

## Minutes of the Penacook/Boscawen Water Precinct

Location of Meeting: 9 Woodbury Lane  
Boscawen, N.H. 03303

Present at Meeting: Nathan Young, Commissioner, Chair  
Bill Murphy, Commissioner  
Frank Dineen, Commissioner  
Lauren Hargrave, Clerk

The regular meeting of the Penacook/Boscawen Water Precinct was called to order at 9 Woodbury Lane, Boscawen, N.H. on April 26, 2023, at 5:30 p.m. by Commissioner Nathan Young, Chair.

### **Financial Update:**

Commissioners signed manifest and checks.

### **Approval of minutes from last meeting:**

***Commissioner Bill Murphy made a motion to approve the Regular Meeting minutes of April 12, 2023. Seconded by Commissioner Nathan Young. Passed Unanimously.***

***Commissioner Bill Murphy made a motion to approve the Sealed Nonpublic Meeting minutes of March 29, 2023. Seconded by Commissioner Nathan Young. Passed Unanimously.***

### **New Business:**

1. Asset Management Grant: Mat Deterling, on Governor and Council Agenda 5/31/23 or 6/13/23 Direct Deposit: Commissioner Nathan Young reported Mat Deterling at DES left a voice mail today which stated the projected cost in the grant application totaled \$102,000 and it needs to be \$100,000 or below to be submitted as it cannot be submitted higher than the grant amount. Later in the day Commissioner Nathan Young received an email from him indicating he had spoken to Chris Berg at Wright-Pierce and Chris reduced a line by \$2,000 and the issue has now been worked out and resolved. The grant application should be on the Governor and Council agenda on the 31<sup>st</sup> of May or the 14<sup>th</sup> of June to be approved. Additionally, Mat Deterling reported the Precinct is currently not set up

for direct deposit and if direct deposit was set up the funds would be received approximately three weeks earlier. Cheryl Mitchell is on vacation, so the Commissioners will wait to speak with her upon her return regarding the direct deposit.

2. Generator Grant MOA: Commissioner Nathan Young explained that Wright-Pierce sent a report containing two documents which he forwarded to the other Commissioners late this afternoon for their review. However, Commissioner Nathan Young reported they did not fill out the actual grant application. Therefore, Commissioner Nathan Young started to fill out the grant information on the state website but there were issues saving the imputed information. So, he decided to complete the entire application. Commissioner Nathan Young noted there were certain things on the application which he was unsure of how to answer regarding legislative solicitation which he completed in his name. The entire completed application was submitted and if there are any incorrect responses Commissioner Nathan Young will be contacted for corrections. Further, Commissioner Nathan Young reported the application was received as he received an email requesting a memorandum of understanding from the Towns of Boscawen and Concord which allows the Precinct to run the water. Commissioner Nathan Young called and left a voice mail explaining there is no memorandum of understanding as the Precinct is a separate from both the Town of Boscawen and the Town of Concord. The Precinct is stand alone. Commissioner Nathan Young requested a call back which he has not yet received and he will reach out again tomorrow. Commissioner Bill Murphy provided Commissioner Nathan Young with a copy of RSA52 which considers the Precinct a Village District.
3. Sanitation Survey May 4<sup>th</sup>/ Buildings: Commissioner Nathan Young noted the Sanitation Survey is May 4<sup>th</sup> and questioned if there was anything which needed to be taken care of at any of the Precinct buildings prior. Commissioner Bill Murphy noted the Air Conditioner may be an issue, however, the simple way to cure the issue is to remove the grill, remove the guts, place a sheet metal patch on the inside and something on the outside. However, it depends on what is seen during the survey. Commissioner Bill Murphy will be present during the survey. A brief discussion took place regarding the survey.
4. UPS Systems: Commissioner Nathan Young reported he purchased the new UPS and placed it in the corrosion building. He replaced the batteries in that unit, which may be a little rough from the chemical exposure but it is still functional. Commissioner Nathan Young will leave the unit at the Precinct as a backed up and inform both Chuck from EII and Chad know that it is available as a spare. Further, Commissioner Nathan Young reported he visited the control box for the Merrimack Tank, which has the same unit, and replaced the factory batteries. It also had an

inspection notice which showed all the units were put in in 2014. Commissioner Nathan Young also reported he visited the Fairbanks tank and that unit had some dead batteries located the unit with a note stating the batteries were replaced in 2020. Commissioner Nathan Young swapped the batteries out with new batteries today. Commissioner Nathan Young will replace the unit batteries at the booster station and Queen Street tank soon so all the units will be on the same battery cycle. Commissioner Nathan Young further noted in about five years the units themselves should be replaced.

5. Power Up Generator: Commissioner Bill Murphy reported the work was completed and the Precinct received two invoices for payment today. Both generators have now had their PM done.
6. Jarado Way Master Meter, Pipe Size, Type of Meter, Backflow in Pit/General Configuration: Commissioner Nathan Young reported he spoke with Wright-Pierce who is willing to give write something up for the Precinct or give insight. Expressing the need to know the pipe size, type of meter, backflow in the pit, and general configuration of the backflow. Commissioner Bill Murphy believes it is similar to Woody Hollow being a precast concrete pit. Commissioner Bill Murphy will have to reach the pipe size, but he believes it is six-inch. A brief discussion took place regarding the need for a backflow. Commissioner Nathan Young would like to take photographs of the setup for Woody Hollow along with obtaining the pipe size to forward on to Wright-Pierce. All the Commissioners will meet at a decided-on time to visually review the setup at Woody Hollow.
7. Leak Detection/Grant New England Distribution Service: Commissioner Nathan Young reported he received an email follow up which informs the Precinct of contact information for the Precinct, indicating there is twenty miles of main, and 100% will be utilized for the leak survey. Commissioner Nathan Young reported everything in the follow up email appears fine and the email also indicated New England Distribution Services will be reaching out to schedule a time, noting they would like someone present with them when it is done. Commissioner Bill Murphy suggested Commissioner Nathan Young contact Brandon to accompany New England Distribution.
8. Economic Development Meeting May 2<sup>nd</sup> 5:30 pm: Commissioner Nathan Young reported the Economic Development Meeting May 2<sup>nd</sup> 5:30 pm will be taking place and the presence of the Precinct has been requested. Commissioner Bill Murphy reported Mike Tardiff sent an email indicating Boscawen received a grant for \$26,000 to invest in New Hampshire. It is not necessarily a water grant and it appears the meeting may be regarding that grant information. Additionally, Commissioner Bill Murphy reported the email also spoke of a Tax Increment

Financing (TIF) District and it may be relative to the Commercial Street revitalization. A brief discussion took place regarding the meeting. Commissioner Bill Murphy will attend, Commissioner Nathan Young and Commissioner Frank Dineen will try to attend.

9. Disconnect List: Commissioner Nathan Young gave a printout of the disconnection list to the other Commissioners for the review. The Commissioners reviewed the disconnect and do not disconnect lists and discussed some individual accounts on the list.
- 10.7 Baker Street: Commissioner Bill Murphy reported he never received an answer. He will work on it tomorrow. A brief discussion took place regarding the location.
11. Well #4 Property Option Meeting: Commissioner Bill Murphy reported there are no perspective dates for a meeting as of yet. Further, Commissioner Bill Murphy explained the Commissioners need to work on what the Precinct's preference would be relative to a property deal. What would the Precinct want to do, purchase, lease, make payments via owner financing or would it be better to purchase outright? Additionally, Commissioner Bill Murphy reported that the Commissioners should consider what would make the deal more appealing to the property owner? Commissioner Frank Dineen questioned offering free water to the owners as a bargaining piece along with whatever offer the owners choose. A discussion took place regarding the prospective property for Well #4 and the property owners desired option for the property in question. Commissioner Nathan Young will touch base with the property owner again regarding another meeting to discuss options. On another note, Commissioner Nathan Young reported Greg from Wright-Pierce will not be available for a month or two.
12. Primex: Commissioner Bill Murphy reported Primex is coming on May 2<sup>nd</sup> at 1:30 p.m. to walk around the building for the Precinct's insurance. Commissioner Bill Murphy will meet with the representative for the walkthrough.

**Old Business:**

1. CIP: Tabled
2. Led Service Grant: Tabled
3. NH DES Cross Connection Permits Per ENV-DW 505.06 ABD 505.02a: Tabled
4. Block off of Field Adjacent to Well Field/Damage to Field Due to Trespassers: Tabled

**Long-Term Projects:**

1. CIP Update: Tabled
2. DES Asset Management Survey: Tabled

**Meeting Closed:**

***Motion to Close the Meeting by Commissioner Nathan Young. Seconded by Commissioner Bill Murphy. Passed unanimously. The meeting was adjourned at 6:05 p.m. by Commissioner Nathan Young, Chair.***

**Next Meeting:**

The Next Regular Meeting Penacook/Boscawen Water Precinct, 9 Woodbury Lane, Boscawen, NH. on, Wednesday, May 10, 2023, at 5:30 p.m.

Minutes submitted by: Lauren Hargrave, Recording Clerk on May 1, 2023

Minutes approved by: \_\_\_\_\_ /s/ \_\_\_\_\_ on May 10, 2023  
\_\_\_\_\_ /s/ \_\_\_\_\_ on May 10, 2023  
\_\_\_\_\_ /s/ \_\_\_\_\_ on May 10, 2023