

Minutes of the Penacook/Boscawen Water Precinct

Location of Meeting: 9 Woodbury Lane
Boscawen, N.H. 03303

Present at Meeting: Nathan Young, Commissioner, Chair
Bill Murphy, Commissioner
Frank Dineen, Commissioner
Cheryl Mitchell, Administrative Consultant

The regular meeting of the Penacook/Boscawen Water Precinct was called to order at 9 Woodbury Lane, Boscawen, N.H. on October 11, 2023, at 5:30 p.m. by Commissioner Nathan Young, Chair.

Financial Update:

No manifest and checks to sign.

Approval of minutes from last meeting:

Commissioner Bill Murphy made a motion to approve the Regular Meeting minutes of September 27, 2023. Seconded by Commissioner Frank Dineen. Passed Unanimously.

Commissioner Nathan Young made a motion to change the Approved Minutes from July 26, 2023, which are dated as May 31, 2023, to be dated as July 26, 2023. Seconded by Commissioner Bill Murphy. Passed Unanimously.

New Business:

1. Knowlton Road Leak: Commissioner Bill Murphy noted the leak was patched last winter. It is apparently an old water line to a garage which is no longer there. The Commissioners briefly discussed the location of the leak. Commissioner Nathan Young noted a sample was taken to ensure the water was from the Precinct and it tested at .23 chlorine, which would make it Precinct water. The leak needs more attention, and the goal is to trace it backward and terminate it where it actually begins by shutting it off instead of just crimping the end again. Commissioner Nathan Young will contact Pennichuck in order to have the leak traced back and the line shut off.

2. Knowlton Road New Service: Commissioner Bill Murphy reported Dan Remillard who is tapping the main tomorrow to put water to the lot, although the lot has not yet been purchased by a buyer, wants to do the same deal with the Precinct as he previously did with the three lots on Corn Hill Road. The deal being him doing the taps and waiting until he sells for the actual fees to be paid. **Commissioner Nathan Young made a motion to allow Dan Remillard to proceed and sign an agreement with the Precinct agreeing to the same provisions as he previously did on his Corn Hill Road Project. Seconded by Commissioner Frank Dineen. Passed Unanimously.**
3. Sweatt Street New Service: Commissioner Bill Murphy reported currently the sewage is being done and the water tap will most likely take place next week. It was additionally noted that all fees have been paid to the Precinct.
4. Financial Audit: Cheryl Mitchell reported Matt the Auditor sent the electronic copies of the audits that the Bond Bank had requested to them.
5. 100 Elm L-30: Commissioner Bill Murphy reported the lot was in Woody Hollow and the owner went into a nursing home. The owner has requested the water be turned off but does not currently know what will be happening with the mobile home itself. It was requested that the water shut off be done to stop the base fee of \$33. The water has been turned off, however, at this point the mobile home is still there and until the mobile home is actually demolished it is considered a dwelling and the base fee still applies until demolition takes place. A brief discussion took place regarding the property.
6. USA Power Poll: Commissioner Nathan Young will contact them again.
7. Fairbank Road Fix: Commissioner Bill Murphy reported the Fairbank Road fix is on the schedule with Hopkinton Land Clearing. Further, it was noted that the mowing and plowing were still in question. Commissioner Bill Murphy will email them tomorrow and request they submit a proposal. A brief discussion took place regarding a new contract. **Commissioner Nathan Young made a motion to have Hopkinton Land Clearing repair the Fairbank's Road. Seconded by Commissioner Bill Murphy. Passed Unanimously.**
8. Wright Pierce Invoice Katie Curtis NHDES: Cheryl Mitchell reported Wright Pierce sent the Precinct two invoices which are not due to be paid until November 1st. Commissioner Nathan Young reported Chris Berg was also going to send the invoices to Katie Curtis at NHDES so she would know they were part of the Asset Management Grant. A brief discussion took place regarding payment. Commissioner Nathan Young explained that the Precinct is to pay the invoices and once they are paid the Precinct needs to reach out to Katie Curtis at NHDES for

reimbursement. Commissioner Nathan Young will contact Katie and ask about the procedure for payment and the direct deposit.

9. Katie Curtis Grant Status: Commissioner Nathan Young reported the Precinct received confirmation from Katie Curtis NHDES that Wright Pierce did sign and send the Sustainability Grant Status so the Precinct is all set.
10. Generator Grant Jessica Richard: Commissioner Nathan Young reported Chris Berg put him in touch with Jessica Richard at Wright Pierce who does a lot of their grants. Further, Commissioner Nathan Young reported he has not yet heard from her, but she is the one who will be helping the Precinct with the Generator Grant. A discussion took place regarding the Generator Grant.
11. Lead Rule Underwood: Commissioner Nathan Young reported the Precinct received an email from the State asking for it to reach out to Underwood. It was noted that contact has already been established with Underwood, so the email is moot. Commissioner Bill Murphy noted Underwood has received all the necessary inventory information and every year additions to the inventory will take place.
12. Well Field: Commissioner Nathan Young reported he briefly spoke with potential landowners of a prospective Well site for the Precinct, and they are still interested. Hopefully, discussions can take place in the next few months.
13. Carbonite: Commissioner Nathan Young requested Cheryl Mitchell help him after the meeting to purchase and start the carbonite backup process.

Financial:

1. Discussions took place regarding the Precinct financials and also regarding the proceeds from 20 High Street.

Old Business:

1. Leak Detection/Grant: Tabled
2. Leak Detection Started August 15th (60 days): Completed
3. Led Service Grant: Tabled
4. NH DES Cross Connection Permits Per ENV-DW 505.06 ABD 505.02a: Tabled
5. Block off of Field Adjacent to Well Field/Damage to Field Due to Trespassers: Tabled.

Long-Term Projects:

- 1. CIP Update: Tabled
- 2. DES Asset Management Survey: Tabled

Meeting Closed:

Motion to Close the Meeting by Commissioner Nathan Young. Seconded by Commissioner Bill Murphy. Passed unanimously. The meeting was adjourned at 5:52 p.m. by Commissioner Nathan Young, Chair.

Next Meeting:

The Next Regular Meeting Penacook/Boscawen Water Precinct, 9 Woodbury Lane, Boscawen, NH. on, Wednesday, October 25, 2023, at 5:30 p.m.

Minutes submitted by: Lauren Hargrave, Recording Clerk on October 14, 2023

Minutes approved by: _____ /s/ _____ on 25 October 2023
_____ /s/ _____ on 25 October 2023
_____ /s/ _____ on 25 October 2023