

Minutes of the Penacook/Boscawen Water Precinct

Location of Meeting: 9 Woodbury Lane
Boscawen, N.H. 03303

Present at Meeting: Nathan Young, Commissioner, Chair
Bill Murphy, Commissioner
Frank Dineen, Commissioner
Lauren Hargrave, Clerk

The regular meeting of the Penacook/Boscawen Water Precinct was called to order at 9 Woodbury Lane, Boscawen, N.H. on May 31, 2023, at 5:32 p.m. by Commissioner Nathan Young, Chair.

Financial Update:

Commissioners signed manifest and checks.

Approval of minutes from last meeting:

Commissioner Bill Murphy made a motion to approve the Regular Meeting minutes of July 12, 2023. Seconded by Commissioner Frank Dineen. Passed Unanimously.

New Business:

1. DES/Wright Pierce Kick-Off Meeting 8/9/23: Commissioner Nathan Young noted at the next regular Precinct meeting, August 9th, a representative from DES and Wright-Pierce will be attending to go through the asset management grant and the plans for the grant usage.
2. New Vendor Code 462663, 02-0494034: Commissioner Nathan Young reported the vendor code the Precinct had with the State was considered to belong to someone else and therefore a new state vendor code application was completed, sent, and the state was notified. Treasury was notified and verified that the Precinct's tax id is now linked with the new Precinct vendor code. Commissioner Nathan Young will call the treasury tomorrow and verify the Precinct's type of account, account number, and transit number.
3. Monitoring Services at Treatment Facility: Commissioner Nathan Young reported there is no additional fee it is just the Precinct needing to grant permission. What was happening is if there was an alarm it was going through the routing system

and being texted or automated called to the North country on call person. Whereas now will go out as an alarm to the treatment plant which is staffed 24hours a day. They will then contact the on-call person if needed to make sure the alarm is properly answered. No further action is needed.

4. DES Commissioner Letter: Commissioner Nathan Young reported a DES Commissioner would like PBWP to consider contacting Concord with regards to a joint Water Improvement Project instead of pursuing its own Water Improvement Project. In the past it has not worked well for the Precinct to be attached to Concord at their will as it has proven to be an expensive endeavor for the people of the Precinct. Basically, it could mean at the end of a contract with Concord the Precinct would no longer have any infrastructure and would be tied into rates set by Concord and the Precinct would no longer have control over its rate increases. A discussion was held regarding rates and the length of a potential contract. Additionally, a discussion took place regarding current water capacity and potential future water capacity. The Commissioners believe there is a risk going with a joint project and believe they should go forward with having the Precinct have its own Water Improvement Project. Commissioner Nathan Young also noted the Precinct needs to work on developing a written mutual Emergency Contract with Concord which would tie in with the Precinct's Emergency Plan. Further discussion took place regarding future Precinct Infrastructure.
5. Constellation Power Contract: Commissioner Nathan Young noted the energy contract with Constellation Power has been signed and the Precinct is locked in at 10.70 cents per kwh for the next 48 months, currently the Precinct is at 7 cents per kwh. The new contract rate will begin at the end of the current contract, December 2024, and end in December 2028. The Commissioners will look at what the increase will be and make the appropriate increase within the Precinct budget.
6. Lead Service Grant/Underwood: Commissioner Nathan Young noted the Lead Service Grant with Underwood meeting is tomorrow at 3:30 p.m. Commissioner Bill Murphy will forward the link to the meeting to the other Commissioners.
7. Jarado Way: Commissioner Nathan Young reported he believes Chris Berg may be on vacation as he has reached out to him a few times with no response. He will continue to try to be in contact with him. Commissioner Bill Murphy will call Tim who will be doing the master meter work and let him know the Precinct is waiting to hear back from Wright-Pierce. Commissioner Bill Murphy also noted it may need to be a compound meter as the flow is small for such a large pipe.
8. 20 High Street: Commissioner Bill Murphy reported 20 High Street will be getting water on Friday. He further noted he visited the site today and everything was

replaced this afternoon and they are just waiting for the meter. A brief discussion took place with regard to the lien which is currently with the courts for a decision.

9. 7 Baker Meter Pit: Commissioner Bill Murphy reported a double wide mobile home is going in and the customer called for water. His conversation with the customer last week was that a meter pit would be installed. No further information is known at this time.
- 10.6 Baker Letter: Commissioner Bill Murphy reported he tracked down the previous customers' current address and sent a registered letter regarding payment for the work done which was not paid during the property closing. The other Commissioners reviewed the letter.
11. Woody Hollow Master Meter: Commissioner Nathan Young reported he spoke with Chad and Prescott has not reached out to schedule the work. Chad will call Prescott himself and schedule the work to be completed. Commissioner Nathan Young will check back with Chad and make sure the scheduling and work is completed. A brief discussion took place regarding Prescott's meter expert and the Master Meter itself.
12. 146 North Main Street: Commissioner Bill Murphy reported there is a house and a shop on the property at 146 North Main Street. Both structures had separate accounts and the customer is being charged the \$33 for each account, even though both structures are on the same property. It was noted the service to the shop is now off and the customer believes there should only be one charge of \$33. It was noted the water bill has not been paid in years and the Precinct does have a lien on the property. A discussion took place regarding the current bill and Commissioner Bill Murphy will check with Pennichuck regarding the house structure billing. Further, the Commissioners discussed the possibility of abating the charges for the shop account.
13. Cybersecurity: Commissioner Nathan Young reported he called the number regarding cybersecurity, and no one picked up the line. Therefore, he called Randy at DES and explained the Precinct does not have any cybersecurity issues.
14. Leak Detection Grant 2024: Commissioner Nathan Young reported he received an email confirming they received the Precinct's application but requesting a copy of the Precinct's system map by the 31st. Commissioner Nathan Young sent them the overall water map and it was accepted as received. No further action is needed.
- 15.9 Goodhue Road Base Charges: Commissioner Bill Murphy reported the customer does not receive water from the Precinct but does get charged the fire protection fee. The individual is elderly, and it has been an ongoing issue. Commissioner Bill

Murphy visited the customer and explained why the fee is being charged. The customer agreed to start paying the \$33 base rate for fire protection, however there is an outstanding bill of approximately \$400 which was never paid and is outstanding. A discussion took place regarding the customers options and the Commissioners agreed to abate half of the outstanding bill, \$200, if the customer starts paying the current charges and the other half of the outstanding bill, i.e., \$200 and the \$33 base rate quarterly. **Commissioner Bill Murphy made a motion to make an agreement with the customer to split the current overdue bill with the customer who will start paying the charges and pay down the customers half of the overdue bill. Seconded by Commissioner Nathan Young. Passed Unanimously.** Commissioner Bill Murphy will write a letter to the customer with the agreement and terms.

16. Chlorine Valve: The Commissioner agreed to replace the chlorine valve and have a backup. Commissioner Nathan Young has ordered the replacement.

17. Hydrant Mowing: Commissioner Bill Murphy noted hydrant mowing needs to be started, along with hydrant numbering.

Old Business:

1. CIP: Tabled
2. NH DES Cross Connection Permits Per ENV-DW 505.06 ABD 505.02a: Tabled
3. Block off of Field Adjacent to Well Field/Damage to Field Due to Trespassers: Tabled

Long-Term Projects:

1. CIP Update: Tabled
2. DES Asset Management Survey: Tabled

Meeting Closed:

Motion to Close the Meeting by Commissioner Nathan Young. Seconded by Commissioner Bill Murphy. Passed unanimously. The meeting was adjourned at 6:31p.m. by Commissioner Nathan Young, Chair.

Next Meeting:

The Next Regular Meeting Penacook/Boscawen Water Precinct, 9 Woodbury Lane, Boscawen, NH. on, Wednesday, Aug 9, 2023, at 5:30 p.m.

Minutes submitted by: Lauren Hargrave, Recording Clerk on July 31, 2023

Minutes approved by: _____ /s/ _____ on 9 Aug 2023

_____ /s/ _____ on 9 Aug 2023

_____ /s/ _____ on 9 Aug 2023