

Minutes of the Penacook/Boscawen Water Precinct

Location of Meeting: 9 Woodbury Lane
Boscawen, N.H. 03303

Present at Meeting: Nathan Young, Commissioner, Chair
Bill Murphy, Commissioner
Frank Dineen, Commissioner
Cheryl Mitchell, Administrative Consultant

The regular meeting of the Penacook/Boscawen Water Precinct was called to order at 9 Woodbury Lane, Boscawen, N.H. on November 8, 2023, at 5:31 p.m. by Commissioner Nathan Young, Chair.

Financial Update:

Commissioners signed manifest and checks.

Approval of minutes from last meeting:

Commissioner Bill Murphy made a motion to approve the Regular Meeting minutes of October 25, 2023. Seconded by Commissioner Frank Dineen. Passed Unanimously.

New Business:

1. Jarado Way: Commissioner Nathan Young reported he will send the draft over via email. Also, noting it was on the agenda as a reminder only.
2. Water main Repair on Sweatt Street: Commissioner Bill Murphy reported the individual constructing a duplex was digging and he hit an unmarked water line. It was a curb stop which was threaded directly into an AC pipe. He ended up putting approximately an inch and a half hole which ran for approximately a little over four hours before Pennichuck arrived. It was never shut off, but it was slowed down enough so it could be worked around. The Precinct had a six-inch repair sleeve, so Pennichuck was going to replace it to turn the water back on. Which was accomplished. Commissioner Nathan Young noted that Commissioner Bill Murphy had sent the information to Pennichuck so it could be included in the unaccounted-for water. Commissioner Frank Dineen noted people on a Boscawen Facebook

page were discussing having no water. A brief discussion took place regarding the repair process.

3. DOT Information King Street: Commissioner Bill Murphy reported he brought the information down to DOT yesterday. So, they therefore have the marked plan and another sheet which gives a description from South to North and on what side of each road. Additionally, Commissioner Bill Murphy reported he brought them a set of plans from 1940 which must have been most of the original installation of the new water main which replaced the wood water main. Also noted is the section which goes from Commissioner Bill Murphy's home down to the split happened somewhere in the mid 1950's. The pipe is currently ten-inch ductal iron which has a life expectancy of hopefully 100 years. Commissioner Nathan Young noted it is going on 85 years and where the State road will be dug up it perhaps may be the right time for replacement. Commissioner Bill Murphy noted there is a part underneath the roundabout and the rest of the line actually runs down the side of the road, and also noted that DOT will speak with the design team to see what they think. A discussion took place regarding the road construction and different possibilities regarding water piping. Additionally, applying for Grants should be investigated and applied for as soon as is feasible.
4. 247 King Street: Commissioner Bill Murphy reported 247 King Street is the church park spicket which was turned off a while ago, however they have been being billed the \$33 quarterly fee which they are looking to have abated. **Commissioner Bill Murphy made a motion to abate the quarterly fee/monthly charge for 247 King Street. Seconded by Commissioner Frank Dineen. Passed Unanimously** Commissioner Nathan Young will respond to the request via email.
5. Curb Box Repair 216 Daniel Webster Highway and Corrosion Building: Commissioner Bill Murphy reported Dan Gelinas will do the work next week. Commissioner Nathan Young reported he purchased some cold patch for the corrosion building hatch and described how he completed the work and showed the other Commissioners a photograph and explanation.
6. Chlorine Pumps: Commissioner Nathan Young reported one of the new pumps for \$2,300 was received and he instructed the other new pump be ordered. Pennichuck had asked if the working pump which was repaired should be taken out and kept as a spare and place the new pump in. Commissioner Nathan Young instructed them to keep the working repaired pump in place until it is no longer functional and then it can be replaced by the new pump.
7. Fairbank Tank Road Repair: Commissioner Bill Murphy reported the work has not been done as of yesterday even after the Commissioners instructed the work to

be performed. Commissioner Bill Murphy will email again tomorrow to have the work started.

8. Chandler Street Customer Complaint: Commissioner Bill Murphy reported a customer had water shut off during the last Pennichuck shut off period. The customer was extremely upset about it and had emailed the Town who instructed the customer to contact the Precinct. The Precinct has not heard from the customer.
9. Tank Heat Merrimack and Queen Street: Commissioner Bill Murphy reported the Merrimack tank has heat and he has checked it a couple times, turned it down and it still is warm enough. The Queen Street tank needs to be looked at and worked on. Commissioner Nathan Young and Commissioner Frank Dineen will do the work on the Queen Street tank.
10. Tank Cleaning and Inspection: A discussion took place regarding when the last tank cleaning was done and when they are due to be done again. Commissioner Nathan Young will sign on to the website of the cleaning company and retrieve the information on the tanks for the next Precinct meeting.
11. 100 Elm Street/Woody Hollow Master Meter: Commissioner Bill Murphy reported he has not heard anything. EJ Prescott had said they would go and look at it but still has not. It is still not reading correctly, and Commissioner Bill Murphy noted that Brandon had told him the meter runs backwards. Therefore, the master meter billing and reading is so erratic. Commissioner Nathan Young will call EJ Prescott and tell them it needs to be looked at and addressed.
12. Knowlton Road Leak: Commissioner Bill Murphy reported Pennichuck went out and have been tracking the water line that runs down the road. It is an inch and a quarter copper tube which goes down the road over 500 feet and they located it in various places and finally discovered where it crossed the main. Commissioner Bill Murphy believes it goes under the main, comes out the other side and is tapped on the other side. Commissioner Bill Murphy also reported he did find an old book at the Precinct with a reference and some measurements. Therefore, he will go to the location tomorrow and see where the measurements place him. If it comes out to what they found it just needs to be shut off. Pennichuck sent some drawings which they received from Janet Levey to Commissioner Bill Murphy, and it shows a completely different water line which may have been a plan. Commissioner Nathan Young questioned if the unaccounted-for water has been calculated as it was running for a long time and suggested Pennichuck make an estimated water loss. Commissioner Bill Murphy will email Pennichuck to include this leak in the water loss for this year.

13. Power Up Generators: Commissioner Nathan Young reported he contacted Power Up and questioned when the Precincts contract is due to renew with them. Power Up reported the Precincts contract is ongoing until they are notified otherwise. The Minor PM for both of the generators is December 15th which is being done.
14. Antenna Pole: Commissioner Nathan Young reported he called USA Power, and his call was returned. USA Power said they will be looking at the antenna pole this afternoon or tomorrow morning. Commissioner Nathan Young explained that he discussed resetting the antenna pole at the Fairbank Tank with USA Power and will text them tomorrow morning and notify them that they will need a key to the bar-way and supply them with Commissioner Bill Murphy's phone number as the Precinct contact person.
15. 35 North Main Curb Box: Commissioner Bill Murphy reported they requested the curb box be slightly lowered. It is only a dirt driveway, so the dirt is washing away. Commissioner Bill Murphy did email Victoria "Tori" Jubett from Pennichuck to proceed with lowering the curb box.
16. Katie Curtis Grant Money: Commissioner Nathan Young reported he called Katie Curtis regarding the reimbursement today and left a message for her. He has not heard back as of yet.
17. Commercial Street Valve Covers: Commissioner Nathan Young reported he received a call today from Dean Hollins. Dean explained after the water main break from the previous week he already had it scheduled for Monday morning, but it was pushed off until Monday afternoon. Therefore, all three were raised up and he knew of two other valves in Town which were covered, and his staff went and raised them up as well. Commissioner Bill Murphy reported he did run across a drawing of that area on Commercial Street, and it shows another valve down the street which he plans on going to look for.
18. Jessica from Wright Pierce is the person who Chris Berg put him in touch with regarding Generator Grants. Jessica reached out and it sounds like the Generator Grant which the Precinct had asked about and never received a call back on has ended. However, there is another one starting and Jessica has put together an official letter of intent and exactly what state law shows the Precinct is absolutely able to put in for the grant. Jessica has already talked to the Hazard Mitigation Committee and let them know the Precinct is eligible which the Hazard Mitigation Committee agreed with. It is unknown at this time what the amounts would be, but Commissioner Nathan Young will update the Commissioners when he works with Jessica and hears more from her.

19. Sewer 3 & 4: Commissioner Bill Murphy noted the proposals came in and Commissioner Nathan Young noted the Precinct was given a proposal for \$4,000 which was for part of the surveying which was outside the scope of work for the Town and then there was an additional \$2,800 if the Precinct wants to survey the property from Queen Street through the woods. The Commissioners had already decided not to do the stretch through the woods. ***Commissioner Bill Murphy made a motion to allow Commissioner Nathan Young to sign the new proposal for the \$4,000. Seconded by Commissioner Frank Dineen. Passed Unanimously.***

20. Cheryl Mitchell Items: Cheryl Mitchell presented the Commissioners with actual budget for 2019, 2020, 2021, and 2022. She noted the water billing is trending downward and the Precinct should be billing more. She did note the numbers started to drop when Pennichuck started estimating. Additionally, she presented the Commissioners with the regular budget report with an additional column so the Commissioners can start to think about next year's budgeting amounts. Commissioner Nathan Young noted the Commissioners need to be aware of during the next budget regarding rates. This is primarily due to the fact that if rates are not raised enough, you get denied funding. A long discussion took place regarding rates and what percentage increase might be necessary to not be denied funding.

Old Business:

1. Block off of Field Adjacent to Well Field/Damage to Field Due to Trespassers: Tabled.
2. Corrosion Flow Totals: Tabled.
3. EMPG Grant: Tabled.

Long-Term Projects:

1. Update CIP: Tabled.
2. DES Asset Management Survey: Tabled.

Meeting Closed:

Motion to Close the Meeting by Commissioner Nathan Young. Seconded by Commissioner Bill Murphy. Passed unanimously. The meeting was adjourned at 6:27 p.m. by Commissioner Nathan Young, Chair.

Next Meeting:

The Next Regular Meeting Penacook/Boscawen Water Precinct, 9 Woodbury Lane, Boscawen, NH. on, Wednesday, November 29, 2023, at 5:30 p.m.

Minutes submitted by: Lauren Hargrave, Recording Clerk on November 14, 2023

Minutes approved by: _____ /s/ _____ on 29 November 2023

_____ /s/ _____ on 29 November 2023

_____ /s/ _____ on 29 November 2023