

## Minutes of the Penacook/Boscawen Water Precinct

Location of Meeting: 9 Woodbury Lane  
Boscawen, N.H. 03303

Present at Meeting: Nathan Young, Commissioner, Chair  
Bill Murphy, Commissioner  
Frank Dineen, Commissioner  
Lauren Hargrave, Clerk

The regular meeting of the Penacook/Boscawen Water Precinct was called to order at 9 Woodbury Lane, Boscawen, N.H. on May 31, 2023, at 5:30 p.m. by Commissioner Nathan Young, Chair.

### **Financial Update:**

Commissioners signed manifest and checks.

### **Approval of minutes from last meeting:**

***Commissioner Bill Murphy made a motion to approve the Regular Meeting minutes of May 10, 2023. Seconded by Commissioner Frank Dineen. Passed Unanimously.***

### **New Business:**

1. Asset Management Grant Direct Deposit. Vendor Code 159934-B001: Commissioner Nathan Young will email Cheryl Mitchell with the Precincts vendor code 159934-B001 from the State.
2. FSB Credit Card Application: Tabled.
3. Meters for Dave Caron, 45 Corn Hill Road, 4 Eagle Perch Drive (Berkeley): Commissioner Bill Murphy reported Dave Caron's meters all went in today and he should be all set. However, there is a problem with the master meter pit which has a Reduced Pressure Zone (RPZ) backflow preventor in the pit. Dave Caron is going to contact EJ Prescott as they furnished and fabricated the master meter pit. It was noted the pit is an open bottom, however, an RPZ still is not allowed in a pit. A brief discussion took place regarding the difference in commercial and residential with regards to backflow. Commissioner Bill Murphy also reported Tim was going to do 45 Corn Hill Road on Monday, and 4 Eagle Perch is all set.

4. Shortage of Radios and Meters for Future: Commissioner Bill Murphy reported he went to EJ Prescott today to check on how many they have on order for the Precinct. EJ Prescott does not have any on order at this time, therefore three boxes of each were ordered. The meters will be received prior to receiving the radios. There is no timeframe for when the radios will be received. EJ Prescott will call Commissioner Bill Murphy when he knows more about the meters being received. A discussion took place regarding sources for radios from elsewhere. Commissioner Bill Murphy further reported it is becoming difficult to obtain new radios. However, around the 10<sup>th</sup> of June is the next read and during that time the radios in Woody Hollow will be removed and all the pit radios will be installed. Therefore, the Precinct will have a supply of used radios which should still work. This will give the Precinct approximately thirty used radios to utilize if necessary. A discussion took place regarding Woody Hollow's master meter. It was further noted that EJ Prescott meter expert was supposed to go and look at the meter. Commissioner Bill Murphy was under the impression Pennichuck was taking care of this. Commissioner Nathan Young will call Chad regarding Woody Hollow.
5. Irrigation Meter Request: Commissioner Bill Murphy reported there were two requests. These will be done the cost of the homeowners who will pay for the meter, radio, and installation. A plumber will do the installation, which is also at the cost of the homeowner. Commissioner Bill Murphy will follow up.
6. Overflow Screens for Tanks: Commissioner Bill Murphy reported the overflow screens for the tanks have been completed. He noted the State approved the screens for now, but they are not a long-term solution. The Commissioners discussed tank overflow and designs while reviewing photographs.
7. Memorandum of Understanding (MOU) for Sewer/Water Project: Commissioner Nathan Young reported he sent the MOU to Jeff for review. It did not appear there was an urgency from Underwood on this portion of the project. Jeff from Wright-Pierce will look at it in the next couple of weeks and get back to Commissioner Nathan Young. A discussion took place regarding the project and the Town doing most of the management with the Precinct having input into it. A brief discussion took place regarding the Gage Street Project. The Commissioners reviewed a map and discussed different areas within the project.
8. Deposits \$144.99 & \$6000.00: Commissioner Bill Murphy reported two deposits. \$144.99 was received from the State and \$6000.00 is from Berkley for 4 Eagle Perch Drive.

9. Curb Stop Repairs 82 River Road, Corrosion Building, Corn Hill Road 101-103: Commissioner Bill Murphy reported 82 River Road's owner does not occupy the residence and has received a shutoff notice. It is unclear if the renter of the property or the owner of the property pays for the water bill. It was noted that there has been payment made and a payment plan is in effect. Pennichuck is unable to perform the shutoff as it needs repair. However, River Road is a private line, and therefore the owner will need to have the repair done. A discussion took place regarding the private line and the Precincts line locations. The Commissioners further discussed curb stops along the private line. Commissioner Bill Murphy will write a letter to the owner regarding the necessary repairs having to be made. Commissioner Bill Murphy also reported the Corrosion Building's curb stop right outside the door to the building needs to be repaired. Further, Commissioner Bill Murphy reported across the street from the dump road there is a fire hydrant and at that point the water main runs down northwest through the woods and crosses diagonally over to Knowlton Road. 101 Cornhill Road is right across the street from Knowlton Road, 103 is the house at the top of the hill, and both are fed off a private line which starts where the fire hydrant is. There is a curb stop there but it is rotted down to practically nothing and needs repair. There is the question of whether 99 Cornhill Road is also fed off the same line or not.
10. Leak Detection, New England Water Distribution Services 133 Elm Street Hydrant 3.5 gpm: Commissioner Nathan Young reported the Leak Detection survey was completed and because the Precincts system was well known there was not a lot of money spent tagging valves, etc. Not a bunch of leaks were detected which leads to the question of where the water loss problem exists. It is hoped the master meter and reading issue will solve a lot of the water loss issue as there does not seem to be any large holes in the system located. The only water loss located by the survey was at 133 Elm Street Hydrant at 3 ½ gallon. Commissioner Nathan Young believes once the next two billing cycles are done, the master meter fixed, and the reads are to the proper decimal point. It is hopes a large majority of the leak issue will be resolved.
11. Jarado Way Master Meter: Commissioner Bill Murphy reported as close as he can tell there is an 8-inch line running in, and down back he believes it is a 6-inch line. Somewhere along the line there is another valve somewhere which regulates the other side of the tee. There was some concern about the length being long enough to put a meter pit in. Commissioner Bill Murphy believes the meter pit which goes to the front of the building will need to be redirected around to beyond the meter pit. Therefore, Chris Berg will need to design or make suggestions for an 8 inch and then once in if they must reattach the other line after that will need to be done. Commissioner Nathan Young will reach out to Chris Berg.

12. 133 King Street: Commissioner Nathan Young reported another shutoff attempt will be made. For the water to be kept on the customer will need to pay 25% of the current water bill along with a payment plan being set up for the remainder of the balance owed.
13. Grant Paperwork: Commissioner Nathan Young reported he was contacted by the State who explained all the grant paperwork is too far out from the corrected paperwork which was submitted. It was caught by the Attorney General's office when the Asset Management grant was due to be signed. The Attorney General's office requested the paperwork be resigned with an updated date and submitted directly to their office after it is signed. Commissioner Nathan Young and Commissioner Bill Murphy had the signed paperwork notarized and Commissioner Nathan Young hand delivered it to Mat Derling. Mat Derling reviewed the paperwork and was bringing it to the AG's office. Additionally, Matt informed Commissioner Nathan Young that the Precinct can still apply for reimbursement from the Strategic Planning Grant from the year prior. The accounting will be wrapping up around June 10<sup>th</sup> or 11<sup>th</sup>. Chris Berg gave Commissioner Nathan Young a submittal for the state which he reviewed, signed, and submitted to Mat Derling yesterday.
14. 26 Elm: Commissioner Nathan Young reported he was contacted by Pennichuck and the customers at 26 Elm Street were moving into the residence today, however, when Pennichuck went to turn the water on today the curb stop is broken. Permission was given for the curb stop to be replaced tomorrow during regular business hours and the water will be turned on.
15. Other: Commissioner Bill Murphy reported the Precinct has received an invitation to attend the Regional Planning Commission and Select Board meeting on June 15<sup>th</sup>. Commissioner Bill Murphy will be attending.

**Old Business:**

1. CIP: Tabled
2. Lead Service Grant: Tabled
3. NH DES Cross Connection Permits Per ENV-DW 505.06 ABD 505.02a: Tabled
4. Block off Field Adjacent to Well Field/Damage to Field Due to Trespassers: Tabled

**Long-Term Projects:**

1. CIP Update: Tabled
2. DES Asset Management Survey: Tabled

**Meeting Closed:**

***Motion to Close the Meeting by Commissioner Nathan Young. Seconded by Commissioner Bill Murphy. Passed unanimously. The meeting was adjourned at 6:24 p.m. by Commissioner Nathan Young, Chair.***

**Next Meeting:**

The Next Regular Meeting Penacook/Boscawen Water Precinct, 9 Woodbury Lane, Boscawen, NH. on, Wednesday, May 28, 2023, at 5:30 p.m.

Minutes submitted by: Lauren Hargrave, Recording Clerk on June 6, 2023

Minutes approved by: \_\_\_\_\_ /s/ \_\_\_\_\_ on June 14, 2023  
\_\_\_\_\_ /s/ \_\_\_\_\_ on June 14, 2023  
\_\_\_\_\_ /s/ \_\_\_\_\_ on June 14, 2023