

## Minutes of the Penacook/Boscawen Water Precinct

Location of Meeting: 9 Woodbury Lane  
Boscawen, N.H. 03303

Present at Meeting: Nathan Young, Commissioner, Chair  
Bill Murphy, Commissioner  
Frank Dineen, Commissioner  
Cheryl Mitchell, Administrative Consultant

The regular meeting of the Penacook/Boscawen Water Precinct was called to order at 9 Woodbury Lane, Boscawen, N.H. on September 11, 2024, at 5:26 p.m. by Commissioner Nathan Young, Chair.

### **Financial Update:**

Commissioners signed manifest and checks.

### **Approval of minutes from last meeting:**

***Commissioner Bill Murphy made a motion to approve the Regular Meeting minutes of September 11, 2024. Seconded by Commissioner Nathan Young. Passed Unanimously.***

### **New Business:**

1. Birch Street Leak: Commissioner Bill Murphy reported he spoke with Dan from Gelinis, and the Birch Street leak is the next thing on Gelinis' agenda to fix. Additionally, Commissioner Bill Murphy also noted that at this time the work on the leak has not been done and it will hopefully be completed by the next Precinct meeting.
2. High Street Patch: Commissioner Bill Murphy reported he spoke with Gary Breton, of Breton Construction LLC in Gilford, today and he is going to go look at the High Street patch area tomorrow. Gary Breton will be doing the work and hopefully will contact Commissioner Bill Murphy tomorrow with the cost of the project. As part of the High Street Patch the Precinct did receive an estimate from Gelinis to do the rest of the project, which is the rip rap down the bank, the loam, etc. which will be \$11,500. Hopefully Gelinis will do his portion of the project prior to the patch work so the new patch is not compromised. Commissioner Frank Dineen reported he

knows someone who may do patch work. If so, the Precinct may be able to get competitive bids in the future. Commissioner Bill Murphy noted that because the patch work has DOT involved at least two staggered layers of pavement will need to be done. Additionally, Commissioner Frank Dineen questioned if Bary Breton will be doing the paving at the Pump Station. Commissioner Bill Murphy will speak with Gary Breton tomorrow regarding the Pump Station paving and if he does not want to do the work. The Precinct can also contact Harrison to do the work. It was noted that the Pump Station paving should be done before winter. GMI is supposed to be doing paving work at the Corrosion Building this fall.

3. Queen Street Tank Building Repair: Commissioner Nathan Young reported the roof on the Queen Street tank building is now completed and sometime soon prior to winter he will repair the electrical as well as probably try to get an industrial heater for down below to wire and put on the wall. Commissioner Frank Dineen will tighten up the building eaves to at least slow down rodent intrusion.
4. Woody Hollow and Merrimack County Meter Issue (Hal Mapes): Commissioner Nathan Young reported the individual who was named as the meter technician for the Precinct was sent to Massachusetts to work. Therefore, there is a new technician who will be working with the Precinct. Commissioner Nathan Young has spoken to the new technician, and he needed pictures and serial numbers of both meters which were obtained and have been sent to him. Commissioner Nathan Young will call him again tomorrow and ask for an update. A brief discussion took place regarding the County Meter. It was noted that the technician explained that there is a whole internal kit which will be less of a cost than replacing the entire meter. The technician will give the Precinct the options and costs involved. The Company's name is Core and Main. The Woody Hollow meter information has been sent and the technician is looking into the meter through the serial number so he is aware of the meter logistics and have an idea of what may have to be done prior to looking at the meter at the Woody Hollow location. A brief discussion took place regarding the Woody Hollow meter issue.
5. Villa Brasi Meter Installs/Escrow: Commissioner Nathan Young reported Dave Caron reached out to him and thanked the Precinct for the invoice and the escrow back. However, Dave Caron had some questions. First, the date on the invoice is labeled as 2023 and should be corrected to 2024. Second, he reported that he was charged \$305.00 for the installation of nine meters and nine radios. According to him, he installed the meters while Pennichuck installed the radios, which he thought was high. Additionally, he thought that the five hours which was charged for the truck was high because they were only there for an hour and a half. Commissioner Nathan Young explained to Dave Caron that the Precinct is passing on the charges from Pennichuck's invoice and that he will reach out to Pennichuck

and get everything figured out. Commissioner Nathan Young noted some clarification of the Pennichuck invoice is that it was produced during the time when Pennichuck was not itemizing. Therefore, the nine meters and nine radio installation charge of \$305.00 is the cost for a regular meter and radio . Additionally, Pennichuck noted that it is unclear how much of the installations Dave Caron or did not do. Second, Pennichuck sent the breakdown to Commissioner Nathan Young which indicated Tim Ellis was the one who installed the meters and the breakdown for the truck usage for the day, noting that Pennichuck charged five hours for a truck for the day. Commissioner Nathan Young would like the other Commissioners input regarding this matter. Further, Commissioner Nathan Young reported that it is likely Dave Caron did help and that the time that Tim Ellis reported his time to Pennichuck, that he was in Town performing other work. Commissioner Nathan Young thinks that if the cost is \$305 per meter/radio install should stand as it is unsure if Dave Caron should have been doing the installations at all. Commissioner Nathan Young is considering removing the truck charge from the invoice in the amount of \$570.00 which includes the operator and truck. Commissioner Bill Murphy noted the options Commissioner Nathan Young suggested would be a compromise. A brief discussion took place regarding the installation of the meters and potential repercussions if the installation is not done correctly. Commissioner Nathan Young noted that the operator was not at the Villa Brasi site for five hours and it appears he was only there for approximately an hour and a half according to Dave Caron. Commissioner Frank Dineen questioned if the Precinct charged Dave Caron for the Master Meter. Commissioner Bill Murphy reported the Master Meter and Installation was paid for by Dave Caron. Commissioner Nathan Young also noted Pennichuck has no idea of how long Tim Ellis was at the site because they did not itemize. Commissioner Bill Murphy reported that Dave Caron did the wiring, so all Pennichuck did was place the box and wire it. A discussion took place regarding the installation and the operator and truck charges. Additionally, the line item for the operator and truck when reduced to an hour and a half would be \$171.15. The total refund would be \$399.35. Commissioner Nathan Young will also advise Dave Caron that if he has future projects, he cannot install the meters for liability purposes. The exact invoice numbers were discussed and calculated. It was determined that Commissioner Nathan Young will have a conversation with Pennichuck regarding itemization and the need for it to take place. **Commissioner Nathan Young made a Motion to update the Dave Caron escrow invoice to show that the line item for the operator and truck is for an hour and a half, making the line item \$171.15. The invoice date will be changed to 2024, and Dave Caron will be issued a check for \$399.35. Seconded by Commissioner Bill Murphy. Passed Unanimously.**

6. Electrical Quotes/HMI Work: Commissioner Nathan Young reported he spoke with Chuck today. Chuck did not make it out last week, however, he did work on it. He was working on the programs. Commissioner Nathan Young also reported that Chuck did receive a list of current issues the Precinct has from Chad along with the issued which Commissioner Nathan Young knows the Precinct has. Chuck is almost done with the programming and will come out for a day to upload the changes at the various locations. Therefore, when the uploaded changes are made, hopefully next week, the Precinct should be all set and will just have to monitor the changes as well as speak with Chad to see if the issues have been resolved or not. Chuck also thinks he has a probe which matches the Level Sensor for Well #2 at the shop which will be less expensive than purchasing a new one. He can bring the sensor out and wire it to see if works, and if there are other issues other than the probe. Lastly, while Chuck is out, he will look at all the other jobs and give the Precinct a quote. Hopefully by the next meeting the uploads are completed, the Well #2 sensor will be operational, and a quote will be received for the electrical issues.
7. GIS Update: Commissioner Nathan Young reported he is trying to get an update on the GIS. He has emailed Chris, who said he would get back to him. He emailed Brenda twice, and called Chris today to no avail and there is still no update. Commissioner Nathan Young will continue to contact them to procure a GIS update.
8. 31 Queen Steet (Tap, Material Size, etc.): A service request was received which asked for information regarding getting a tap, material, size, etc. for a new build at 31 Queen Street. Commissioner Bill Murphy noted the work has already been paid for. It was paid approximately four months ago, and they just have not completed the work. Commissioner Bill Murphy also reported that he emailed them and received an email back which informed him that the tap will probably be done within the next three weeks. UTS will be doing the tap.
9. Leak Detection Grant: Commissioner Nathan Young reported he filled out the 2025 Leak Detection Grant application and sent it in. Additionally, Commissioner Nathan Young sent them the same system map and informed them that hopefully by the end of 2025 the Precinct will have a GIS to send. Noting that currently it is being worked on by the Precinct.
10. 65a Chandler Street: Commissioner Frank Dineen reported 65a Chandler Street has not yet been pressure tested. Commissioner Frank Dineen also reported emailed the customer and explained the Precinct wanted it pressure tested because it was a freeze. The customer's response indicated she had been searching for a volunteer to do the necessary work and the volunteer was looking

for the shut off. Commissioner Frank Dineen informed the customer that Pennichuck has to be on site to shut off and turn on the water. Commissioner Bill Murphy explained the process which needs to be done. Commissioner Frank Dineen will swing by the location sometime next week to look into things. It appears the water is off, and the customer would like the water turned on. Commissioner Bill Murphy reported there are two curb stops which are side by side and explained where they are located. A brief discussion took place regarding the leak, testing, and the volunteer aspect.

11. SRF Fund: Commissioner Nathan Young reported Dan from Underwood called him today and was talking about the SRF Fund, which is the one that the Precinct was denied for, and they rated the Precinct low and did not get the funding for the replacement lines. Commissioner Nathan Young also noted that he informed Dan that he reviewed the way the Precinct was scored and deduced the Precinct can not possibly score high enough to qualify. Dan asked Commissioner Nathan Young what the Precincts plan was for funding the project. Commissioner Nathan Young and the other Commissioners were under the impression that as part of the contract the Precinct signed with Underwood was for Underwood to figure out how the Precinct would fund the project. Dan will look into the issue and questioned what the Precinct had done in the past for funding. Commissioner Nathan Young reported the Filtration Grant was attached to a Bond. However, Commissioner Nathan Young did explain to Dan that if the Precinct does not have a source income for the project and if the Precinct cannot produce a good source of income the project cannot happen. It was further noted that to date it is unknown as to what the results from Dan looking into this issue have resulted in. A discussion took place regarding the fees paid to Underwood, funding, etc. Additionally, the Commissioners discussed where Well #4 currently stands and the fact that it takes priority above the Underwood project. The Commissioners will wait to hear back from Dan.

### **Old Business:**

1. Water Boundaries Ross Express: Commissioner Bill Murphy reported he still has to check on the water boundaries for Ross Express. Ross Express, Steve Brown, and the Conservation Commissioners were supposed to meet and determine where the boundary will be. Once the boundary is determined and is given to the Precinct, the Precinct can go forward with a petition. The Precinct attorney advised that the Precinct does not have to ask Concord because it does not involve them. However, the Precinct attorney also noted that the petition is not difficult to do, and it would avoid any arguments. The Commissioners agreed to ask Concord. A discussion took place regarding boundaries. Commissioner Nathan Young noted that he will reach out to Concord regarding the Emergency Agreement which he

previously discussed with Concord and have an agreement put in writing. At the same time Commissioner Nathan Young will inform Concord in regards to the Ross Express boundary changes.

**Long-Term Projects:**

1. Well #4: Tabled
2. GIS: Tabled
3. Corrosion Building Generator: Tabled
4. Water Boundary, Ross Express: Tabled

**Meeting Closed:**

***Motion to Close the Meeting by Commissioner Nathan Young. Seconded by Commissioner Bill Murphy. Passed unanimously. The meeting was adjourned at 6:14: pm. by Commissioner Nathan Young, Chair.***

**Next Meeting:**

The Next Regular Meeting Penacook/Boscawen Water Precinct, 9 Woodbury Lane, Boscawen, NH. on, Wednesday, September 25, 2024, at 5:30 p.m.

Minutes submitted by: Lauren Hargrave, Recording Clerk on September 15, 2024

Minutes approved by: \_\_\_\_\_ /s/ \_\_\_\_\_ on September 25, 2024

\_\_\_\_\_ /s/ \_\_\_\_\_ on September 25, 2024

\_\_\_\_\_ /s/ \_\_\_\_\_ on September 25, 2024