

## Minutes of the Penacook/Boscawen Water Precinct

Location of Meeting: 9 Woodbury Lane  
Boscawen, N.H. 03303

Present at Meeting: Nathan Young, Commissioner, Chair  
Bill Murphy, Commissioner  
Frank Dineen, Commissioner  
Lauren Hargrave, Clerk  
Cheryl Mitchell, Administrative Consultant

The regular meeting of the Penacook/Boscawen Water Precinct was called to order at 9 Woodbury Lane, Boscawen, N.H. on August 30, 2023, at 5:30 p.m. by Commissioner Nathan Young, Chair.

### **Financial Update:**

Commissioners signed manifest and checks.

### **Approval of minutes from last meeting:**

***Commissioner Bill Murphy made a motion to approve the Regular Meeting minutes of August 9, 2023. Seconded by Commissioner Frank Dineen. Passed Unanimously.***

### **New Business:**

1. Underwood Agreement Funding for Chandler Street Project: Commissioner Nathan Young noted the only thing he is concerned with regarding the Agreement is under Engineering Fees and Charges related to the use of subconsultants resulting in a ten percent markup. Commissioner Bill Murphy believes it is Industry Standards. Commissioner Nathan Young made a motion to allow him to sign both the General Service Agreement as well as the Engineering Service Request Form with an agreement to spend \$28,800 purposed by Underwood. Seconded by Commissioner Bill Murphy. Passed Unanimously. Commissioner Nathan Young signed the documents and will send them to Underwood. He will also contact them and discuss how billing will be managed.
2. Options for Well Land, Purchase or Lease: The Commissioners discussed leasing the land may not complicate things as much. It will not be an upfront price and it

can be factored into the Precincts running costs yearly. Additionally, they discussed purchasing over time which would mean the land would no longer be subject to taxes. There would also be a reverter in place on the land if ever the well site was abandoned. Further discussion took place relative to various land options. Commissioner Bill Murphy will contact perspective property owners in writing with the various options available if a land agreement is made.

3. Review of RSA 31:95-b for Grants: Commissioner Bill Murphy noted RSA 31:95-b speaks about having a public hearing if you are going to accept a grant. Therefore, upon applying for grants a normal meeting can be noticed to the public. It was noted the RSA does not give the public the right to say yes or no to any proposed grant.
4. Overflow at Queen Street Tank: Commissioner Bill Murphy reported the overflow at the Queen Street Tank is complete and presented a photograph for the other Commissioners to view.
5. Changes to Language Rules and Regs 9.2.2 aka Fire Accounts: Commissioner Bill Murphy reported Rules and Regs 9.2.2 stipulates all lots in the Precinct within 600 feet of a fire hydrant shall pay a fire protection charge if the owner does not receive water from the Precinct. Further, Commissioner Bill Murphy questioned if 9.2.2 should be left as it currently is or if there should be wording which separates minimum water charge from fire protection charge. The Commissioners specifically discussed a lot on Gage Street which has multiple structures located on the lot being charged multiple fire protection fees. Each individual structure should have individual meters and receive a minimum water charge. As long as there is one active account the lot would be covered under fire protection. A brief discussion took place regarding the Gage Street property. Commissioner Nathan Young will discuss the lot/structures and fees with Sarah Diggins of Pennichuck.
6. Woody Hollow Escrow: Commissioner Bill Murphy reported he has not received an answer regarding if Woody Hollow was charged for pit radio installations or if the Precinct was. Cheryl Mitchell reviewed Pennichuck's June and July invoices. June 15<sup>th</sup> Pennichuck billed but there was no breakdown in cost. Commissioner Nathan Young will discuss cost with Sarah Diggins of Pennichuck and request breakdown in costs be given to the Commissioners in the future.
7. Fairbanks Tank Road: Commissioner Bill Murphy reported he is meeting tomorrow at 3:00 p.m. with Chandler Herrick of Hopkinton Forestry and Land Clearing.
8. Jarado Way: Commissioner Nathan Young reported he received an email from Chris Berg relative to Jarado Way. Further Commissioner Nathan Young reported he called Donald Ware of Pennichuck who has good knowledge and input. Donald

Ware noted that an underground backflow preventer as part of the master meter is not acceptable by DES as a backflow and he suggested all backflow prevention be done on structures themselves. Therefore, Commissioner Nathan Young informed Chris Berg to eliminate that backflow preventer from the design. Commissioner Nathan Young also reported regarding low flow and high flow. Chris Berg should have the design drawn up by the end of the week.

9. Corrosion Flow Totals: Commissioner Nathan Young reported there is an issue with the calibrated flow sensor leaving the building not matching the shown flow totals on the HMI at the station. Commissioner Nathan Young is going to try to correct this issue using the PLC Programs and address the Queen Street Tank and the outstations alarms. It was noted that Pennichuck receives all of the calibrated number information back for their reports which cannot be seen at the station and is correctly being reported to the State.
10. 45 Corn Hill Road (Curb Box): Commissioner Bill Murphy reported 45 and 47 curb boxes are both high and Pennichuck questioned if the Precinct wants them to cut them off. However, another email received today identified four curb boxes which need repair: 56 Tremont Steet, 15 Elm Street, 326 Queen Steet, and 24 Queen Steet. Commissioner Bill Murphy also noted the corrosion building needs repair. Pennichuck is proposing \$1500 for the 4 repairs. ***Commissioner Nathan Young made a motion to accept Pennichuck's proposal along with having 45, 47, and the corrosion building repairs. Seconded by Commissioner Bill Murphy. Passed Unanimously.*** A discussion took place with regard to the repairs.
11. EMPG Grant: Commissioner Nathan Young reported he sent all the necessary documents which were requested and has not heard anything back.
12. NH DES Cross Connection Permits Per ENV-DW 505.06 and 505.02a: Commissioner Nathan Young reported he pulled out the 2022 PBWP backflow prevention device test results supplied by Pennichuck and discovered there are permit numbers associated which backflow. Tori Jubett from Pennichuck confirmed the report is complete and has been sent which makes the Precinct in compliance with NH DES Cross Connection Permits Per ENV-DW 505.06 and 505.02a.

#### **Old Business:**

1. Block off of Field Adjacent to Well Field/Damage to Field Due to Trespassers: Tabled

**Long-Term Projects:**

1. CIP Update: Tabled
2. DES Asset Management Survey: Tabled

**Meeting Closed:**

***Motion to Close the Meeting by Commissioner Nathan Young. Seconded by Commissioner Bill Murphy. Passed unanimously. The meeting was adjourned at 6:26 p.m. by Commissioner Nathan Young, Chair.***

**Next Meeting:**

The Next Regular Meeting Penacook/Boscawen Water Precinct, 9 Woodbury Lane, Boscawen, NH. on, Wednesday, September 13, 2023, at 5:30 p.m.

Minutes submitted by: Lauren Hargrave, Recording Clerk on September 6, 2023

Minutes approved by: \_\_\_\_\_ /s/ \_\_\_\_\_ on 13 September 2023

\_\_\_\_\_ /s/ \_\_\_\_\_ on 13 September 2023

\_\_\_\_\_ /s/ \_\_\_\_\_ on 13 September 2023