

Minutes of the Penacook/Boscawen Water Precinct

Location of Meeting: 9 Woodbury Lane
Boscawen, N.H. 03303

Present at Meeting: Nathan Young, Commissioner, Chair
Bill Murphy, Commissioner
Frank Dineen, Commissioner
Lauren Hargrave, Clerk
Cheryl Mitchell, Administrative Consultant

The regular meeting of the Penacook/Boscawen Water Precinct was called to order at 9 Woodbury Lane, Boscawen, N.H. of May 28, 2025, at 5:25p.m. by Commissioner Nathan Young, Chair.

Financial Update:

Commissioners signed manifest and checks.

Approval of minutes from last meeting:

Commissioner Bill Murphy made a motion to approve the Regular Meeting minutes of May 14, 2025. Seconded by Commissioner Frank Dineen. Passed Unanimously.

New Business:

1. Lead Service Updates: Commissioner Nathan Young presented Commissioner Frank Dineen with a list of all the PBWP customers regarding lead service. Commissioner Nathan Young reported anything in gray print is completed with either test results being received back, or the customer has decided to no longer test. Anything which is in orange print is requesting a test bottle. Commissioner Nathan Young also presented Commissioner Frank Dineen with the instruction paperwork to go with the test bottles to be distributed. Green print indicates no test result has been received, and/or confirmation requesting a new bottle has been received. A brief discussion took place regarding lead service addresses.
2. Arc GIS: Commissioner Nathan Young reported that Arc GIS has notified PBWP of what is necessary and what is not necessary. He has completed all the downloads they requested and is all set up. Commissioner Nathan Young also printout a printout to Commissioner Bill Murphy so he does not require a second monitor for reviewing.

Commissioner Bill Murphy will review the printout instead of attending. Commissioner Nathan Young noted that the Arc GIS can be reviewed at the next PBWP meeting. And the Commissioners will be able to determine how the Precinct will actually be utilizing the Arc GIS.

3. Well #3 Repair: Commissioner Bill Murphy reported he received an email this afternoon from Barrie Miller, and they will be at Well #3 tomorrow for the repair. Commissioner Bill Murphy will go to the Well site to see if the machine to accomplish the repair is at the site. They have the motor and will need to pull the pump. Further, Commissioner Bill Murphy reported that electrical work needs to be done as the other day the electrician was there and there was one leg he found in the box down by the Well which was burnt off. Therefore, there is only two legs actually feeding. Additionally, Barrie Miller found that the entire system needs review regarding electrical in the hut. Commissioner Nathan Young is going to review IO Electrical work order as they were supposed to fix those issues per the previous contract with them. A brief discussion took place regarding what Well work was done by IO Electrical. If the contract is only for one Well site then the other 2 Wells should be looked over and repaired, if necessary, by them. Commissioner Bill Murphy reported he spoke with Tori at Pennichuck, and she noted that once the Well is up and running again a bacterial test is needed before it goes online. Commissioner Nathan Young briefly explained the bacterial sampling process and believes the Well should be up by Monday.
4. Well #2 Use: Commissioner Bill Murphy reported Well 2 was flushed the other day and flushed it to the point where it was reasonably clear prior to sending it through the system. PBWP is now using Well #2.
5. 341 Queen Street: Commissioner Nathan Young reported that after flushing at 341 Queen Street the housing for the Main it goes in is cracked so it is bouncing in and out. It is being put back in however when a truck drives over it, it is popped back out. Commissioner Bill Murphy reported that Gelinas can cut it out and put a cover on it. He will contact Gelinas regarding the work.
6. 28 Oak Street Leak: Commissioner Bill Murphy reported 28 Oak Street was leaking. The Commissioners viewed the leaking piece of pipe which was removed. He note that the trench was filled with rocks and bits of hot top. On one side of the pipe is a spot where there was a rock sitting against the pipe. Additionally, he noted that the pipe was only about 40-inches deep without insulation, There was insulation installed over the exposed part of the new piece of pipe, and it should be good.
7. Generator Repair: Commissioner Nathan Young reported a gallon of coolant was added and it was troubleshooted to get the generator up and running again. To replace a couple hoses, clamps, breather filter, a hose T, more clamps, and miscellaneous parts for a total

of \$2,195.48. It appears the coolant hoses are cracking and leaking which causes the coolant leak. Basically, the coolant tree will be redone. ***Commissioner Nathan Young made a motion to approve the quote for the Generator repair. Seconded by Commissioner Bill Murphy. Passed Unanimously.*** Commissioner Nathan Young will sign for approval and send it to them tomorrow. Additionally, Commissioner Nathan Young will check on where the Generator Grant currently sits.

8. DES Rate Update: Commissioner Nathan Young reported that DES asks once a year to update water rates so they can put it into their calculator to determine where the Precinct lies on a scale compared to other water facilities. He has sent that information into DES, so the Precinct is up to date. It was noted that it is also a good way for DES to know where the Precinct has been doing yearly for their rates so they can be considered and have a history of the Precincts pricing increases for Grant opportunities.
9. Phone Contract: Commissioner Frank Dineen reported he contacted Consolidated, and they would not supply him with the phone number on the account. Commissioner Bill Murphy will speak with Dean Hollins and request what phone numbers they utilize. A discussion took place regarding Dean Hollins phone possibilities being linked to the Precincts Consolidated bill. Further, the fax number of (603) 796-2085 was briefly discussed. The phone issue will continue to be worked on.
10. Water Tanks June 16-19: Commissioner Nathan Young reported Aquarius is going to do the cleaning of the Tanks on June 16-19 and will meet at the Precinct office. Commissioner Bill Murphy will be the point of contact and Aquarius will call him ½-1 hour prior to arrival. It was noted that there would be a lift at the Fairbanks tank.
11. Audit 2024: Cheryl Mitchell reported the auditor needs to review a couple more things on the draft 2024 Audit and then it will be sent to the Precinct for sign off signature. It should be completed in the next week or two. Cheryl Mitchell will also forward the draft to the other Commissioners. Commissioner Nathan Young will email the representative for the Rural Development Loan with an update.

Other Business:

A discussion and review of the latest printed for the, Specifications for Water Work Construction took place regarding the piping material specifications. It was noted the last one was done on and there might be some things taken out or added in depending on material being utilized. Commissioner Nathan Young reported he believes the Grant for the Rural Development requested the information pertaining to material which will be placed if the Grant is approved. Discussion took place regarding various pipe material and usage.

Commissioner Bill Murphy reported he has worked on the Dale Mathews meter has not shown any variations regarding its functioning. Commissioner Nathan Young will speak with him regarding a leak credit.

Long-Term Projects:

1. Well #4: Tabled
2. GIS: Tabled
3. Corrosion Building Generator: Tabled
4. Commercial Street Right-of-Way: Tabled
5. Backflow Failures: Tabled
 - a. 314 DW HWY (1 out of 2)
 - b. 325 DW HWY (1 out of 2)
 - c. 154 King No Access
 - d. 172 King (1 out of 2)
 - e. 30 Tremont (1 out of 3)

Meeting Closed:

Motion to Close the Meeting by Commissioner Nathan Young. Seconded by Commissioner Bill Murphy. Passed unanimously. The meeting was adjourned at 6:01 pm. by Commissioner Nathan Young, Chair.

Next Meeting:

The Next Regular Meeting Penacook/Boscawen Water Precinct, 9 Woodbury Lane, Boscawen, NH on June 11, 2025, at 5:30 p.m.

Minutes submitted by: Lauren Hargrave, Recording Clerk on May 29, 2025.

Minutes approved by: _____/s/_____ on June 11, 2025

/s/ on June 11, 2025

/s/ on June 11, 2025