

Minutes of the Penacook/Boscawen Water Precinct

Location of Meeting: 9 Woodbury Lane
Boscawen, N.H. 03303

Present at Meeting: Nathan Young, Commissioner, Chair
Bill Murphy, Commissioner
Frank Dineen, Commissioner
Lauren Hargrave, Clerk
Cheryl Mitchell

The regular meeting of the Penacook/Boscawen Water Precinct was called to order at 9 Woodbury Lane, Boscawen, N.H. of May 14, 2025, at 5:30 p.m. by Commissioner Nathan Young, Chair.

Financial Update:

Commissioners signed manifest and checks.

Approval of minutes from last meeting:

Commissioner Bill Murphy made a motion to approve the Regular Meeting minutes of April 30, 2025. Seconded by Commissioner Frank Dineen. Passed Unanimously.

New Business:

1. Lead Service Updates: Commissioner Nathan Young reported he received an email from Chris Berg who told him if Precinct wanted help with Lead Service Identification for the Grant to let him know. Chris also attached a list from DES which listed the Precinct as being eligible for the Grant. Commissioner Nathan Young called Katlyn Curtis at DES and asked if it was over 1,000 services or over 1,000 questionable services, i.e., unknown. Catlyn reported it was for over 1,000 services and that the Precinct qualifies. Commissioner Nathan Young is going to double check with her regarding qualification. Tomorrow Commissioner Nathan Young is supposed to receive a call and answer the question regarding what documents the Precinct can use in order to justify lines. Commissioner Bill Murphy reported he used the tie cards and has found a bunch of different notebooks that have a lot of line type material references which can be used as supplemental documentation. Commissioner Nathan Young will have a definitive answer tomorrow after he receives the phone call. Also, Commissioner Nathan Young presented the other Commissioners with a copy of the Lead and Copper Call Log to review after

which he needs to contact DES. He went onto the online portal One Stop which allows you to look up the Precinct and every compliance test ever done and the results there. Commissioner Nathan Young noted there are over 200 pages of information on the portal. He sorted by test type and found approximately 6 more that the Precinct has not received hard copies of. The format online is not as detailed, but he was able to email results he found on to the appropriate customer. The Commissioners reviewed the Lead and Copper Call Log for addresses which there are no test results received. Commissioner Nathan Young will check on who the Precinct received samples from and make sure the ones dropped of to customers have been received and the Precinct should be given test results for them. After which he will be able to notify the State regarding the drop offs and results which Precinct received from customers. If not the Precinct will ask the customer if they want to resample. Commissioner Bill Murphy reported he sent a letter to the owners of the mobile home parks so they could confirm what type of lines they have. He has received those back so the customers in the mobile home parks are all set. Commissioner Nathan Young received all the paperwork from Commissioner Bill Murphy to review.

2. GIS Training: Commissioner Nathan Young reported that this month on the 29th from 9 a.m. to noon is GIS Training Class on the computer. Any number of individuals can be signed up for the training. Commissioner Frank Dineen, Commissioner Bill Murphy, and Cheryl Mitchell volunteered to take the class. Commissioner Nathan Young will contact Chris to sign up . Chris is also going to contact Pennichuck to see if it is a system which Pennichuck currently uses, and if not they will have to ability to take training on it as well. Commissioner Nathan Young will report to Chris that 3 will be attending and will send the link to the participants via email. Also, Commissioner Nathan Young spoke with Chris, and they have a bit more data which they are inputting and then they will have the hydraulic diagram and then in approximately a month the Precinct will start receiving all the receivables from everything they have put together, i.e., the CIP's the Hydraulic Model, etc.
3. Core and Main Issues: Cheryl Mitchell reported that she has reviewed everything she has from Core and Main and she believes the Precinct should have a credit. The bills from Core and Main, payments made, returns, and potential credits were discussed. The exchanges were reviewed, and it was ultimately determined that the Precinct does owe money to Core and Main and the current bill should be paid.
4. Woody Hollow Meter Repair: Commissioner Bill Murphy reported Pennichuck is supposed to go to Woody Hollow tomorrow and change out the register.
5. pH Probe: Commissioner Nathan Young reported the pH Probe went bad and he contacted Hawk. The pH Probe was fully warrantied because it has been a short amount of time since it was purchased. HACH2 wants to investigate the Probe and determine what went wrong with it and the Precinct received an invoice for over \$500 which can be

ignored because Pennichuck brought the Probe to the Precinct and there was a return label to Hawk which Commissioner Nathan Young utilized to send the Probe back to Hawk. When Hawk receives the Probe they will dismiss the \$500 invoice. Commissioner Nathan Young will ask Pennichuck what they are cleaning the Probe with.

6. Phone Contract: Commissioner Frank Dineen reported there are 6 lines, and he does not believe it is too much of a problem. TDS reported during the introductory period the running out the Precinct was paying approximately \$80, and the new rate will be \$109.98 if the Precinct does contract with them and if not it will be \$138.99. Cheryl Mitchell questioned why the Precinct still utilizes Consolidated every month for a telemeter line for the tank. The cost per month for Consolidated is \$60.50. Commissioner Nathan Young noted the new TDS pricing is still less than Comcast and the Precinct knew the cost would go up after the introductory period ended. Frank Dineen reported the last 4-digit phone number with 2275 number is menu auto attendant, and the 2164 is 350 Daniel Webster Highway, i.e., the Nursing Home. Commissioner Nathan Young noted that there is a phone line in the Corrosion Building that sends back alarms to Pennichuck. A brief discussion took place regarding combined phone numbers for \$3.00 a month. The phone line at Raymond Road Booster Station is just a phone and can be deleted from the account. However, Commissioner Nathan Young will double check the line at the booster station before any cancelation of that line takes place, 2407 phone line is King Street pit and Commissioner Bill Murphy noted there is an antenna at that location. It was noted that the pit communication needs to be investigated to determine if it is telemetry and if it is the phone line is not doing any communication. Commissioner Nathan Young will investigate both the altitude pit and the booster station to see if they are just phone lines for talking or if they are being utilized for communication. If there are only talking phone lines \$100 can be eliminated. He will also find out about the 2 lines associated with the answering system and the forwarding system as neither is presently being utilized. Commissioner Frank Dineen also reported there is a 1-800 number which he is unsure what it is utilized, and it does not appear on the TDS bill. The 1-800 number may be associated with Consolidated. Commissioner Frank Dineen will call Consolidated to find out what the address and phone number is on the account to figure out if it is necessary. Commissioner. A brief discussion took place regarding locations of the phone lines and if each one is necessary.
7. Water Tanks: Commissioner Nathan Young reported he needs to sign the contract with Aquarius to clean the water tanks. Aquarius will need a lift to get into the Fairbanks Tank. The lift rental and all 4 tanks being cleaned will be \$22,580. A brief discussion took place regarding past cleaning dates and the tank anodes. **Commissioner Bill Murphy made a motion for Commissioner Nathan Young to sign the contract with Aquarius to clean the tanks. Seconded by Commissioner Frank Dineen. Passed unanimously.**

8. Audits 2000 and 2024: Commissioner Nathan Young reported the Precincts representative for the Rural Development Loan has changed and they are looking for 2000 and 2024 requested that Cheryl Mitchell send him electronic copies of the 2000 and 2024 audits so he can send them to the new representative. Cheryl will email them to Commissioner Nathan Young.
9. Backflows: Commissioner Nathan Young note there are some issues with some backflows in the system, and he spoke with Tara at Pennichuck. Pennichuck does not deal with any enforcement regarding backflow they only prepare the paperwork. Enforcement is the responsibility of the Precinct. There are currently some which have failed and some where access is needed. Commissioner Nathan Young spoke with the State regarding enforcement. He then presented the other Commissioners with a Cross Connection Control Program which was last updated on December 30, 1991. It was revised at one point with handwritten notes but needs to be updated properly and retyping the document. It was recommended that prior to the Precinct tries to enforce that they update their Cross Connection Control Program. It was noted that DES has a temple which can be utilized, and Commissioner Nathan Young will download the templet and email it to the other Commissioners for review for questions and filling out to send back to the State. When it is redone and sent to the State for approval the Precinct will have a new, clean, up to date, etc. to the Cross Connection Control Program and then can act regarding violation with something other than an expired Cross Connection Control Program. A brief conversation took place regarding the old Cross Connection Control Program from 1991 and previous backflow situations,
10. Strategic Planning Grant: Commissioner Nathan Young reported the Strategic Planning Grant has been approved. The stamped letter of approval will be filed at the office.

Other Business:

Commissioner Bill Murphy noted that before the roundabout down on Harris Hill. The water was left on last winter, and it broke the valve on the output side. Therefore, it needs a 1-inch ball valve replaced. Commissioner Bill Murphy emailed Pennichuck so the water can be shut off and Commissioner Frank Dineen and Commissioner Bill Murphy will replace the ball valve and the meter as it also froze during the winter.

Long-Term Projects:

1. Well #4: Tabled
2. GIS: Tabled
3. Corrosion Building Generator: Tabled
4. Commercial Street Right-of-Way: Tabled

- 5. Backflow Failures: Tabled
 - a. 314 DW HWY (1 out of 2)
 - b. 325 DW HWY (1 out of 2)
 - c. 154 King No Access
 - d. 172 King (1 out of 2)
 - e. 30 Tremont (1 out of 3)

Meeting Closed:

Motion to Close the Meeting by Commissioner Nathan Young. Seconded by Commissioner Bill Murphy. Passed unanimously. The meeting was adjourned at 6:30 pm. by Commissioner Nathan Young, Chair.

Next Meeting:

The Next Regular Meeting Penacook/Boscawen Water Precinct, 9 Woodbury Lane, Boscawen, NH on April 28, 2025, at 5:30 p.m.

Minutes submitted by: Lauren Hargrave, Recording Clerk on May 18, 2025.

Minutes approved by: _____ /s/ _____ on May 28, 2025
_____ /s/ _____ on May 28, 2025
_____ /s/ _____ on May 28, 2025