

## Minutes of the Penacook/Boscawen Water Precinct

Location of Meeting: 9 Woodbury Lane  
Boscawen, N.H. 03303

Present at Meeting: Nathan Young, Commissioner, Chair  
Bill Murphy, Commissioner  
Frank Dineen, Commissioner  
Lauren Hargrave, Clerk  
Cheryl Mitchell, Consultant  
Dan Rochette, Underwood Engineer  
Tim Scheer, Underwood Engineer  
Jordan Brock, Underwood Engineer

The regular meeting of the Penacook/Boscawen Water Precinct was called to order at 9 Woodbury Lane, Boscawen, N.H. on March 12, 2025, at 5:23 p.m. by Commissioner Nathan Young, Chair.

### **Financial Update:**

Commissioners signed manifest and checks.

### **Approval of minutes from last meeting:**

***Commissioner Bill Murphy made a motion to approve the Regular Meeting Minutes of February 26, 2025. Seconded by Commissioner Frank Dineen. Passed Unanimously.***

***Commissioner Bill Murphy made a motion to approve the Annual Meeting Minutes of March 10, 2025. Seconded by Commissioner Frank Dineen. Passed Unanimously.***

### **New Business:**

1. Concord Meeting Boundary Change: Commissioner Bill Murphy reported he and the Precinct Attorney attended the City Of Concord Boundary Change Meeting which was short and there were no questions. The Precinct Attorney spoke on the issue. The City of Concord approved the Boundary Change requested.

2. Propane Levels 24% Booster, 38% Corrosion: Commissioner Nathan Young reported he seen a bill from Eastern Propane, however, he is unsure if that was for fixing the heater. There was an email received stating the Booster Station's propane level is at 24% and the Corrosion Building's propane level is at 38%. Commissioner Bill Murphy reported he has not seen any notification regarding either location needing to be filled. He suggested that with the uncertainty of the current economy it would probably be a good idea to fill both of them soon. Commissioner Nathan Young will call Eastern Propane and see when the next scheduled delivery is due and let them know fill both upon delivery.
3. Primex Report: Commissioner Bill Murphy reported he completed the last part of the Primex Report, which required the Precinct's budget number. Commissioner Nathan Young noted he needs a copy of the Insurance Binder is needed. Commissioner Bill Murphy believes Primex sent it direct. Commissioner Nathan Young will contact Primex and see if the Binder was sent direct or not. He needs to send the letter, Grant Agreement, Certificate of Vote Authorization, and the Insurance Binder as a package.
4. Briar Hydro: Commissioner Nathan Young reported Briar Hydro needs the annual electric bill reading. He noted that the July bill is missing, but he was able to obtain a copy of July to send it to Briar Hydro.
5. Filtration Grant: Commissioner Nathan Young reported he called and left a message with no response. He will need to track down the filtration grant itself as it will have an issue number or who is issuing it/by. Basically, any information the Precinct can provide as something needs to because in order to track down the grant. Cheryl Mitchell reported the Precinct received half of the grant last year so it should be located in the box which was returned by the auditors. Commissioner Nathan Young will email the information tomorrow if it can be obtained tonight after the present meeting.
6. 49 Commercial Street Right of Way: Commissioner Bill Murphy reported the Deed has been recorded, so that part of the Right-of-Way is completed. Commissioner Bill Murphy noted that the Commissioners had previously discussed approaching the gravel pit to obtain another 12 feet from their property for the Right-of-Way. Commissioner Bill Murphy questioned what the Precinct should speak to them about an offering. Commissioner Nathan Young noted that a discussion with them that the new Right-of-Way would be larger and have a better use. A Deeds needs to be recorded allowing the Precinct to have the additional land for a new Right-of-Way. The Commissioners discussed whether there was a benefit to keeping the existing Right-of-Way or Keeping both Right-of-Ways but not offering it as an alternative to the current one. The old should be kept alive and viable and in the

future can be discontinued. Commissioner Bill Murphy will contact the abutting landowner and have a discussion.

7. Audley Pit Access, DW Highway: Commissioner Bill Murphy reported Audley has received approval from the Town and has renewed their gravel permit. During the process, Audley would like to place a culvert at the end of the driveway where it comes out onto Daniel Webster Highway. A discussion took place regarding the grade and having to dig down. There is apparently ledge in the area which they would like to remove. However, the Precincts water main is located in that area and is AC pipe. A discussion took place regarding suggesting to Audley that prior to any work being done they should probably dig back on both sides and replace the one piece of main in question with 40 feet with ductal iron to prevent the water line from collapsing due to the usage over the main in question. Commissioner Bill Murphy will have a discussion with Brian Audley.
8. Ross Express Main on Best Avenue: Commissioner Bill Murphy reported that he received an email from the Ross Express Engineer and he questioned if the Precinct owns the main on Best Avenue or does the School own the main. Commissioner Bill Murphy spoke with Fred Reagan, MVSD Facility Director and he always thought the school owns the main. There are currently 2 hydrants at the school which belong to the school. A discussion took place regarding Best Avenue which is considered a private way by the Town of Boscawen. Precinct Regulations say on any Street the Precinct owns the main, but Best Avenue is not considered a street. Ross Express wants to tie into the Best Avenue main. It was noted that there is a curb stop at the school or is there a valve at the main road. Commissioner Bill Murphy noted there may be a valve part way down Best Avenue. If there is a private main running down Best Avenue. Ross Express will have to obtain permission from the school to tap. A brief discussion took place regarding a potential break in the main. Additionally, a discussion took place regarding owning the main to the new tie in spot, the Precinct now owns, and there are two separate curb stops at that juncture and that is where the private lines start. There was also a discussion regarding the Precinct Taking over a section of pipe from the curb stop junctions back to the main. Further, the Commissioners discussed the fact that the Precinct does not own Best Avenue water system Ross Express should be in discussion with the school, although the Commissioners question future conflicts regarding the water system in question. The Precinct Rules were discussed regarding separate taps. Further discussion took place regarding the main and curb stops. It was noted that there should be a written agreement between Ross Express and the School District, along with them negotiated between themselves. Once an agreement is reached, the Precinct will need to have a discussion and have the Precinct Attorney look at the agreement along with the Precincts standing

practices, potential violations, etc. Further discussion took place regarding potential issues, backflows, hydrants, double tapping, separate valves clusters, etc. A drawing of the potential plans should be drawn up and looked at by the Precinct. Also, the Ross Express project has two building, and the Precinct should charge a WIF on both buildings.

9. 146 North Main Street: Commissioner Bill Murphy reported that 146 North Main Street is going into foreclosure, and there is approximately a \$3,000 water bill owed on the property. The Precinct was noticed and the notice states that when the property is auctioned it is still subject to liens. It was noted that the Precinct does not have a recorded lien but does have an automatic lien under RSA 38:22. Therefore as long as the property was billed within the last 18 months the automatic lien is in place.
10. Lead Test Results: Commissioner Nathan Young questioned if any more test results have been received. Commissioner Bill Murphy reported there are two. Commissioner Nathan Young will take the two results tonight and send them to the property owners.
11. Eris ArcGIS: Commissioner Nathan Young noted "Eris ArcGIS" is the name of the online portal/software that the system will be in. An account for the Precinct has been set up and the Commissioners were given the sign-in and password information. There will be a recurring cost of \$700 yearly and is set up for auto renewal on the Precinct credit card. The system will give the Precinct the online access. Wright-Pierce is uploading all the data they have to the Precincts file and the Precinct will be able to edit information in the future. It will hopefully be completed by the month and after some training the Precinct will be able to utilize the system properly.
12. Rural Development Update: Commissioner Nathan Young reported he spoke with Jordan, Underwood Engineer, and they had a brief meeting with the rural development people yesterday. They are happy with all the documents from the Precinct and are reviewing the file. Further information will be coming within the next few weeks.
13. Raymond Road Generator Repair: Commissioner Bill Murphy reported that the Raymond Road generator repair is completed.
14. Dustin Muzzey (Nursing Home) Tank Gallons, Meter Replacement Update: Commissioner Bill Murphy reported Muzzey has been updated and supplied with the tank information. The meter is at the Precinct, and Commissioner Bill Murphy will alert Pennichuck so they can do the replacement.

15. March 12<sup>th</sup> 6 p.m. Chandler Street Info Meeting: A meeting will be at 6:00 p.m., March 12<sup>th</sup>, tonight.

**Long-Term Projects:**

1. Well #4: Tabled
2. GIS: Tabled
3. Corrosion Building Generator: Tabled
4. Backflow: Tabled

**Meeting Closed:**

***Motion to Close the Public Budget Hearing and the Regular Meeting by Commissioner Nathan Young. Seconded by Commissioner Bill Murphy. Passed Unanimously. The meeting was adjourned at 5:57 pm. by Commissioner Nathan Young, Chair.***

**Next Meeting:**

The Boundary Change Meeting will be held at the Penacook/Boscawen Water Precinct, 9 Woodbury Lane, Boscawen, NH on March 17, 2025, at 6:00 p.m.

The Next Regular Meeting will be held at the Penacook/Boscawen Water Precinct, 9 Woodbury Lane, Boscawen, NH on March 26, 2025, at 5:30 p.m.

Minutes submitted by: Lauren Hargrave, Recording Clerk on March 17, 2025

Minutes approved by: \_\_\_\_\_ /s/ \_\_\_\_\_ on March 26, 2025

\_\_\_\_\_ /s/ \_\_\_\_\_ on March 26, 2025

\_\_\_\_\_ /s/ \_\_\_\_\_ on March 26, 2025