury Lane, Boscawen, NH. on, Wednesday, April 12, 2023, at 5:30 p.m.

Minutes submitted by: Lauren Hargrave, Recording Clerk on March 30, 2023

Minutes approved by: _____ /s/ _____ on April 12, 2023
_____ /s/ _____ on April 12, 2023
_____ /s/ _____ on April 12, 2023