

## Minutes of the Penacook/Boscawen Water Precinct

Location of Meeting: 9 Woodbury Lane  
Boscawen, N.H. 03303

Present at Meeting: Nathan Young, Commissioner, Chair  
Bill Murphy, Commissioner  
Frank Dineen, Commissioner  
Cheryl Mitchell, Administrative Consultant

The regular meeting of the Penacook/Boscawen Water Precinct was called to order at 9 Woodbury Lane, Boscawen, N.H. on, January 31, 2023, at 5:34 p.m. by Commissioner Nathan Young, Chair.

Financial Update:

Commissioners signed manifest and checks.

### Approval of minutes from last meeting:

***Commissioner Bill Murphy made a motion to approve the Regular Meeting minutes of January 10, 2024, seconded by Commissioner Nathan Young. Passed Unanimously.***

### New Business:

1. Blasting Notice from Audley: Commissioner Bill Murphy reported Audley has been working on site but has not been blasting. The Precinct now as received notice from Audley that they are planning to blast sometime in March. One requirement the Precinct set during discussions with Audley was that they notify the Precinct when they would be blasting. The question remains if the Precinct should request, they put a blasting seismograph on site so the Precinct can get an idea of how strong it is. The Commissioners briefly discussed the matter and agreed that Audley should place a seismograph on site and should meet with them to look at the site blast information. Commissioner Bill Murphy will notify them.
2. Set Public Hearing on Budget: Commissioner Bill Murphy noted the last day to hold the budget hearing is February 15<sup>th</sup>. Therefore, on February 14<sup>th</sup> the budget hearing will be held. The last day to post is the 8<sup>th</sup> of February and it can be posted prior to that date. Commissioner Bill Murphy will post the notice at the Precinct, the Town Office, the Precinct Website, and the Town Website or the Town Facebook. The meeting will be held at 6:00 p.m.

3. Re-up Pennichuck Contract: Commissioner Bill Murphy questioned if the Commissioners decided to re-up Pennichuck's contract at the last meeting. Commissioner Nathan Young reported the Commissioners agreed to re-up the contract at the last meeting, but they need to produce an official letter to them. Commissioner Nathan Young will deal with sending them a letter of agreement to re-up the Precincts contract.
4. Rates: Commissioner Bill Murphy reported the Commissioners are good with the proposed rates. The only thing which would change is the water rate to bring it down to 4% to \$6.65. Commissioner Bill Murphy will email the updated proposed rate sheet for 2024 to Cheryl Mitchell so it can be included in the Annual Report. Commissioner Nathan Young noted the base rate increased \$1.00 and going forward in years to come the Commissioners will dictate the rates according to projects which need to be done. A discussion was held regarding the base rate keeping up with the water rate and they agreed that they will look at the rates yearly.
5. Well #3 Renew Permit: Commissioner Nathan Young reviewed the renewal permit and suggested the task be given to Wright-Pierce. Commissioner Bill Murphy noted as long as there are no changes as far as flow it should be easily completed as it is relatively straight forward. A brief discussion took place regarding the renewal.
6. Strategic Planning Grant \$7,208.63: Commissioner Nathan Young reported he received a call from DES and asked if the Precinct has anything more to submit for the Strategic Planning Grant. Things can be charged to the grant until July of this year and the Precinct has an outstanding balance of \$7,208.63 which it has not used yet. Therefore, Commissioner Nathan Young reached out to Chris Berg and clarified there is money left over in the grant and anything which can be charged to the account should be in order to maximize funding. Commissioner Nathan Young also noted the Well #3 renewal permit work will be able to be completed utilizing this grant money.
7. Land Use Meeting: Commissioner Bill Murphy reported he has not heard back from the property owner.
8. Public Hearing on Grants: Commissioner Bill Murphy reported according to RSA's anything over \$10,000 you are supposed to have a public hearing on the grant. It is not a vote for the public, it is more informational. However, it gets into a gray area as it speaks about unanticipated money. An argument can be made that if you are applying for a grant you are anticipating. Additionally, for grants which are ongoing does not require a public hearing. The Commissioners need to figure out when a public hearing is needed regarding a grant. Commissioner Nathan Young suggested that any time the Precinct officially receives a grant approval letter that

a hearing notice be posted a week before the next regularly scheduled Precinct Commissioners meeting.

9. Well Field Plowing: Commissioner Bill Murphy reported he is confused because the only thing ever plowed was to the first building. They never plowed the entire thing. There is now new leadership at Pennichuck and perhaps they want to be more cautious and want the area open. Does the Precinct need to plow if there is just a minimal amount of snow. Pennichuck did not say anything about plowing to the tanks. Commissioner Bill Murphy believes Pennichuck's point is that they want to be able to sample and it is a confined space which requires two persons, both bringing equipment. Additionally, Commissioner Bill Murphy noted the Precinct needs to acquire new gates as the gates are rotted at the bottom. A discussion took place regarding plowing in the past and what the need is now for plowing. If there is an emergency what will happen if it is not plowed? Commissioner Nathan Young believes the Precinct should opt not to plow as he can not think of an emergency where access will be needed. Commissioner Frank Dineen noted that next year when they put plowing out for bids it should include the well field. For the time being it seems to be fine so far and in the future Commissioner Bill Murphy could obtain a tractor for plowing it this year. Commissioner Nathan Young will email Tori at Pennichuck and let her know that it is not part of the Precincts plowing contract so at this point in time it will have to be plowed on an emergency basis. However, it will be in the future contract after this year.
10. 132 Elm Street Account Request: Commissioner Bill Murphy reported the customer was paying the water bill but passed away and the new customer contacted Pennichuck because the name needed to be changed on the water bill. The typical way this would be handled is the balance would stay with the old customer account and the new customer account would start off as zero. Therefore, Commissioner Bill Murphy explained to Pennichuck if the customer wanted to start a new account with a zero balance the Precinct was not willing to do it that way as the new customer was the daughter of the old customer. It was left that if the new customer wanted to assume the balance on the bill the way it is the Precinct would change the customer's name. Additionally, Commissioner Bill Murphy noted the account in question is currently past due.
11. Chandler Street Mobile Home: Commissioner Bill Murphy reported Dean Hollins reported a leak in the area. Commissioner Bill Murphy visited, and water was running under the mobile home. Tim from Pennichuck was able to shut off the water at the curb stop and the other mobile home still has water. Commissioner Bill Murphy additionally reported he emailed the daughter of the owner and informed her the water to the mobile home had been shut off. The mobile home is unoccupied.
12. Sewer Water Loop on Johnson Street: Commissioner Nathan Young reported that at the last meeting with the Town and Underwood the Precinct was asked whether or not the Precinct wanted to add pipes to the area. The Commissioners reviewed

a map with the area in question. A discussion took place regarding the area. Commissioner Nathan Young noted he does not see the benefit on the end of Park Street because it is not a dead end. Commissioner Bill Murphy noted Underwood is saying that the existing dead end water mains on Oak and Johnson Street appear to only serve one property. However, the one on Oak Street actually serves two on North Main Street. Johnson Street serves a small cape but Commissioner Bill Murphy believes it does not serve anything else. The Commissioners continued to review the map and discussed various properties and what main feeds what property. Commissioner Bill Murphy would like to look at Oak Street and Johnson Street as they would improve greatly. Commissioner Nathan Young will let Underwood know the Precinct is interested in looking at Oak and Johnson further but not on the end of Park area.

13. Cosec Bolt Tank Strainer & Cosec Line being Replaced.: Commissioner Nathan Young questioned if there was a strainer on the hypo-tank. Commissioner Frank Dineen noted he asked today and was told it was a line which came off of the bottom of the chlorine pump which runs in a tube into 2-inch conduit down into the pit. It is unknown which needs to be replaced. Commissioner Nathan Young explained the email said they put the strainer and replaced the feed line on the cosec. A discussion took place regarding the replacement. Commissioner Nathan Young reported the estimated cost to install Y strainers \$275.00 on the chlorine. Because it is chlorine bolt tank strainer. Commissioner Nathan Young explained that what was written in the email was written incorrectly or the strainer was installed on the wrong system. He will call and find out what actually was replaced.
14. EII: Commissioner Nathan Young reported Chuck from EII did come back and did more work. He got both the low building temps installed at the booster station and at the corrosion building. They pulled Well #2 height sensor out so it can be ordered. It is unclear if they made it to the out stations, the tanks, to do tank level heights. So when snow depletes they will make the way to the tanks.

#### **Old Business:**

1. Block off Field Adjacent to Well Field/Damage to Field Due to Trespassers: Tabled.
2. Corrosion Flow Totals: Tabled.
3. EMPG Grant: Tabled.

#### **Long-Term Projects:**

1. CIP Update: Tabled
2. DES Asset Management Survey: Tabled

**Meeting Closed:**

***Motion to Close the Meeting by Commissioner Nathan Young. Seconded by Commissioner Bill Murphy. Passed unanimously. The meeting was adjourned at 6:30 pm. by Commissioner Nathan Young, Chair.***

**Next Meeting:**

The Next Regular Meeting Penacook/Boscawen Water Precinct, 9 Woodbury Lane, Boscawen, NH. on, Wednesday, February 14, 2024, at 5:30 p.m.

Minutes submitted by: Lauren Hargrave, Recording Clerk on February 6, 2024

Minutes approved by: \_\_\_\_\_ /s/ \_\_\_\_\_ on February 14, 2024

\_\_\_\_\_ /s/ \_\_\_\_\_ on February 14, 2024

\_\_\_\_\_ /s/ \_\_\_\_\_ on February 14, 2024