

Minutes of the Penacook/Boscawen Water Precinct

Location of Meeting: 9 Woodbury Lane
Boscawen, N.H. 03303

Present at Meeting: Nathan Young, Commissioner, Chair
Bill Murphy, Commissioner
Frank Dineen, Commissioner
Cheryl Mitchell, Administrative Consultant
Adam Mock, Public

The regular meeting of the Penacook/Boscawen Water Precinct was called to order at 9 Woodbury Lane, Boscawen, N.H. on July 31, 2024, at 5:29 p.m. by Commissioner Nathan Young, Chair.

Financial Update:

Commissioners signed manifest and checks.

Approval of minutes from last meeting:

Commissioner Bill Murphy made a motion to approve the Regular Meeting minutes of July 10, 2024. Seconded by Commissioner Frank Dineen. Passed Unanimously.

New Business:

1. Silver Farm 120 Water Street: Owner of Silver Farm, Water Street Farm LLC, 120 Water Street requested a disconnect from the water line in front of the property. The owner is currently being charged the fire protection fee, however there is no water being used at the property as there is a Well on the property. Commissioner Nathan Young explained that typically anyone within six hundred feet of a fire hydrant is required to pay the fee for fire protection, however the hydrants in front of this property are nonfunctioning hydrants and therefore cannot be used for fire protection. A discussion took place regarding the fire protection fee and the request. Commissioner Nathan Young made a motion to remove the fire protection fee on the two accounts associated with 120 Water Street after the current billed amounts are paid in full. Seconded by Commissioner Bill Murphy. Passed Unanimously. A brief discussion took place regarding lines going to the house and/or the old barn, along with any meter connections. Commissioner Nathan Young did note that if at any point the hydrants become functional the fire protection fee would once again be put into place. Commissioner Bill Murphy will email Pennichuck regarding the Commissioners decision and advise them to look for the payment.

Adam Mock departed 5:49 p.m.

A brief discussion took place regarding how many residences are currently on the water system going up Water Street.

2. Water Main Break 7/13/24: Commissioner Bill Murphy reported no bill has been received for the cost of the break.
3. DOT Instructions for road repair: Commissioner Bill Murphy reported the Precinct received the permit today for the repair and in it there are numerous points which are somewhat vague so Commissioner Bill Murphy will call DOT and speak with them regarding the permit and who the Precinct can contact to do the repairs that is approved by DOT. Additionally, Bill Murphy noted that it is unclear if Pennichuck will be repairing the road and the banking or if the Precinct needs to hire someone to complete the repair. Commissioner Nathan Young noted that if the Precinct can hire someone to complete the work it would avoid a twenty-five percent markup. Commissioner Bill Murphy will contact Pennichuck and let them know that the Precinct will take care of the repair. Commissioner Frank Dineen noted that having a key to the Transfer Station would be a benefit in the future in case the situation occurs again. Commissioner Nathan Young will contact Dean Hollins and request a key.
4. BMP (Best Management Practices) Inspector: Commissioner Nathan Young reported the Precinct is supposed to have a BMP (Best Management Practices) Inspector and previously it was Peter. Pennichuck is not allowed to do this therefore Commissioner Nathan Young volunteered and has started to complete the training online. The purpose is regarding chemical storage around the Precincts facilities.
5. Disbursement \$14,121.17: Cheryl Mitchell reported she has not seen the latest disbursement from the State.
6. Electrical Quotes: Commissioner Nathan Young reported the Precinct still has not received the electrical quotes and is following up.
7. 1 Valley of Industry: Commissioner Bill Murphy reported the building at 1 Valley of Industry has been vacant and there were two accounts for the building, and it is some kind of foreclosure on the property. Therefore, it is currently owned by a bank. Which bank is difficult to determine. The auctioneers notice states subject to liens and cumbrances. Pennichuck was asked if the Precinct services the property however, they were never asked for a final bill. It was noted that by billing there is an automatic lien produced from the Precinct, but it depends on who was being billed. Therefore, it is unknown currently where this issue stands with regards to the Precinct.

8. Ross Express Expansion: Commissioner Bill Murphy reported the owner of Ross Express and the Conservation Commission are going to decide on a Conservation Easement on the back of the property. Therefore, if the Precinct boundary is going to be changed. It was further noted that the Precinct boundary was where the property line was but there will be a new easement out beyond where the building is going to be built. Commissioner Bill Murphy and the other Commissioners looked at a map and discussed the boundaries and what the expansion will entail. It was noted that there are steps which need to be performed to change the Precinct boundaries. Commissioner Bill Murphy noted RSA 52:5 states the Selectman will change the boundaries. However, it can be read a few different ways. A discussion took place regarding the process which will have to be followed to change the Precinct boundaries and issues which may arise when changing the boundaries.
9. Caron Escrow \$3,315.50: Commissioner Nathan Young reported the Precinct was charged for the time to install the radios in June 2024 which was for 570.50. No one has been billed for the meters and for the radio fees to date. 9-meter installation fees are \$195.00 each which is \$1755.00. Nine radio installation fees are \$110.00 which is \$990.00. The meters and the radio installation fee together total \$2,745.00 plus the \$570.50 already charged to the Precinct for the installation brings the total amount due to \$3,315.50. Deducted from Dave Carons escrow is the total owed back to Dave Caron for his escrow. A discussion took place regarding the meter costs. Which needs to be charged to him. Commissioner Bill Murphy will investigate the total costs to close out the escrow account.
10. Fire Chief: Commissioner Nathan Young reported he still has not called the Fire Chief.
11. Asset Management Site Visit: Commissioner Bill Murphy reported the visit took place and it came out well.
12. Drinking Water State Revolving Fund (92/104) Affordability + 10, Readiness + 10 =77: Commissioner Nathan Young reported the Precinct was put in for the NH Drinking Water State Revolving Fund for the entire piping job which would be a cost of \$7.7 million dollar. Based upon the scoring system the Precinct was ranked 92 out of 104 applicants. Commissioner Nathan Young also noted he investigated what parts would be able to increase the Precinct scores and by cutting it in half the affordability gets improved. Accordingly, if the Precinct maxes out it could receive another ten points and adjusting the readiness could also give the Precinct another ten points. Commissioner Nathan Young explained further and if the Precinct maxed out on everything and based on everyone else's numbers the Precinct would be ranked 77 out of 104. Commissioner Nathan Young will speak

with Underwood at the next meeting with them and discuss the outcome. A discussion was held regarding the Fund and further funding possibilities.

13. Adjusted Contract with Underwood 20-25K less for scope of work: Commissioner Nathan Young reported that Underwood stated if the Precinct eliminated the engineering portion of the system, which the Precinct is not planning to do, the savings would only be \$20,000 to \$25,000 scope of work. Underwoods reasoning is the bid for materials, grants, etc. are still within the total cost. Therefore, there would only be savings in the engineering portion. Commissioner Nathan Young noted it is best to leave the engineering portion. Therefore, the contract proposal from Underwood remains the same. The contract proposal took the Precinct to construction. The proposal can be looked at again at the next meeting. A discussion took place regarding payment to Underwood and the Precincts budgeting issues.
14. Primex: Cheryl will take care of this issue.
15. Asset Management Flow test 9/10, 9/11: Commissioner Nathan Young reported Chad from Pennichuck and Underwood is narrowing the window of the flow test to take place sometime between September 10th and September 11th. A brief discussion took place regarding flow testing and Pennichuck and Underwood coordinating together.
16. Core and Main: Woody Hollow/Merrimack County Meters: Commissioner Bill Murphy reported the individual at Core and Main is working on both the Woody Hollow and Merrimack County meter issues. The results will be determined in the next few weeks.
17. Contractor List: Commissioner Bill Murphy presented the other Commissioners with a contract list which he has drawn up. A discussion took place regarding those on the list and what each one is capable of accomplishing. There was also a discussion regarding placing what each contractor can accomplish next to their name on the list. Commissioner Bill Murphy will update the list and bring it back to the other Commissioners for review.
18. Well Heights: Commissioner Nathan Young reported he spoke with Chuck today and he has been in Claremont. He believes in the next few weeks he will come revisit the Precinct and finish the outstation issues and repair the broken Well height which is currently missing.

Other Business:

1. Commissioner Nathan Young reported he did reach out to Aquarius regarding the tanks or budgetary purposes but has not heard back from them as of yet.
2. Commissioner Nathan Young reported he spoke with Chief Jason Killery, Boscawen Police, and the Chief is going to email the date of the Emergency Plan acceptance, and the Emergency Plan numbers to Commissioner Nathan Young. Commissioner Nathan Young will pass the email from the Chief on to Underwood for the next round to apply for the generator grant.

Long-Term Projects:

1. Well #4: Tabled
2. GIS: Tabled
3. Corrosion Building Generator: Tabled
4. Dig Safe: Tabled
5. Tank Cleaning: Tabled

Meeting Closed:

Motion to Close the Meeting by Commissioner Nathan Young. Seconded by Commissioner Bill Murphy. Passed unanimously. The meeting was adjourned at 6:32 pm. by Commissioner Nathan Young, Chair.

Next Meeting:

The Next Regular Meeting Penacook/Boscawen Water Precinct, 9 Woodbury Lane, Boscawen, NH. on, Wednesday, August 14, 2024, at 5:30 p.m.

Minutes submitted by: Lauren Hargrave, Recording Clerk on August 6, 2024

Minutes approved by: _____ /s/ _____ on 14 August 2024
_____ /s/ _____ on 14 August 2024
_____ /s/ _____ on 14 August 2024