

Minutes of the Penacook/Boscawen Water Precinct

Location of Meeting: 9 Woodbury Lane
Boscawen, N.H. 03303

Present at Meeting: Nathan Young, Commissioner, Chair
Bill Murphy, Commissioner
Frank Dineen, Commissioner
Cheryl Mitchell, Administrative Consultant

The regular meeting of the Penacook/Boscawen Water Precinct was called to order at 9 Woodbury Lane, Boscawen, N.H. of July 30, 2025, at 5:27 p.m. by Commissioner Nathan Young, Chair.

Financial Update:

Commissioners signed manifest and checks.

Approval of minutes from last meeting:

Commissioner Bill Murphy made a motion to approve the Regular Meeting minutes of July 9, 2025. Seconded by Commissioner Frank Dineen. Passed Unanimously.

New Business:

1. EII Update: Commissioner Nathan Young reported EII was in town today and replaced the panel view in the pit which is now working. They went through all the alarms and there is only one high alarm at Queen Street Tank which should not be coming in. He will come back on another day to figure out what is going on with that alarm. While they were testing they lost all telemetry/communication and went to the repeater which is located at Fairbanks. The PLC was off because the UPS unit overheated and failed. Therefore, they bypassed it at this time and finished out what needed to be done. Commissioner Nathan Young brought the Precincts spare UPS up to Fairbanks and plugged it in, so the UPS is back on. Once the other unit cools down Commissioner Nathan Young will test it. A brief discussion took place regarding the UPS units.
2. TDS \$162.69 Correct: Commissioner Nathan Young reported he spoke with TDS today and they do not know how the Precinct was charged for a second internet line. The \$162.69 is the correct amount and they do not reissue bills. Therefore, the next bill will have an odd credit to make up for the overcharge. A brief discussion and review of the

bills took place. It was noted that the internet and office phone is the \$162.69 and the other \$166.66 is for the other phone lines.

3. Revenue Budget Changes: Cheryl Mitchell reported she printed the revenue budget changes which needs to be made for the MS-434 to balance the budget. DES works on a fiscal year end June 30 and the Precinct work on a calendar year end of Dec. 31. DES's 2025 proposed grant disbursement was from July 2024 and Jan. 2025. The DES 2025 disbursement was picked up in the Precincts calendar year 2025. Therefore, the filtration grant was over budgeted by one payment, and the Precinct needs to add money to other line items to make up for one payment the Precinct will not receive. The Commissioners reviewed and discussed the proposed budget changes from Cheryl Mitchell. ***Commissioner Nathan Young made a motion to accept the proposed revenue budget changes to reflect the decrease in the amount of money coming in due to the fiscal year from the grant money. Seconded by Frank Dineen. Passed Unanimously.***
4. 28 Oak Street Water Line: Commissioner Bill Murphy reported Gelinas has been working with the customer regarding a new line. Currently her property is being fed from the next-door neighbor's house. Gelinas gave the customer a price to complete the project and place a water line, and the customer was to get back to Gelinas. It appears the customer is trying to complete it themselves however there are numerous issues which pose a problem. The Commissioners will wait a few weeks to see what the customers' decision on the repair is.
5. 38 Oak Street Water Line: Commissioner Bill Murphy reported the customer is up on top of the hill and the water line was changed by the customer from the house, and the curb stop was relocated. The idea was to place the curb stop in front of the customer's house where it belongs. Gelinas gave the customer a price to do the relocation, and the customer chose to do the work himself. It was noted that everything from the curb stop should be the Precincts so there is a question regarding a credit to the customer for material for which the Precinct would have paid. It was noted that from the time the customer had a leak he had a hose to the house and there was no meter. A discussion took place regarding options and the Commissioners determined that the cost factor for water consumption and parts would cancel each other out and there would be no credit to the customer's bill.
6. 151-157 North Main Street Water Line: Commissioner Bill Murphy reported Gelinas fixed the leak between the two homes and put in two curb stops one for each house. At the same time, he replaced the two curb stops at the road, one was leaking, and the other was the same age. The project is now completed. In the meantime, the customer in the 4th cabin was furnishing water to the first two cabins. There was a reading taken before

and after. Commissioner Bill Murphy reported that he had a conversation with Don, and he agreed to pay the customer in the 4th cabin for the water use.

7. **Booster Station Generator Issues:** Commissioner Nathan Young reported he spoke with Mark from PowerUp, and he was told the technician went out yesterday and they believe the style of fuel filter that was on the generator can not always hold a seal well and could cause the loss of fuel prime. PowerUp felt a newer style oil filter would solve the problem. A discussion took place regarding fuel prime and oil prime along with the alarm system. It was determined that the lack of the fuel being utilized during the generator running is causing the lack of the oil pressure which is causing the alarm to come on. A brief discussion took place regarding the fuel and oil filters.
8. **DW Generator Issues:** Commissioner Nathan Young reported that the email he received gave a quote and he questioned if the generator is going bad or if it is going bad. Commissioner Nathan Young noted he needs to review all the paperwork from the generator loan from Underwood. He will call and figure out if the issue needs to be fixed immediately or if it will last as is for some time. A brief discussion took place, and the Commissioners decided to table the quoted repairs for a little while to see what the conversation yields and if nothing is heard to perhaps do the repairs when it starts to get cold outside.
9. **Generation Grant:** Commissioner Nathan Young reported he received all the documents for review from Underwood, and he still needs to review them later this week so it can get fulling submitted soon. A brief discussion took place regarding the grant.
10. **Corrosion Building Vault, Sump Pump, Electrical:** Commissioner Bill Murphy reported last year the sump pump was replaced in the Corrosion Building Vault, but at some point the water has gotten high enough to reach the plug. It is not currently functional, and it is unknown if a wire was compromised or if it is the plug itself. It was noted that if the pump is plugged in utilizing an extension cord it usually functions. Apparently, the plug is the issue. A discussion took place regarding the issue and the possibility of a long-term issue in the future. The Commissioners also discussed getting a quote for the work from Andy, a local contractor instead of EIO through Pennichuck.
11. **Table for Tie Information:** Commissioner Bill Murphy questioned the current locked Precinct tablets. A discussion took place regarding the age of the tablets and the purchase of a cheaper table instead of purchasing an updated iPad. Commissioner Nathan Young will ask someone he is familiar with to look into what the Precinct needs regarding a table. A municipal account can be purchased through BH Photo, which is an electronics company, and will save the Precinct money of approximately half the price. A discussion took place regarding iPad, windows-based tablets, GIS programs, etc. Commissioner Nathan Young will look into tablets and come back with information at the next Precinct meeting.

12. SAM October 25th: Commissioner Nathan Young reported the Precinct received an email and mailed notification from SAM regarding expirations. He checked on the website and it stated the Precinct is good until October 25th. A brief discussion took place regarding the SAM account. Commissioner Nathan Young will double check the information.
13. Kentek Addition: Commissioner Bill Murphy reported Kentek is looking to put an addition on the West end of the building. The current warehouse would be destroyed, and they will add beyond where the warehouse was. They are requesting another service line for the proposed building. Currently they have a 6-inch main currently feeding the current building. It is unclear why they are requesting the additional service line. A discussion took place regarding Kentek and Jarado Way. Kentek's connection itself has a 6-inch feed. A discussion took place regarding sprinkler systems and an additional 6-inch line and placing a tee on the existing 6-inch line to tee both buildings. The question is if the Precinct wants to agree to another tap. It was noted that it will be extremely expensive at Kentek's expense. A discussion took place regarding having two feeds for one building and the current various locations of the water connections and where the water feeds are originating from. Commissioner Bill Murphy noted he has not heard anything from Kentek since his last email to them.
14. Shutoffs & Aging Report: There was a question if the Shutoffs and Aging Report was previously discussed. It was noted by Commissioner Nathan Young that Pennichuck had admittedly not been doing the Precinct's shutoff. Pennichuck did send out a delinquent letter which was discussed at the last meeting. Pennichuck did receive several phone calls with payment, and they currently have staff working on it. Commissioner Nathan Young will get an update prior to the Precinct's next meeting. Pennichuck had a lot of credits as people had used the assistant program which balances have been placed as a credit on their accounts until utilized in the future. Basically, it is that the people who have the assistant program are not allowed to have the balance paid to them and therefore they are credited instead.
15. CCC Charge for Inspections: Commissioner Nathan Young questioned if the Precinct currently is charging for inspections on cross connections. It was reported by Cheryl Mitchell that she believes that Pennichuck is sending the charge out on the water bill. Commissioner Nathan Young will check on this.
16. Flow Test 8/6 Evening: Commissioner Nathan Young reported that he has no verification for Pennichuck to come in at night and do the retests flow for the hydraulic model due to the bad meter which was being used and therefore made the data incorrect. It does need to be done and Pennichuck's bill for retesting will go to Wright Pierce. A discussion took place regarding the data and whose meter was utilized that produced the error. A

discussion took place regarding the faulty test, how it occurred, and who is responsible. The retest will be done on the evening of August 6th.

17. Hydrant Repair: Commissioner Nathan Young reported the email from Tori stated they were performing wet checks to identify hydrants needing repairs and the hydrants located near 109 and 135 High Street both appeared to need new traffic break kits. The service estimate for labor will be \$2,028.16 subject to change in actual labor hours. A brief discussion took place regarding the wet checks. Commissioners, Frank Dineen, and Bill Murphy will look at the hydrants for the Precincts purpose, but the Commissioners agreed to have Pennichuck do the repair. ***Commissioner Nathan Young made a motion to have Pennichuck repair the hydrants at 109 and 135 High Street and the Precinct will take a look at the hydrants prior to the repair. Seconded by Commissioner Bill Murphy. Passed Unanimously.***
18. Core and Main Billing: Commissioner Frank Dineen questioned if Ryan from Core and Main has contacted Cheryl Mitchell yet. Cheryl Mitchell reported she has not heard anything from them. Commissioner Frank Dineen will go into their office and have a discussion with them again.
19. Rural Development Loan 4.25% or 30 years/meeting \$35->\$40 .685 ->.830-902 10 cubic feet \$120->\$150: Commissioner Nathan Young reported the payment schedule which would be if the Precinct were to take out the Rural Development Loan for the pipe replacement. The figure is based upon \$4 million dollars, which is higher than what should be needed. It will give the Precinct a good starting point to look at. He reported that the numbers from the last meeting were correct. Therefore, in order to pay for the loan, you would have to have an immediate raising of the minimum fees from \$35 to \$40 and also need to go up between \$.83 to \$.90 per cubic feet which together would take an average bill of \$120 a quarter and bring it up to \$150 a quarter. Commissioner Nathan Young believes the Precinct now has enough information to have a meeting soon. He will contact Underwood to see their availability to meet for a discussion. The interest the Precinct will end up paying just shy of \$7.4 million. Over the life of the loan for 3,366,985.15. A discussion took place regarding the increase and the public meeting be somewhere in mid-September. It was noted that the increase will not be the annual rate increase nor the increase for next year, etc. The increase is a one-time increase. The project would be approximately a 25% increase. A discussion took place regarding other projects, life expectancy for AC piping in this area and replacement costs, etc. The future public meeting was also discussed with present and past possibilities for the Precinct and the area. The water rate comparison with other towns was also discussed. The Commissioners reviewed the area on a map, and a list, which was initially discussed regarding the sewer project and what the Precinct is looking at after cuts. It was originally \$7.7 million for the entire water portion of the entire project, and the Precinct cut it down to the \$3,366,985.15. Commissioner Nathan Young will do some research in the next six

weeks to bring to the other Commissioners and to discuss during the public hearing. Further discussion ensued.

Other Business:

1. Commissioner Bill Murphy reported on August 6th Ross Express is doing the first tap on Best Avenue.
2. A brief discussion took place regarding having a few florescent vests with something signifying the Precinct as there have been questions/incidents by property owners encountering the Commissioners on or near their property during the dusk hours. Commissioner Nathan Young will look into the possible purchase of vests for the Precinct.

Old Business:

1. Commercial Street Right-of-Way: Tabled
2. Well #4: Tabled
3. GIS: Tabled
4. Corrosion Building Generator
5. Backflow Failures: Tabled

Meeting Closed:

Motion to Close the Meeting by Commissioner Nathan Young. Seconded by Commissioner Bill Murphy. Passed unanimously. The meeting was adjourned at 6:55 pm. by Commissioner Nathan Young, Chair.

Next Meeting:

The Next Regular Meeting Penacook/Boscawen Water Precinct, 9 Woodbury Lane, Boscawen, NH on August 13, 2025, at 5:30 p.m.

Minutes submitted by: Lauren Hargrave, Recording Clerk on August 4, 2025.

Minutes approved by: _____/s/_____ on August 13, 2025
_____/s/_____ on August 13, 2025
_____/s/_____ on August 13, 2025