

Minutes of the Penacook/Boscawen Water Precinct

Location of Meeting: 9 Woodbury Lane
Boscawen, N.H. 03303

Present at Meeting: Nathan Young, Commissioner, Chair
Bill Murphy, Commissioner
Frank Dineen, Commissioner
Lauren Hargrave, Clerk
Cheryl Mitchell, Administrative Consultant
Matthew "Matt" Taylor
Mike Tardiff

The regular meeting of the Penacook/Boscawen Water Precinct was called to order at 9 Woodbury Lane, Boscawen, N.H. on June 28, 2023, at 5:31 p.m. by Commissioner Nathan Young, Chair.

Financial Update:

Commissioners signed manifest and checks.

Approval of minutes from last meeting:

Commissioner Bill Murphy made a motion to approve the Regular Meeting minutes of June 14, 2023. Seconded by Commissioner Frank Dineen. Passed Unanimously.

New Business:

1. Matt Taylor CNHRPS TIF (Tax Increment Financing) District Information: Mike Tardiff reported they have discussed a bit about the mapping the Precinct has currently relative to the Tax Increment Financing District. They are currently on a fact-finding mission to determine what the Precinct has for water lines on top of the sewerage coverage. Their staff will be helping the Town with their GIS information and as they work through the potential TIF district they would like to talk about the data needs the Precinct has relative to the Commercial Street Area's water system. Matt Taylor explained the other thing they are trying to figure out what the potential is relative to the TIF district and how much water and sewage capacity is needed. Commissioner Bill Murphy noted the Commercial Street Area is unknown as far as what is under the ground and would need to be the focus of the Precinct and the

Town as it is the Town's road. An issue will be where the road actually is, and some parts may have been replaced with a penstock. Commissioner Bill Murphy further noted that further down by the gravel pit there are probably bounds available as it was surveyed. He suspects the road is actually a road by prescription other than a deeded right-of-way road. Mike Tardiff explained they do have some ability to fund. Matt Taylor expressed that part of the TIF could probably fund some of the information gathering. Commissioner Bill Murphy also noted the maps have been reviewed but the precinct has experienced some surprises utilizing the most resent mapping. Mike Tardiff said they would like to revisit the maps and get them into their GIS. A discussion was held regarding lines and which ones are on/off and what lines feed what. Mike Tardiff would like to get a TIF plan together with estimating what can be raised with the assistance of asset management and engineering assistance. Commissioner Nathan Young noted that in the next few months the Precinct is looking into getting a GIS done of the Precinct's system. The grant money for the Precinct's GIS system goes before the Governor for signature sometime in the next few weeks. Once the grant is received the Precinct will move forward with getting bids for the GIS to be done. The Town will have to approve a TIF at the Town Meeting. Commissioner Bill Murphy noted the Precinct does not rely on taxes like the Town does. In order for the TIF to work for the Precinct the Town would have to make the investment knowing the expanded water system could promote economic benefit to the entire town. It would have to be addressed in a MOU. Commissioner Bill Murphy noted there is a good size lot at the end of Fisher Ave which will be important to map out as there are three water lines which cross the lot which the Precinct has rights-of-way to. A brief discussion took place regarding the Precinct's Tanks and the potential for expanding the TIF district. Commissioner Nathan Young explained the Asset Management Grant and the GIS mapping for the Precinct.

2. Asset Management Grant Direct Deposit/Vendor Code 159934-B001: Commissioner Nathan Young reported a mailed copy from NH Treasury Department will be sent for the Precinct to fill out with the vendor code, etc.
3. Curb Stops/37 Commercial Street, Corrosion Building, 101-103 Corn Hill Road: Commissioner Bill Murphy reported 37 Commercial Street is where water was dumped and when Dan Gelinas was there, he was going to try to see if the curb stop there actually worked, the cover is gone. All of the locations need repairs, noting the 101-103 Corn Hill Road is an important repair. **Commissioner Nathan Young made a motion to request when Gelinas has time and availability that he complete the curb stop jobs at 37 Commercial Street, Corrosion Building, and 101-103 Corn Hill Road. Seconded by Commissioner Frank Dineen.**

Passed Unanimously. Commissioner Bill Murphy will contact Gelinis and ask him to do the repairs.

4. Hydrant Mowing and Numbering: Commissioner Bill Murphy noted it is the time of year where the hydrant areas need to be mowed. Additionally, he reported last year a bunch of hydrants were painted and those need to be numbered. Stencil and spray paint the numbers. Commissioner Nathan Young noted some areas should be sprayed for poison ivy prior to mowing. The prior list will be utilized and updated while completing the numbering. **Commissioner Bill Murphy made a motion to number the hydrants. Concord by Commissioner Frank Dineen. Passed Unanimously.**
5. Hydrant Fix, King Street at Black Forest Nursery: Commissioner Bill Murphy explained the hydrant just south of Black Forest Nursey is very low and the connections are low. The hydrant is low and should be repaired. It was also noted that the hydrant at 133 Elm needs to be completed. The company from the Leak Survey wanted to know about the 133 Elm hydrant. A brief discussion took place regarding the line and hydrant at 133 Elm.
6. PLC Cards and RADIOS: Commissioner Nathan Young reported the Corrosion Building was hit during the last storm and an analog input card and IO card on the PLC were lost along with some radios going numb. Chuck went out that night and replaced both cards and was able to get the PLC up and running so the well site was working again. Ben from EII rectified the radios today. The radios were talking to each other but not the PLC. Everything is now functioning properly.
7. 47 Corn Hill Road Update: Commissioner Bill Murphy was able to track down who owns the property. He believes everything has been taken care of as he has not heard anything more.
8. North Main/Eel Street Leak: Commissioner Nathan Young did not get over to test the water due to rain so he is waiting for a dry day. However, it looks like it has slowed down and may be ground water.
9. EDC Meeting 11th: Commission Nathan Young reported he will be out of state and unable to attend. Commissioner Bill Murphy will attend, and Commissioner Frank Dineen will try to attend.
10. Woody Hollow Master Meter: Commissioner Nathan Young needs to call Chad regarding the master meter.
11. Well Meeting: Commissioner Bill Murphy reported he has not heard anything.

12. Energy Lock In: Commissioner Nathan Young reported he spoke with Brian from UMG which locks in the electrical rates for the Precinct. Currently the Precinct is locked in at 7% through 2024. Called an “extension”, it is a contract developed before your current contract ends and it takes over the day after your current contract ends. It will lock in from now to 2028. The current rate is 10 cents a kilowatt hour and Commissioner Nathan Young believes the Precinct should lock in now. ***Commissioner Bill Murphy made a motion to accept the 10 cents a kilowatt hour extension until 2028. Seconded by Commissioner Frank Dineen. Passed Unanimously.*** Commissioner Nathan Young will reach out tomorrow and accept the 10 cents a kilowatt hour extension until 2028.
13. Lead Inventory: Commissioner Nathan Young reported it looks like he filled out the application for Lead Service Grant Assistance but has not heard anything back regarding it. The next time he speaks with Matt Darling at the State he will ask him for an update. A brief discussion took place regarding the Lead Inventory.

Old Business:

1. CIP: Tabled
2. Led Service Grant: Tabled
3. NH DES Cross Connection Permits Per ENV-DW 505.06 ABD 505.02a: Tabled
4. Block off of Field Adjacent to Well Field/Damage to Field Due to Trespassers: Tabled

Long-Term Projects:

1. CIP Update: Tabled
2. DES Asset Management Survey: Tabled

Meeting Closed:

Motion to Close the Meeting by Commissioner Nathan Young. Seconded by Commissioner Frank Dineen. Passed unanimously. The meeting was adjourned at 6:12 p.m. by Commissioner Nathan Young, Chair.

Next Meeting:

The Next Regular Meeting Penacook/Boscawen Water Precinct, 9 Woodbury Lane, Boscawen, NH. on Wednesday, July 12, 2023, at 5:30 p.m.

Minutes submitted by: Lauren Hargrave, Recording Clerk on July 6, 2023

Minutes approved by:

_____ /s/ _____ on July 12, 2023

_____ /s/ _____ on July 12, 2023

_____ /s/ _____ on July 12, 2023