

Minutes of the Penacook/Boscawen Water Precinct

Location of Meeting: 9 Woodbury Lane
Boscawen, N.H. 03303

Present at Meeting: Nathan Young, Commissioner, Chair
Bill Murphy, Commissioner
Frank Dineen, Commissioner
Cheryl Mitchell, Administrative Consultant

The regular meeting of the Penacook/Boscawen Water Precinct was called to order at 9 Woodbury Lane, Boscawen, N.H. of August 13, 2025, at 5:31 p.m. by Commissioner Nathan Young, Chair.

Financial Update:

Commissioners signed manifest and checks.

Approval of minutes from last meeting:

Commissioner Bill Murphy made a motion to approve the Regular Meeting minutes of July 30, 2025. Seconded by Commissioner Frank Dineen. Passed Unanimously.

New Business:

1. RD Loan Information: Commissioner Nathan Young reported the Rural Development Loan reached out for information and Cheryl Mitchell answered, and he had sent the other portion to Sarah at Pennichuck on the 6th. Jordan called today and received the information from Cheryl; however, he reported that everything was supposed to be submitted by Friday, but it has now been moved up to today. Commissioner Nathan Young called Pennichuck, and the report was produced which was sent to Jordan and he submitted everything which was needed today. Therefore, that portion of the Rural Development Loan is complete.
2. HSEM Information: Commissioner Nathan Young reported there has been headway made regarding the generator grant. The HSEM requested more information a generator quote which shows a breakout of the site work verses the generator itself. It was written up and he submitted it without any issues. They additionally are looking for the Town's Hazard Mitigation Plan which is still not complete. It was produced in 2018 and expired in 2023. There was a grant given in 2024 to redo the Town's Hazard Mitigation Plan and

they are only about 50% through the process. The good news is the individual working for the Homeland Security and Emergency Management (HSEM), Hudson Alvarez, is extremely helpful and is putting it forward with the current Town's Hazard Mitigation Plan and referring to the report that the new one is 50% complete and under grants funding it to be completed. Commissioner Nathan Young also reported he signed two forms today and returned them to Hudson Alvarez which he submitted. It will probably be at least two to four weeks before anything further is heard.

3. Grant: Commissioner Nathan Young reported the Precinct has a grant which came through which the Precinct can apply for. The grant information was sent to the Precinct by Katie Curtis at DES and is the Water System Sustainability Grant Program. There are two grants to assist community water system developing programs to ensure sustainability and operations in identifying problems and improvement in technical managerial or financial operations. Also known as Capacity Development. The first opportunity is an Asset Management Grant funding up to \$30,000 will require 50% match awarded to the grant amount. \$15,000 from the Precinct and \$30,000 from them. It appears to be the same as the current year's grant but will be for next year. The second grant is a Strategic Planning Grant with funding available up to \$30,000 that will require 50% match. If the Precinct would like to pursue these grants Commissioner Nathan Young will speak with Wright-Pierce and see where the Precinct will be at the end of the projects utilizing the current grants. ***Commissioner Nathan Young made a motion to pursue the application for one of the two grants which will allow the precinct to obtain a \$30,000 grant with \$15,000 from the Precinct, totaling \$45,000. Seconded by Commissioner Bill Murphy. Passed Unanimously.***

4. Wright-Pierce: LSLI, LGWP, AMPD, SPG: Commissioner Nathan Young reported he spoke with Chris Berg today regarding the following:

Lead Service Line Inventory (LSLI): A grant which is up to \$60,000, no matching, which may be used for research of unknown lines. Such as hours of document scanning, paying contractors to look at documents, or paying a contractor to dig to determine the unknown line. ***Commissioner Nathan Young made a motion to have Wright-Pierce on the Precincts behalf to submit for the LSLI grant for \$60,000. Seconded by Commissioner Bill Murphy. Passed Unanimously.*** It was noted that this grant was the one for which the State flagged the Precinct as being eligible. Underwood and other contractors for the State are still currently under contract and Commissioner Nathan Young reached out to the State today and was sent an email with all the contact information at Underwood in order to go through all of the Precinct's scanned documents to officially add them to the Precincts list and to knock down the unknown lines amount.

Large Ground Water Permit (LGWP): Commissioner Nathan Young reported the Precinct needed to do an update of information regarding Well #3 large ground water. It needed a

Well Protection Act added. Commissioner Nathan Young sent it out again today so that it will be done soon.

Asset Management Planning Development (AMPD): Commissioner Nathan Young reported the new flow test was done and everything which was owed to the Precinct should be in by the end of the month to allow the Precinct to recuperate its money will be available from the grant. It should upload more layers to the GIS, etc. It was noted that a discussion was held regarding the meter which was utilized during the first flow test. The first flow test was done utilizing Pennichuck meters. When the additional charges for the second flow testing is determined Wright-Pierce will take off some of the other work being done for the Precinct. A brief discussion took place regarding utilizing Pennichuck meters and cost factors which are/where involved with the second flow test.

Strategic Planning Grant (SPG): within the next two weeks, hopefully by the next Precinct meeting they will be setting up a contract which will specify what is being done for certain costs. Wright-Pierce should have it prepared for the Precinct by the next meeting. Once the Precinct agrees to the contract an opening meeting with the State and Wright-Pierce will be scheduled. A brief discussion took place regarding what will be specifically contained in the contract.

5. Core and Main Billing: Commissioner Frank Dineen reported he and Cheryl Mitchell went of the Core and Main billing, and she will email Ryan. There is a \$4,000 credit on the account and Cheryl will be requesting a check for reimbursement in that amount along with requesting the late fee be nullified. Once everything is completed the account will be refreshed and newly restarted. ***Commissioner Nathan Young mad a motion to obtain a refund check from Core and Main in leu of holding a credit balance with Core and Main. Seconded by Commissioner Bill Murphy. Passed Unanimously.***
6. AC Pipe info (1953-1962): Commissioner Nathan Young reported there is varying information regarding AC pipe online. The worst-case scenario is 50 years is the life expectancy, some are saying 50 to 75 years. One place says 50 to 105 years. Commissioner Frank Dineen reported he has seen 70 years. Commissioner Nathan Young noted the Precincts pipe is all between 63 and 72 years, being put in between 1953 and 1962. The other concern is that it is noted that AC pipe is well known for not creating small leaks it is known for bursting when it fails. Commissioner Bill Murphy reported it appears it is either in the joint or it is a crack. A discussion took place regarding the life expectancy, catastrophic issues, regulations for disposal, and cost involved now and in the future. Commissioner Nathan Young will reach out to Underwood regarding the cost proposal for redoing the street 50/50 or where the costs of the project have been divided with Town and Precinct. Additionally, a brief discussion took place regarding the payoff of the current loan amounts and where it will help with the potential water cost increase to pay for the proposed project. A further discussion took place regarding the

cost of the project and what the project cost means to the water billing. A discussion took place regarding an actual date for the special meeting being held. It was determined that the Pipe Replacement Project Special Meeting will be held at 6:30 p.m. to accommodate individuals who work on September 25th. Commissioner Bill Murphy will contact Jeff Christianson regarding the proposed meeting.

7. 185 North Main: Commissioner Nathan Young reported he reached out to Pennichuck and let them know the volume of water so they could put it on the report. Commissioner Bill Murphy reported there was actually two leaks, one at a fitting and the other through a piece of slate putting a hole in the pipe. Commissioner Bill Murphy also noted that the leak on Oak Street was copper pipe and had a piece of stone which had a high concentration of iron within it. Apparently iron will react with copper and therefore a hole was eaten in the copper pipe.

Other Business:

Bookkeeping Matters: Cheryl Mitchell presented the Commissioners with new revenue changes and reported she completed MS434 in portal but sent for review prior to printing as a lot of changes had to be made. Once approval is received she will print the form for signature.

Tablets: Commissioner Nathan Young reported that he spoke with a coworker and FirstNet is a wireless service which would make it possible to be used out in the field. FirstNet would require signing a 2-year contract and with that contract you would receive a free tablet. The table is compatible with the cell service that the Precinct is utilizing now. Commissioner Nathan Young will call his contact at FirstNet and see what they are offering.

Electrical: Commissioner Nathan Young reported he spoke with Andy Moran, and Andy said he would be interested in taking care for small electrical things for the Precinct. Further, Commissioner Nathan Young reported that during the next few weeks he will accompany him to the pit and take a look there. A discussion took place regarding the pit electrical.

Ross Express: Commissioner Bill Murphy reported Ross express did the tap on Best Avenue. They are going to do two taps, one on Best Avenue and the loop which comes out on North Main Street. It was noted that two taps going to one facility will be one connection fee.

Old Business:

1. Well #4: Tabled
2. GIS: Tabled
3. Corrosion Building Generator
4. Commercial Street Right-of-Way: Tabled
5. Backflow Failures: Tabled
 - 314 DW HWY (1 out of 2)
 - 325 DW HWY (1 out of 2)

154 King No Access
172 King (1 out of 2)
30 Tremont (1 out of 3)

Meeting Closed:

Motion to Close the Meeting by Commissioner Nathan Young. Seconded by Commissioner Bill Murphy. Passed unanimously. The meeting was adjourned at 6:20 pm. by Commissioner Nathan Young, Chair.

Next Meeting:

The Next Regular Meeting Penacook/Boscawen Water Precinct, 9 Woodbury Lane, Boscawen, NH on August 27, 2025, at 5:30 p.m.

Minutes submitted by: Lauren Hargrave, Recording Clerk on August 18, 2025.

Minutes approved by: _____/s/_____ on August 27, 2025
_____/s/_____ on August 27, 2025
_____/s/_____ on August 27, 2025