

Penacook Boscawen Water Precinct
Minutes of the 2024 Annual Meeting

Location of Meeting: 9 Woodbury Lane
 Boscawen, N.H. 03303

The Annual Meeting of the Penacook/Boscawen Water Precinct was called to order at 9 Woodbury Lane, Boscawen, N.H. on March 10, 2025, at 5:33 p.m. by Moderator Charles Niebling.

Moderator Charles Niebling requested Commissioners Bill Heinz lead the attendees in the pledge of allegiance.

Moderator Charles Niebling recognized any reserve or active veterans present to please stand and be recognized.

Moderator Charles Niebling recognized Chair, Commissioner Nathan Young to introduce the individuals at the head table.

Introduction:

Moderator Charles Niebling dispensed of any discussion of the rules of the meeting as everyone present is well versed in them.

Articles #1 To elect all necessary Precinct Officers for the ensuing year.:

Moderator for 1-year term: Moderator Charles Niebling requested that Chair Nathan Young make a nomination relative to the position of Moderator. Commissioner Nathan Young nominated Char Niebling as Moderator. Seconded by Commissioner Bill Murphy. Called for any further nominations from the floor. Having no discussion or further nominations from the floor, Charles Niebling was elected Moderator for a term of 1 year. Voice Vote Unanimous. Article #1 Adopted with Charles Niebling being appointed as Moderator.

Commissioner for 3-year term: Commissioner Nathan Young nominated Bill Murphy as Commissioner. Seconded by Bill Heinz. Called for any further nominations from the floor. Having no discussion or further nominations from the floor, Bill Murphy was elected Commissioner for a term of 3 years. Voice Vote Unanimous. Adopted with Bill Murphy being appointed as Commissioner.

Treasurer for 1-year term: Commissioner Nathan Young nominated Elaine Clow Treasurer. Seconded by Commissioner Bill Murphy. Called for any further nominations from the floor. Having no discussion or further nominations from the floor, Elaine Clow was elected Treasure for a term of 1 year. Voice Vote Unanimous. Adopted with Elaine Clow being appointed as Treasurer.

Clerk for 1-year term: Commissioner Nathan Young nominated Lauren Hargrave as Clerk. Seconded by Commissioner Frank Dineen. Called for any further nominations from the floor. Having no discussion or further nominations from the floor, Lauren Hargrave was elected Clerk for a term of 1 year. Voice Vote Unanimous. Adopted with Lauren Hargrave being appointed as Clerk.

Article #2 To see if the Precinct will vote to raise and appropriate \$1,005,645.00 for general Precinct operations as listed in the budget for 2025. Commissioner Nathan Young motioned for adoption of Article #2. Seconded by Bill Heinz. Charles Niebling opened up Article #2 for presentation, discussion, and potential amendment. Commissioner Nathan Young reported that the Precinct budget from last year is flat and due to the projections of the up-and-coming year, verses last year, the Precinct is looking at the same costs and same income revenue. There is a modest increase of 3% in the rate and some increases on the different charges in order to keep them current. The Precinct wants to make small changes over time that effect customers very little so over time the Precinct will not fall behind and have to make massive increases which will harm people in the community. Commissioner Nathan Young asked if there are any questions from the floor and would gladly answer them. Paul Matthews questioned the increase of the connection fees being more than double. Commissioner Nathan Young noted a lot more units went this year than was expected and it was noted that the fees are revenue for the Precinct. Paul Matthews asked if the Precincts expectation is that the amount for this year will be near the same amount as last year. Commissioner Nathan Young reported the Precinct is projecting approximately 63 again this year as there are still a lot of units going into Boscawen at present. Moderator Charles Niebling reported that as a point of interest is that Article #4 is the approval of the rate schedule for the ensuing years. Moderator Charles Niebling asked if there were any other questions or comments on Article #2. Having none. Voice Vote Unanimous in favor of adopting Article #2. Article #2 is adopted.

Article #3 To hear any reports of the Precinct Officers and to pass any vote relating thereto. Moderator Charles Niebling noted there is a report within the Precinct Annual Report on page #1.

Commissioner Nathan Young reported the Precinct was awarded a \$100,000 Asset Management Grant in 2024 to allow the Precinct to acquire an active GIS for valve positions, water mains, sizes, etc. This will allow for location of services, for system updating, and having inventory which will allow the Precinct to have knowledge of what is contained within system. The Precinct is also going to receive an official Capital Improvement Plan (CIP) which will be a live document that can be changed as things progress. There was a meeting today with Wright-Pierce who is working on the CIP. The meeting involved Wright-Pierce and DES who is monitoring the CIP. The CIP should be coming to completion by the end of March 2025. Further, Commissioner Nathan Young noted the GIS will be very helpful for future projects such as Commercial Street or if anything else comes up knowing what is available in that area will be helpful as far as if there is a water main break, looking for valves to shut off to isolate, along with many other uses which the Precinct will have for the GIS. Again, it is an active document and will be

updated going forward. Therefore, the Precinct will be better off than the year prior. Also, any time the Precinct is doing a project it is a document which can be sent to the engineering firm for the project, so they have something to work off of. The CIP the Precinct currently has is dated and not well done so this CIP will be official and allow the Precinct to appropriate funds and to look forward in the future so nothing in the projected future will be overlooked and will be able to plan accordingly.

Commissioner Nathan Young reported that this past year there was more infrastructure repairs done with the Commissioners actually doing the repairs themselves. There was a tree which came down and crushed part of the fencing and break the block house roof near the tank. The Commissioners also updated several Precinct sites with LED lights and some heaters. With the Commissioners doing the work it saved the Precinct a significant amount of money completing repairs in-house this year.

Commissioner Nathan Young reported the Precinct does have a new Strategic Planning Grant coming for this year for a 50% match. The Precinct will receive \$30,000 and will have to put \$15,000 on top of that amount, which will give the Precinct \$45,000 that will be used towards the Well Sites. The Precinct is trying to locate a new Well Site to supplement and has a better source of water. In the past year, an area of land was looked at that had a majority of promising Well potential. However, the landowner decided they were not interested in pursuing this possibility, which is their prerogative. The Precinct's future projection is that the benefit to that potential location was to not have all the Wells in the same area and utilizing a separate aquifer than what the Precinct currently has. Other than those points there were not a lot of benefits to it except that it was a brand-new site. Going forward the Precinct, while speaking with engineers, has determined there is enough land associated with the current Wells location. The land is currently owned by the Precinct and a new Well will be able to be developed. It will be a two-part process as there will no longer be a separate aquifer for the new Well as all the Wells will be utilizing the same aquifer. The benefits is that the existing infrastructure will be utilized, i.e., piping, power, backup generation are already at the location and will save significant amounts of money. The second step to the Well project will include the Precinct looking at filtration at the Well site which will make all the existing Wells have better water quality than it currently is. The issue at that stage in the Well project does not include the amount of water produced it is Iron and Manganese being present. There is no PFOS in the water as the Precinct was tested last year and the results were zero PFOS present. Further, Commissioner Nathan Young reported that Green Sand Filtration is the treatment for the iron and manganese as it filters it out of the water. Well's #1 and #3 has enough iron and manganese which is the residue seen at various customers' homes. The levels are not astronomical levels and are not at the level where the Precinct is required to treat the water. Currently it is just a nuisance and not a health issue. Well #2 which currently is a backup Well which is not currently used except in summer months when one of the other Wells has a problem. Well #2 has a much larger level of iron and manganese. When Well #2 is utilized there has been a lot of water quality complaints from customers seeing an increase with the residue in customers' homes. If the Precinct is able to use the existing

infrastructure there is room to do filtration. The filtration will be for all the Well sites which will make for a better water quality for customers. Commissioner Nathan Young noted that the Precinct was looking for a 7-to-10-year outcome from when it was started 2 years ago. It is believed that due to utilizing a site which already has all the necessary infrastructure present that the Precinct has not added on time and should still be in the original 7-to-10-year timeline.

Commissioner Nathan Young reported the Precinct is working with the Town with replacing sewer lines. The Precinct is looking to replace the mains which can be done during that project. Currently, the Precinct has agreed to have the entire project engineered no matter what the final decision is regarding what will be replaced. There was a small increase having the entire project engineered verses just getting the section that the Precinct definitely plans to complete. The Precinct is looking at costs, benefits, and age of the material to decide what is going to be done. There are some areas where the Town is relining the sewer and therefore the ground is not being dug. Therefore, to replace the mains the Precinct would have to dig which will be much higher cost in that section compared to the sections which are being fully opened up. The Precinct is in the process of obtaining a Rural Development Grant. Wednesday, March 12, 2025, at 6:00 p.m. is the Public Meeting and will also be determined by how the grant process goes and what available funds will be available to the Precinct. Commissioner Nathan Young noted that the Well site is a priority for the Precinct and the Precinct is not looking to increase water costs by 400%-500%. There is still an active discussion regarding the sewer/water project.

Commissioner Nathan Young also reported that the Precinct is currently working on a grant which was started 2 years ago. The grant would help replace the backup generator at the main Well site and Corrosion Building. There were several issues from the State as the Precinct was refused to be seen as a municipality, and they would not respond to the Precinct correspondence with them. Therefore, the deadline was not met. An engineering firm was used by the Precinct, who had more State connections. The funds are coming back again from the State and the Precinct has received preapproval. Currently, the grant has now been officially submitted and received so the Precinct is just waiting on hearing back. The grant will be a 50% match.

Paul Matthews questioned which of the Well sites is going to have the second Well drilled. Commissioner Nathan Young reported there are currently 3 Wells that are located a single location by the County Home. The fourth Well will be drilled on the same plot of land so the current water mains that come up to the Corrosion building by tying into the existing mains and utilize all the existing infrastructure for the corrosion adjustment with the chlorine being added, the pH adjustment, and the Zinc phosphate being added for pipe lining with just another Well site and Well house.

Bill Heinz questioned if there is a budgetary number for the filtration system. Commissioner Nathan Young explained the filtration aspect came up recently after the original location for the new Well was not a viable option. The plan is in the Precincts early

discussion phase. The next step will be to find a suitable water supply on the purported Well #4 site at the current Well site. Exploratory Wells are part of the matching grant. Also, the firm Wright-Pierce has been given the Emery and Garret report which already contains a full study of the proposed Well site. The Precinct is looking at updating the study, i.e., if a site needs to be retested or not, or if anything has changed in the area since the last study was done. Once the Precinct knows if the Well #4 site produces and has good water quality the next step would be the filtration part.

Bill Heinz questioned if the filtration would allow the Precinct to get rid of the polyphosphates. Commissioner Nathan Young noted it would not be because the polyphosphates are actually for metal leaching. Bill Heinz reported he was hoping to get rid of the pink residue in the water. Commissioner Nathan Young reported that the iron and manganese being out of the water will help with the discoloration.

Bill Heinz questioned what is broken with the backup generator. Commissioner Nathan Young explained that the backup generator brakes a lot and currently the main issue for replacement is due to having an oil storage unit contained underneath it, which is all one unit, which is pitted and old. The Precinct originally started to look at various replacement options such as having it refabricated, abandoning it and going to a side unit, both options being extremely expensive. The problem remains that the existing generator was once young enough so parts for it were still obtainable. However, although it is still functioning the parts are getting harder to obtain. In the future the Precinct will also be looking into the other generator at the Booster Station, which is secondary to the Corrosion Building generator. Both are the same age, and the main circuit board just broke in the Booster Station generator and the Precinct had to obtain a third-party part and have it installed because the parts are no longer being made.

Paul Matthews questioned, as it relates to the improvements to the water main and sewer, is in the same area as the Town is going to improve and is the time going to be before, after, or concurrent. Commissioner Nathan Young reported it will be done concurrently with the Town because when the Town has areas opened up the Precinct wants to do what they need to do at the same time. Therefore, the Precinct has been involved in meetings with Underwood engineering and the Town so it can be done as a singular project instead of having to do it multiple times. Paul Matthews questioned whether the Town's contract is still up or not. Commissioner Bill Murphy reported he does not believe the process has been started. Both the Town and Precinct have estimates for the project and both are using Underwood engineering. The Town and Underwood were ahead of the Precinct in their plans but they both were kind enough to allow the Precinct to be brought up to speed with regards to the project. Paul Matthews questioned if the idea is to have a single contractor do all of the infrastructure work or is the Precinct going to have a study contract. Commissioner Nathan Young explained the plan is to have the single contractor, noting that there will be line items regarding payments. A single contractor will allow everything to be timed and done correctly so there are no logistical issues. Commissioner Bill Murphy noted the project will be done the same way the Gage Street Project was done. The project will include lower Queen, Park, Chandler, Prospect, Johnson, Lincoln, Sweet. North Main is another issue as the Town is lining and not digging. Therefore, the lack of the Town digging will make the Precinct have no savings on that section of the project. Commissioner Bill Murphy explained that the trouble with North Main is that it is covered by a large main which makes every foot more expensive. It is a 10-inch main on North Main, where the other locations are an 8-inch main having a large price difference. Looking at approximately \$500-\$700 a foot. Therefore, the Precinct is

being cautious as to what they will be doing with regards to the sewer project. The Precinct wants to make sure it is not completing so much in the sewer project, which ends up being 10% of the system piping, and not being able to complete other important Precinct projects. Commissioner Nathan Young noted that having the official CIP is going to allow the Precinct to project things a lot better. Bill Heinz questioned if all the piping is approximately the same age. Commissioner Bill Murphy reported that some going up to the Queen Street Tank may be older. A lot goes back to the 50's and 60's which is aging pipe, a lot should be replaced but most of it is AC pipe and not metal. A side benefit of doing the sewer project is that there is a guarantee that there are no lead service lines in the entire area although some houses that are older in the area can be questionable. Every service line will be replaced so the project will enable both the sewer and water piping to be replaced. Moderator Charles Niebling asked if there were any other questions or comments on Article #3. Having none. Bill Heinz made a motion to accept the Article #3. Seconded by Commissioner Frank Dineen. Voice Vote Unanimous in favor of adopting Article #3. Article #3 is adopted.

Article #4 To see if the Precinct will vote to confirm the new Addendum Schedule of Rates and Fees effective April 1, 2025, attached to this Warrant.: Commissioner Nathan Young made a motion to adopt Article #4. Seconded by Commissioner Bill Murphy. Moderator Charles Niebling asked if there is any discussion or comments on Article #4. Commissioner Nathan Young reported the Precincts base rate ad water rate went up 3% in order to keep current and makes sure the Precinct does not fall back and make sure the Precinct does not have any massive change overs . There has also been some dollar amounts for single things such as the Water Investment Fee (WIF). These minor across the board changes will help the Precinct keep current and keep up with Pennichuck's service costs. Also, under the WIF fees commercial was broken out to make sure there are no questions or concerns that if someone puts in a commercial property with different size services the costs are clear. Bill Heinz noted that under Contractor bulk use there is a grammatical error as it is "us" instead of "use." Also, Bill Heinz recommended a red line be utilized next year so changes from one year to another are easy to spot. Commissioner Bill Murphy acknowledged the recommendation calling it a good point. Moderator Charles Niebling asked if there were any further questions or comments on Article #4. Having none. Voice Vote Unanimous in favor of adopting Article #4. Article #4 is adopted.

Article #5: To see if the Precinct will vote to authorize the Precinct Commissioners to apply for, receive, and expend federal and state grants which may become available during the course of the year, in accordance with RSA 31:95-b and also to accept and expend money from any other governmental unit or private source to be used for purposes for which the Precinct may legally appropriate money. Lorrie Murphy made a motion to accept Article #5. Seconded by Commissioner Bill Murphy. Moderator Charles Niebling asked if there were any questions on Article #5. Commissioner Nathan Young explained that this article allows the Commissioners to legally accept any grant/s which the Precinct may receive. There are indivial meeting held throughout the year which the Precinct is required to have. Note that on Wednesday, March 12th, the Precinct will have a public hearing on the Rural Development Grant. Moderator Charles Niebling

asked if there were any further questions or comments on Article #5. Having none. Voice Vote Unanimous in favor of adopting Article #5. Article #5 is adopted.

Articles #6: To see if the Precinct will authorize the Commissioners to borrow money in anticipation of Precinct Water User Fees and other revenues for the year and to issue notes therefore at such time within one year and at such place as the Commissioners shall determine: Commissioner Bill Murphy made a motion to adopt Article #6. Seconded by Commissioner Nathan Young. Moderator Charles Niebling asked if there were any questions, discussion, or comments on Article #6. Bill Heinz questioned if the Precinct had ever done this. Commissioner Nathan Young and Bill Murphy reported no. Moderator Charles Niebling asked if there were any further questions or comments on Article #6. Having none. Voice Vote Unanimous in favor of adopting Article #6. Article #6 is adopted.

Articles #7: To transact any other business which may legally come before the meeting: Moderator Charles Niebling asked if there are any issues that anyone would like to raise with the understanding that any discussion or decisions are nonbinding on the Commissioners at this time.

Bill Heins thanked the Commissioners for all the work they do. It is appreciated and is becoming harder as years go on to find people which are willing to volunteer.

Having none. No action to take on Article #7

Meeting Closed:

Having no further discussion, motion to Close the Meeting by Commissioner Bill Murphy, Seconded by Paul Matthews . Voice Vote Unanimous. The meeting was adjourned at 6:06 p.m. by Moderator Charles Niebling.

Oath of Office:

In accordance with Article #1 adoption, Moderator Charles Niebling gave the oath of office to the following: Commissioner Bill Murphy and Clerk Lauren Hargrave. The official reciting of the oath was performed. In accordance with Article #1 adoption

In accordance with Article #1 adoption, Commissioner Bill Murphy gave the oath of office to Moderator Charles Niebling. The official reciting of the oath was performed. In accordance with Article #1 adoption

Next Meeting:

The Next Regular Meeting Penacook/Boscawen Water Precinct, 9 Woodbury Lane, Boscawen, NH. on, Wednesday, March 12, 2025, at 5:30 p.m.

Minutes submitted by: Lauren Hargrave, Recording Clerk on March 12, 2025

Minutes approved by: _____/s/_____ on March 12, 2025

_____/s/_____ on March 12, 2025

_____/s/_____ on March 12, 2025

I certify that this is a true copy of the document produced by me on March 12, 2025

_____/s/_____ on March 12, 2024, Clerk of Penacook

Boscawen Water Precinct.