

Minutes of the Penacook/Boscawen Water Precinct

Location of Meeting: 9 Woodbury Lane
Boscawen, N.H. 03303

Present at Meeting: Nathan Young, Commissioner, Chair
Bill Murphy, Commissioner
Frank Dineen, Commissioner
Cheryl Mitchell, Administrative Consultant

The regular meeting of the Penacook/Boscawen Water Precinct was called to order at 9 Woodbury Lane, Boscawen, N.H. on April 12, 2023, at 5:30 p.m. by Commissioner Nathan Young, Chair.

Financial Update:

Commissioners signed manifest and checks.

Approval of minutes from last meeting:

Commissioner Bill Murphy made a motion to approve the Regular Meeting minutes of March 29, 2023. Seconded by Commissioner Nathan Young. Passed Unanimously.

New Business:

1. Asset Management Grant/Generator Grant Wright-Pierce: Commissioner Nathan Young reported he received an email from DES regarding the Asset Management Grant. The individual working on the Precincts Grant has changed. DES reported the Precinct paperwork has been received and reported the only thing which needs to be addressed is the Certificate of Vote, noting it was done too far out and has to be done within thirty days. Therefore, a new Certificate of Vote was signed and notarized. A brief discussion took place regarding the Certificate of Vote. Commissioner Nathan Young will send an electronic copy of the paperwork to DES tomorrow, and when the Primex form is received, Commissioner Nathan Young will drop off all the paperwork to DES in hand. Further, Commissioner Nathan Young reported he has not heard anything further regarding the Generator Grant and has to be in contact with Wright-Pierce.

2. Chandler Sewage Project: Commissioner Nathan Young reported Wright-Pierce received the town's presentation which was presented at the Town Annual Meeting. Wright-Pierce understands the scope of the work and is going to start to look into fund availability for the Precinct and any additional information which the Precinct receives needs to be forwarded on to them. Additionally, the Commissioners reviewed a map of the Chandler Sewage Project and had a discussion. Commissioner Bill Murphy expressed there are some areas which the Town will be doing sewage work on which the Precinct does not need to do water work on. Commissioner Frank Dineen noted the Commissioners need to decide what area the Precinct can work on at the same time as the Town sewage project. Commissioner Nathan Young questioned if the Precinct has files delineating what type of pipe is located on different streets along with pipe size. The Commissioners reviewed mapping which appears to be mostly six-inch AC piping except the ten-inch iron and twelve-inch iron. Commissioner Bill Murphy reported North Main has ten-inch and Queen Street going up to the tank is twelve-inches. A bit further on Queen Street is six-inch AC. Commissioner Nathan Young noted this is the type of information which needs to be passed on to Wright-Pierce, noting the AC pipe in the Precincts system is at the end of its life. More discussion took place regarding Wright-Pierce and what their understanding is and what will need to be replaced within the Precincts water system. Also, knowing the age and type of piping will put the Precinct in decent shape with Grant opportunities. Further discussion took place regarding potential Grants and Trusts for the Precinct and how the funding can be distributed to the Precinct. Commissioner Nathan Young noted he believes that part of the GIS mapping will give the Precinct the exact location of piping. Commissioner Nathan Young also noted the dates in which the Town is planning to move forward is an acceptable amount of time for Wright-Pierce to get to the Precinct where it needs to be. A discussion took place regarding the perspective timeframe for the Sewage Project. More discussion was held regarding other properties located in the Precinct and what type of piping is located around those areas.
3. Flushing: Commissioner Nathan Young will forward the electronic copy of the flushing postcard to Cheryl Mitchell to have it placed on the Precinct website
4. 13 Crescent Street \$5.45 and 104 High Street \$16.00 Abatements: ***Commissioner Bill Murphy made a motion to abate the interest in the amount of \$5.45 for 13 Crescent Street and \$16.00 for misapplied funds on 104 High Street (KSD). Seconded by Commissioner Nathan Young. Passed Unanimously.***

5. Extend the P&S for the Walker Pond Dam: Commissioner Bill Murphy reported Alan Hardy is working on an agreement with the Courser Family Trust, who owns the land on the Webster side of the dam, for access to it. Alan questioned if the Purchase and Sale (P&S) agreement could be extended as it ran out last year. **Commissioner Bill Murphy made a motion to extend the P&S until the March Annual Meeting of 2024. Seconded by Commissioner Nathan Young. Passed Unanimously.**
6. Payments for Water Connections: Commissioner Bill Murphy reported the Precinct has received payment for 55 Elm Street as well as 51 Corn Hill Road. It was noted the Corn Hill Road lots have been renumbered, 45 was the original number and the lots are now numbered 45, 47, 49, and 51. #51 has been purchased. Cheryl Mitchell questioned what portion of the payment the connection fee and what portion is for WIF. Knight Brothers paid \$6000 45 Corn Hill Rd, aka lot 80-1, \$3500 to WIF and \$2500 for the connection fee. JAN Realty Group LLC/James and Kimberly Macenas paid \$6000 \$3500 to WIF and \$2500 for the connection fee. Commissioner Nathan Young questioned if the initial houses number has been changed. Commissioner Bill Murphy will have to realign the numbers with Pennichuck. Noting the same would need to take place for 55 Elm Street as Concord renumbered it. Both lots at 55 Elm Street were numbered, so now the lots are 55 and 57.
7. 57 Commercial Street: Commissioner Bill Murphy reported the customer is looking for water, it is the gravel pit location and all they currently have is a meter pit which does not have a current meter in it. Therefore they will be looking to hook up water to that meter pit. The only problem is there has been a freezing issue in the past. Commissioner Bill Murphy has passed the information on to Pennichuck.
8. Date for Meeting: Commissioner Bill Murphy will discuss a date with the property owner to have a discussion.
9. 12 Jackson Street: Commissioner Bill Murphy reported it is a new house which was put in last year. The people who live there asked Pennichuck for some kind of a run down on what was paid. The precinct was paid \$6,000 but they are saying they sent another check for \$7800 to an unknown entity. The customer was not billed for \$7,800 and may have been billed to the customer from the contractor or other entity but not the Precinct.
10. Annual Reports State Library: Commissioner Bill Murphy noted he sent the annual reports to UNH State Library and there was a lady from the State Library who called Pennichuck with a couple of questions. Pennichuck forwarded the information to the Commissioners. Commissioner Bill Murphy reported he tried to call yesterday and today but was unable to contact her. He has left messages.

11. Brian Cournoyer UMG Bulk Energy Specialist: Commissioner Nathan Young reported Brian Cournoyer reached out. Brian use to deal with Bruce Crawford. Brian is an energy consultant. The Precincts current electrical rate is .069 for per kilowatt. Commissioner Nathan Young called Brian and explained he will now be the contact for the Precinct. Currently the Precinct has the current contracted electrical rate until December 2024. Brian noted he was going to send out a letter allowing him to work on a contract for the Precinct which will need to be signed by the Commissioners and returned. Once the signed letter is received Brain can start to work for the Precinct and when there is a significant drop in the rates, he will lock the Precinct if the Commissioners desire. Brian will also give the Commissioners options to consider. A brief discussion took place regarding the Precincts energy rates and the current consultant.

12. HACH & Chuck and the Corrosion Building: Commissioner Nathan Young reported the Precinct should be good for a while and should not have to purchase anything more from HACH in the near future. However, the local representative has left and the Precinct now has a new representative who sent a box to the Precinct. In the box was the Precincts order of a control unit, a PH probe, and a chlorine analyzer. The previous representative did not include a flow cell which is needed for the PH probe in order for it to work. Commissioner Nathan Young also reported he contacted Manchester's representative and was given the flow cell from them. Everything is now up and running. Additionally, Commissioner Nathan Young reported the chart recorder for the PH prob has been taken off the wall as it is not needed. Also, the control panel in the control building has a radio unit which does not only send out alarms but sends out major things such as Well levels, PH, and chlorine. Therefore, the chart recorder is no longer needed. Additionally, the new HACH unit is on the wall and installed, Chuck from EII was present and it was verified that it is going back to the PLC and there was the correct reading between the two. Chuck also gets all the alarms along with Pennichuck. While he was there, Chuck worked on the totalizers for the Well which are now working. Chuck believes they were working but they did not go out enough decimal points which took a long time for them to move and looked like they were standing still. One of the controls for the tank valves has been fixed and Chuck has to come back and do the other one as he was running short on time. Chuck also made sure all the trending is working, troubleshot Well #2 of which the input on the card PLC is good, and the wire from the card to the Well is good. However, the pressure probe in Well #2 is bad so it needs to be replaced. A brief discussion took place regarding the probe. Also, Commissioner Nathan Young reported when the DP cell on the venturi was worked on the guy had a comment about a problem with the totalization of flow and there were some program changes made at that time. Chuck looked into it and he will talk to Chad and make sure the Precinct is where it should be. When the guy went into the program, he wrote additional programing and never tied it in so it is not doing anything. It involved a decimal point but since it was not tied in it will not affect anything. Chuck will also speak with Chad regarding totalization and making sure his own totalization is what Chad has been totalizing. If they do not

match it needs to be looked at further and if they do match everything is good. Further discussion took place regarding water loss associated with totalization.

13. Briar Hydro: Commissioner Nathan Young reported the Precinct received \$1,018.51 this last month from Briar Hydro.
14. Comcast: Commissioner Nathan Young signed the Precincts disconnection request form. Disconnection will take place in thirty days. Making the last day of the Comcast billing be May 12, 2023. Comcast equipment needs to be returned to a UPS store and not a comcast office, noting Comcast locations are for residential business only. Commissioner Nathan Young will take care of returning the equipment.
15. USNH PO: Commissioner Nathan Young reported it is the University of Southern New Hampshire sent a random PO to the Precinct and he needs to speak with the representative who sent it next week as she is on vacation this week. According to another office person, It appears the University of Southern New Hampshire all have one office for billing for multiple locations and have just changed over to new accounting software so they think they may have entered a bill from the Precinct and it produced a bill. There is a good chance that it was never supposed to go out but Commissioner Nathan Young will call the representative next week and discuss it with her.
16. 214 King Street Final Read: Commissioner Bill Murphy reported Pennichuck will do the final read. It is the house which is next door to Cumberland Farms.
17. Town Boat Ramp: Commissioner Frank Dineen reported he has spoken with Kellee Jo Easler regarding the boat ramp. They want to place a gazebo in the area which is within the Precincts property line of twenty feet. It was noted the Town would have to get the Precincts permission in order to proceed as it is an abutter issue. The Commissioners agreed that when the Town knows its exact plans they can come back to the Precinct and ask for permission at that time.
18. Further Information: The Commissioners had a discussion regarding AC piping, longevity, and location. They also briefly discussed financing a large project and the governments involvement with funding.

Old Business:

1. Leak Detection/Grant: Tabled
2. Led Service Grant: Tabled
3. NH DES Cross Connection Permits Per ENV-DW 505.06 ABD 505.02a: Tabled

4. Block off of Field Adjacent to Well Field/Damage to Field Due to Trespassers:
Tabled

Long-Term Projects:

1. CIP Update: Tabled
2. DES Asset Management Survey: Tabled

Meeting Closed:

Motion to Close the Meeting by Commissioner Nathan Young. Seconded by Commissioner Bill Murphy. Passed Unanimously. The meeting was adjourned at 6:17 p.m. by Commissioner Nathan Young, Chair.

Next Meeting:

The Next Regular Meeting Penacook/Boscawen Water Precinct, 9 Woodbury Lane, Boscawen, NH. on, Wednesday, April 26, 2023, at 5:30 p.m.

Minutes submitted by: Lauren Hargrave, Recording Clerk on April 18, 2023

Minutes approved by: _____ /s/ _____ on April 26, 2023

_____ /s/ _____ on April 26, 2023

_____ /s/ _____ on April 26, 2023