

Minutes of the Penacook/Boscawen Water Precinct

Location of Meeting: 9 Woodbury Lane
Boscawen, N.H. 03303

Present at Meeting: Nathan Young, Commissioner, Chair
Bill Murphy, Commissioner
Frank Dineen, Commissioner
Cheryl Mitchell, Administrative Consultant

The regular meeting of the Penacook/Boscawen Water Precinct was called to order at 9 Woodbury Lane, Boscawen, N.H. on September 13, 2023, at 5:32 p.m. by Commissioner Nathan Young, Chair.

Financial Update:

Commissioners signed manifest and checks.

Approval of minutes from last meeting:

Commissioner Bill Murphy made a motion to approve the Regular Meeting minutes of August 30, 2023. Seconded by Commissioner Frank Dineen. Passed Unanimously.

New Business:

1. Pennichuck Billing/Woody Hollow June 15, 2023: Commissioner Bill Murphy received an answer from Pennichuck relative to Woody Hollow's Escrow Account as follows (8 Hours Truck @ \$18.17 per hour = \$145.36, 8 Hours Operator Regular Time @ \$92.61 = \$740.88, Total Billed for Job = \$886.24) Additionally, Commissioner Nathan Young had a discussion with Sarah of Pennichuck who also would like the old billing itemization put back into place and she will pass on the Commissioners request for the same itemization. If there is no response regarding itemization next month it will need to be addressed again until it is put back into place. A discussion took place regarding past billing and itemization.
2. 28 Knowlton Road: Commissioner Bill Murphy reported the new home had a Well and it did not perform well. Therefore, a water line was put in and the home is now utilizing Precinct water. However, Pennichuck recently visited and discovered a cross connection. Commissioner Bill Murphy recently sent the customer a letter

but has not heard back. The letter outlined to the customer that the Well can be disconnected, and it can be used for irrigation or a Reduced Pressure Zone (RPZ) backflow preventor which is expensive and requires testing. Commissioner Bill Murphy will follow up with the customer. A discussion took place regarding the issue.

3. 75 North Main Street: Commissioner Bill Murphy reported there was a leak in the cellar and Pennichuck went and replaced the valve and placed a new line into the building. If a bill from Pennichuck is received it can be determined what costs the customer is responsible for. Commissioner Bill Murphy believes a new curb stop was also put in so anything after the curb stop is the customer responsibility. A brief discussion took place relating to the property.
4. Jarado Way: Commissioner Nathan Young reported the Precinct received a draft for the Jarado Way meter pit to review, comment on, and pass on to the customer. The draft design was reviewed and discussed by the Commissioners. Commissioner Nathan Young believes the draft design is the only way which is a good fair solution for the customers. He will ask Wright-Pierce about potential flooding as it appears on the draft to be a sealed eight-inch concrete box. Cheryl Mitchell questioned how billing will take place at the location.
5. Fairbanks Antenna: Commissioner Bill Murphy has not heard back. Commissioner Nathan Young will try to contact other companies.
6. Fairbanks Road Repair: Commissioner Bill Murphy reported Hopkinton Forestry and Land Clearing is getting a price together with a new contract with the Precinct. Commissioner Bill Murphy noted he sent a list of items which need to be performed containing new and old items. A brief discussion took place regarding other possibilities of open bidding, the work being performed currently, and what the desired work actually is. The Commissioners will wait for a response from Hopkinton Forestry and Land Clearing. If there is no response prior to the next meeting Commissioner Bill Murphy will contact them again.
7. 7 Eagle Perch Drive: Commissioner Bill Murphy reported the property just received a meter and there will be a closing on the 20th of September. The Precinct also received a check for all the charges.
8. Well #4: Commissioner Bill Murphy reported he has not received a response from potential property owners with regards to Well #4. A brief discussion took place regarding the potential possibilities for Well #4.

9. Baker Street Hydrant: Commissioner Bill Murphy reported the Baker Street Hydrant should be repaired in the near future as Pennichuck has received the go ahead to perform the necessary work.
- 10.30 Queen Street Leak: Commissioner Bill Murphy reported the property is across from the Queen Street Tank and there is a line which has been leaking. It has been repaired numerous times but continues to leak at approximately three to four gallons a minute. The Commissioners reviewed a map of the area. Further, Commissioner Bill Murphy reported Gelinas was at the location and gave the property owner a price to repair the leak and the customer is looking to obtain a loan to cover the cost. Commissioner Nathan Young suggested if the owner has not moved forward by the next meeting a letter should be sent stating the leak must be rectified by the following month as the Precinct will not allow it to go unresolved into the winter. If the repair is not done the water will be shut off. Currently, the Precinct is responsible for all the lost water. It was also noted the unaccounted-for water should reflect leaks such as this and perhaps a Spread Sheet on water loss should be kept. A discussion took place regarding the property and the leak.
11. Water Shut Off Request History Since 1/1/2023: Commissioner Nathan Young noted it does fall under the right-to-know RSA and is legitimate. Noli Peterson was asking for all residential properties that have been turned off from the beginning of the year to current and the reason for shut off would be helpful. They are not requesting customer information. A discussion took place regarding the reason for the request. A discussion took place regarding the reason for the request. Commissioner Nathan Young will pass the email along to Pennichuck. Commissioner Bill Murphy noted if addresses are provided it would provide customer information. Commissioner Nathan Young will also reach out to someone he knows regarding the right-to-know law and noted the requester will receive the information which the precinct is legally required to provide.
12. Chlorine Pumps: Commissioner Nathan Young reported the Precinct received a notice regarding the prime valve on the chlorine pump died and they no longer sell the required part for repair. Therefore, the prime valve was removed, and the problem was resolved. Commissioner Nathan Young requested a price on different models of the chlorine pump and if the Precinct has an extra chlorine pump on hand in case there ever is an issue in the future and the current pump needs to be replaced immediately. A brief discussion took place regarding backup.
13. Drinking Water Revolving Fund: Commissioner Nathan Young reported the request for financing for the sewage project was denied. It appears if you do not have consent of your body, you normally get denied. If the project is approved by

the public at the annual meeting, you can reapply that year. A discussion took place regarding the current bills for the project and if a special meeting needs to be held prior to the annual meeting. It will depend on when the deadline to apply is, which may be based on annual meetings. A discussion took place regarding funding for the sewage project and various sources, etc.

14. Generator: Commissioner Frank Dineen questioned if there has been any information received regarding a new generator. There has been no response. A discussion took place regarding obtaining a new generator. Further discussion took place regarding other available grants for the Precinct to utilize.

Cheryl Mitchell Items:

1. Filtration Grant Money: Cheryl Mitchell reported the Precinct has not received any monies for the filtration grant and she is curious as to where it is. Cheryl Mitchell noted monies are normally received for January and July for the filtration grant and the Precinct did receive January's funds on February 7th. Commissioner Nathan Young will contact his contact at the State Treasury Office regarding the funds.

Old Business/Ongoing Projects:

1. Block off of Field Adjacent to Well Field: Damage to Field Due to Trespassers: Tabled.
2. Corrosion Flow Totals: Tabled
3. EMPG Grant: Tabled

Long-Term Projects:

1. CIP Update: Tabled
2. DES Asset Management Survey: Tabled

Meeting Closed:

Motion to Close the Meeting by Commissioner Bill Murphy. Seconded by Commissioner Frank Dineen. Passed unanimously. The meeting was adjourned at 6: 27 p.m. by Commissioner Nathan Young, Chair.

Next Meeting:

The Next Regular Meeting Penacook/Boscawen Water Precinct, 9 Woodbury Lane, Boscawen, NH. on, Wednesday, September 27, 2023, at 5:30 p.m.

Minutes submitted by: Lauren Hargrave, Recording Clerk on September 19, 2023

Minutes approved by: _____ /s/ _____ on 27 September 2023

_____ /s/ _____ on 27 September 2023

_____ /s/ _____ on 27 September 2023