

Minutes of the Penacook/Boscawen Water Precinct

Location of Meeting: 9 Woodbury Lane
Boscawen, N.H. 03303

Present at Meeting: Nathan Young, Commissioner, Chair
Bill Murphy, Commissioner
Frank Dineen, Commissioner
Cheryl Mitchell, Administrative Consultant

The regular meeting of the Penacook/Boscawen Water Precinct was called to order at 9 Woodbury Lane, Boscawen, N.H. of June 11, 2025, at 5:26 p.m. by Commissioner Nathan Young, Chair.

Financial Update:

Commissioners signed manifest and checks.

Approval of minutes from last meeting:

Commissioner Bill Murphy made a motion to approve the Regular Meeting minutes of May 28, 2025. Seconded by Commissioner Frank Dineen. Passed Unanimously.

New Business:

1. Lead Service Updates: Commissioner Nathan Young reported he has two samples to bring in. Another result has been received to send out. Commissioner Frank Dineen reported 136 Queen has been contacted a few times with no response. Commissioner Nathan Young reported he spoke with the customer who still has the original vial in their possession. The customer still would like to do the lead service test, but it is unknown when it will be received or not.
2. Lead Service Grant: Commissioner Nathan Young questioned if the other Codmmissioners would like to do regarding taking advantage of Underwood coming into the Precinct office and looking over documents/booklets containing information. Commissioner Bill Murphy reported he believes Underwood would become confused with the documents because a lot of the pages in question do not amount to any needed information. He noted he could go through the information and cull the pages it would simplify Underwoods review and compilation of information that is necessary. It was noted that Underwood is still on retainer for the State with the original walkthrough, i.e., their

previous work, and it would make the Precinct more likely to be eligible potential grants such as the Lead Service Grant. Commissioner Nathan Young noted it would be more feasible to have all the information up to date, and therefore have Underwood do the work, prior to the Precinct applying for the Lead Service Grant. A discussion took place regarding the documents/booklets and the Lead Service Grant.

3. ArcGIS Training: Commissioner Nathan Young reported that he attended the training. There will be a few documents regarding the ArcGIS which will be placed on the office computer. However, most of the information provided at the training did not pertain to the Precinct. Commissioner Nathan Young noted he spent time narrowing the information down to what the Precinct will need to do work on, and he will show the other Commissioners. Commissioner Bill Murphy noted he did review the water map of Boscawen. Commissioner Nathan Young noted that was the first water map done and the hydrants, etc. are currently being updated but has not been uploaded on the system as of yet. The Commissioners reviewed the information contained on the website and supplied the other Commissioners with the website sign on information. The Commissioners reviewed the information and mapping system on the office computer. Commissioner Nathan Young showed the mapping system on the website and gave various instructions on how to operate the system for different mapping options. Discussions took place during the computer presentation/operation. It was noted that there is a yearly fee for website access and having the information storage will be worth the cost. A brief discussion took place regarding the system and utilization regarding the Wells, Tablet access in the field, public access, Pennichuck's access, changes to the Precinct inputted information.
4. Well #3 Repair: Commissioner Bill Murphy reported the disconnect will be changed and the electrical wiring will be gone over. Commissioner Bill Murphy noted that currently it is drawing too high of amperage in some places, and Barrie Miller wants to be certain before he puts the power on the motor. Additionally, it was noted that there should be separate feeds for all the Wells.
5. Commercial Street Right-of-Way: Commissioner Bill Murphy reported he spoke with the Gravel Pit owner regarding a right-of-way through the property and he did not appear to be opposed to it. The owner requested a drawing of where the right-of-way will be, which Commissioner Bill Murphy did. To Date he has not heard back from the owner. It was noted that there is no rush regarding the right-of-way.
6. Generator Repairs: Commissioner Bill Murphy reported he has not heard anything from Powerup regarding the generator repairs. They did receive the signed quote for replacing a couple hoses, clamps, breather filter, a hose T, more clamps, and miscellaneous parts. Commissioner Nathan Young will call them tomorrow to obtain an update.

7. 341 Queen Street: Commissioner Bill Murphy reported Gelinas has been notified with the requested repair, so it is all set.
8. Specifications for Water Work Construction: Commissioner Nathan Young reported he has started to work on filling out the form and going through a lot of it for the piping materials. He will type it up, so it is easier to follow and add page numbers. Commissioner Nathan Young did request Commissioner Bill Murphys help with the Curb Box Section. Commissioner Bill Murphy reported he believes the style is Buffalo but will send as much information as he can to Commissioner Nathan Young. Commissioner Bill Murphy also reported the curb stops could be McDonald, Ford, or another brand. A discussion took place regarding various other specifications in the Precincts system.
9. Phone Contract: Commissioner Frank Dineen reported the phone contract is done and the only thing is the Consolidated bill which still needs to be worked out. Commissioner Nathan Young reported he contacted them and there is no 1-800 number but was told it is an analog line which is typically used for meter reading, monitoring, etc. Their old analog lines are not actually phone lines so there is a circuit number and not a phone number. Commissioner Nathan Young also contacted Chuck, and Chuck believes it is what was used for the old communication system. However, when the corrosion building was updated it was abandoned and now cell communication is utilized to send everything to Pennichuck which charges a yearly fee for \$500. Therefore, Commissioner Nathan Young believes Consolidated can be discontinued so he will call and cancel the account. Commissioner Nathan Young noted that he opened the telephone panel inside the corrosion building and if the contract contains the numbers it would be helpful. He is guessing there are four phone numbers. Commissioner Frank Dineen reported he has the phone number paperwork at his home. A brief discussion took place regarding the telephone panel, its location, and the telephone to communication to Pennichuck. Commissioner Nathan Young believes the phone at the Booster Station was canceled, which is fine, and there is no dial tone there. The phone at the Corrosion Building is dead. It is unknown if the battery is dead, a wall plug which is no longer available is connected to a cellular device. Commissioner Nathan Young reported he will take the Booster Station phone and put it on the wall in the Corrosion Building to call himself and then he will know what number is calling. The mailing of the Consolidated payment should be held and not mailed until Commissioner Nathan Young cancels the account. At that time payment will be addressed and if the payment is still owed he will mail the payment, if not he will hold the check for destruction.
10. Water Tanks June 16-19 AQUARIUS: Commissioner Nathan Yopung reported Aquarius will be coming to clean the water tanks from June 16th to June 19th. Additionally, it was reported that the company owner has not been a good businessperson and has taken his salary and other funds and not paying company employees. Therefore, this time next year, after numerous lawsuits are settled, the company will cease to exist. It was noted

that the tank information has been downloaded, there is the printed tank book in the office, and the Precinct is unable to access the online portal as the company connected to the portal has not been paid for its service. It is unknown how informed the employees are and are not the issue therefore they should be trusted to do the work from the 16th to the 19th. How well the report will come back, or if a report will even be received is questionable. The Commissioners agreed that no payment to the company will be made until a report is received. If the report is received but not acceptably worth the cost, the Precinct will deduct from the invoiced amount for the work being done throughout the report. Going forward there is a company, Diving Services Inc., which should be utilized after this cleaning. Diving Services, Inc. is located out of Rhode Island. If Aquarius does not show up for the cleaning on June 16th to June 19th the Precinct will not reschedule with them. A discussion took place regarding photos, proof of work, the pumping of the tanks and the water quality being pumped out, along with the owner and company dynamics. Also, it was noted that Cheryl Mitchell received an email which was forwarded to Commissioner Nathan Young. The email was from a disgruntled employee of Aquarius stating that the company has taken customer lists, other things, and business secrets with them. They have the Precincts contact information. Commissioner Nathan Young questioned if the information was taken legally or if false information regarding the company is being disseminated so the owner is not hired after the company closure. Commissioner Nathan Young will scan the information and send it via email to the other Commissioners.

Other Business:

Cheryl Mitchel noted State money is due. Commissioner Wright Pierce submitted the final amount, and the State cannot release the funds until the Precinct obtains official deliveries and currently Wright Pierce only has drafts for the items and still need to make final copies.

Commissioner Nathan Young reported the Precinct received the certified letter from Jeff Christensen, Precinct Attorney, regarding the Precinct being incorporated. He has saved the letter as it can be a useful in the future. The letter was sent out and the upgraded letter of intent with the change of price was also sent to NH HSEM Hazard Mitigation (HH). The email response from NH HSEM Hazard Mitigation (HH) provided the next steps for the application process and attached a bunch of forms to send back at the Precincts earliest convenience. Commissioner Nathan Young noted that he does not feel comfortable about filling out the forms so he will be reaching out to Katherine at Wright Pierce who has been navigating the various grants for the Precinct for her to fill the forms out and send them NH HSEM Hazard Mitigation (HH). The cost for Wright Pierce completing the forms was briefly discussed. ***Commissioner Nathan Young made a motion to hire Wright Pierce to continue with the loan process with NH HSEM Hazard Mitigation (HH). Seconded by Commissioner Bill Murphy. Passed Unanimously.***

28 Oak Street: Commissioner Bill Murphy reported that 28 Oak Street is getting repaved. So, it is completed.

38 Oak Street: Commissioner Bill Murphy Gelinas reported is supposed to go and replace the water line from the old curb stop, which is across the street, and place the curb stop in front of the house where it should be and from there on the customer is going to run a water line up to the house.

Commissioner Bill Murphy reported Gelinas is going to go and pave the spot on Elm Street where there was the break last winter.

Ross Express: Bill Murphy reported that Ross Express has put their first piece of pipes. Commissioner Nathan Young also reported that while looking around in the ArcGIS program that it has a Best Avenue listed as unknown. Now that Ross Express has cut into Best Avenue to attach the Precinct pipe material should be known. Commissioner Bill Murphy reported the piping is ductal iron. Commissioner Nathan Young noted that this is something which can be updated on the ArcGIS program. He will do the changes, save, and go back into the program to see if the changes were made. A brief discussion took place regarding the Ross Express project.

Long-Term Projects:

1. Well #4: Tabled
2. GIS: Tabled
3. Corrosion Building Generator: Tabled
4. Commercial Street Right-of-Way: Tabled
5. Backflow Failures: Tabled
 - a. 314 DW HWY (1 out of 2)
 - b. 325 DW HWY (1 out of 2)
 - c. 154 King No Access
 - d. 172 King (1 out of 2)
 - e. 30 Tremont (1 out of 3)

Meeting Closed:

Motion to Close the Meeting by Commissioner Nathan Young. Seconded by Commissioner Bill Murphy. Passed unanimously. The meeting was adjourned at 6:22 pm. by Commissioner Nathan Young, Chair.

Next Meeting:

The Next Regular Meeting Penacook/Boscawen Water Precinct, 9 Woodbury Lane, Boscawen, NH on June 25, 2025, at 5:30 p.m.

Minutes submitted by: Lauren Hargrave, Recording Clerk on June 17, 2025.

Minutes approved by: _____/s/_____ on June 25, 2025

_____/s/_____ on June 25, 2025

_____/s/_____ on June 25, 2025