

## Minutes of the Penacook/Boscawen Water Precinct

Location of Meeting: 9 Woodbury Lane  
Boscawen, N.H. 03303

Present at Meeting: Bill Murphy, Commissioner  
Frank Dineen, Commissioner  
Cheryl Mitchell, Administrative Consultant

The regular meeting of the Penacook/Boscawen Water Precinct was called to order at 9 Woodbury Lane, Boscawen, N.H. on July 12, 2023, at 5:30 p.m. by Commissioner Bill Murphy.

### **Financial Update:**

Commissioners signed manifest and checks.

### **Approval of minutes from last meeting:**

***Commissioner Bill Murphy made a motion to approve the Regular Meeting minutes of Jun 28, 2023. Seconded by Commissioner Frank Dineen. Passed Unanimously.***

### **New Business:**

1. Audit Letter: Cheryl Mitchell introduced the standard representation letter from the auditors which states what the auditors performed and is proof the Precinct had nothing extenuating happen since January 1<sup>st</sup>. Commissioner Bill Murphy signed the audit letter. Once the auditor receives the signed letter, they will send the Precinct the hard copies of the audit.
2. Asset Management Grant: Commissioner Bill Murphy reported he received an email, and the Precinct has received approval from the Governor and Council for the Asset Management Grant.
3. 6 Baker Street: Commissioner Bill Murphy reported the property was sold and the closing did include payment of the water bill, however, it did not include payment for the replacement of the water line. Commissioner Bill Murphy also noted the customer was sent two letters, once with a request for an address service. Cheryl Mitchell questioned why Pennichuck did not give the total amount due when they did the final read. Commissioner Bill Murphy explained it would not have been part of the final read as it was not part of the water bill. The Precinct had an agreement

with the customer for payments to be made for the repairs after the leak detection showed there was a leak which had to be repaired. It was suggested going forward Pennichuck should add repairs as miscellaneous so during a closing the total outstanding for repairs will also appear. A discussion took place regarding the sale of the property. The customer was given to the 20<sup>th</sup> of July to pay the repairs at which point the Precinct may need to get the Precinct Attorney involved if it is still unpaid. The property is currently vacant. **Commissioner Bill Murphy made a motion to have Pennichuck shut the water off at 6 Baker Street. Seconded by Commissioner Frank Dineen. Passed Unanimously.** Commissioner Bill Murphy will follow up with the Precinct Attorney.

4. 37 Commercial Street: Commissioner Bill Murphy reported the property is where the water ended up in the basement, so they put a moisture barrier down along with a bunch of other work. The customer is asking for compensation for the dehumidifier which was down in the basement. Commissioner Bill Murphy also reported he had suggested to the owner that a credit should be given on the customer's water bill rather than write a check for compensation and the customer agreed. **Commissioner Bill Murphy made a motion to credit 37 Commercial Street's water account \$170.00. Seconded by Commissioner Frank Dineen. Passed Unanimously.**
5. 4 Eagle Perch Drive: Commissioner Bill Murphy reported Pennichuck put the meter in Berkley's name for the first home occupied in the Berkley development. Pennichuck put the meter in his name instead of the property owner's name. Then Pennichuck wanted to charge additional fees to do a final read and open a new account with the owner. The issue is how this can be avoided in the future. A solution would be to give Berkely a temporary meter to test the pipes and when the home sells then call for a new meter. The Precinct can do a read on the temporary meter before and after which should not amount to much usage.
6. 9 Goodhue Road: Commissioner Bill Murphy reported the individual does not receive water from the Precinct but does get the fire protection fee. The individual is elderly, and it has been an ongoing issue. A discussion took place regarding fire protection. The issue is tabled until it can be discussed further with Commissioner Nathan Young present.
7. Merrimack County Complex: Commissioner Bill Murphy reported the Merrimack County Complex is doing a sewage upgrade. There are 2 lagoons which are draining one at a time. Once it is done, they will be placing a liner. The lagoons are down river from the Precinct's well field. They are requesting a temporary meter installed on the hydrant as they will be doing a lot of washing down and cleaning. Commissioner Bill Murphy placed a meter and took a reading so they are good,

and it will be read in a month or so. The project will not be completed until October. A brief discussion took place regarding direct billing.

8. Economic Development Meeting: Commissioner Bill Murphy reported he attended the Economic Development Meeting last evening and they discussed the Tax Increment Financing (TIF) District. The focus was all on Commercial Street. They discussed getting water however there is a problem because everything under the road which is why the Precinct went from Fisher Ave over the hill. Commissioner Bill Murphy further reported at the meeting that the area should be surveyed from one end to the other including every property all the way down the road. This way you have markers, as the old deeds are difficult to read. A brief discussion took place regarding the development and zoning of Commercial Street.
9. Dan Gelinis: Commissioner Bill Murphy reported he spoke with Dan Gelinis regarding various repairs at the Corrosion Building and Corn Hill Road, although Pennichuck has Corn Hill Road marked out. Also, Dan has to go back and do the valve down on Commercial Street which is going to be abandoned and just needs to be filled in so it cannot be operated.

#### **Old Business:**

1. Leak Detection/Grant: Tabled
2. Led Service Grant: Tabled
3. NH DES Cross Connection Permits Per ENV-DW 505.06 ABD 505.02a: Tabled
4. Block off of Field Adjacent to Well Field/Damage to Field Due to Trespassers: Tabled

#### **Long-Term Projects:**

1. CIP Update: Tabled
2. DES Asset Management Survey: Tabled

#### **Meeting Closed:**

***Motion to Close the Meeting by Commissioner Bill Murphy. Seconded by Commissioner Frank Dineen. Passed unanimously. The meeting was adjourned at 6:09 p.m. by Commissioner Bill Murphy.***

**Next Meeting:**

The Next Regular Meeting Penacook/Boscawen Water Precinct, 9 Woodbury Lane, Boscawen, NH. on, Wednesday, July 26, 2023, at 5:30 p.m.

Minutes submitted by: Lauren Hargrave, Recording Clerk on July 20, 2023

Minutes approved by: \_\_\_\_\_ /s/ \_\_\_\_\_ on July 26, 2023

\_\_\_\_\_ /s/ \_\_\_\_\_ on July 26, 2023

\_\_\_\_\_ /s/ \_\_\_\_\_ on July 26, 2023