

Minutes of the Penacook/Boscawen Water Precinct

Location of Meeting: 9 Woodbury Lane
Boscawen, N.H. 03303

Present at Meeting: Nathan Young, Commissioner, Chair
Bill Murphy, Commissioner
Frank Dineen, Commissioner
Lauren Hargrave, Clerk
Cheryl Mitchell, Administrative Consultant

The regular meeting of the Penacook/Boscawen Water Precinct was called to order at 9 Woodbury Lane, Boscawen, N.H. of October 8, 2025, 5:30 p.m. by Commissioner Nathan Young, Chair.

Financial Update:

Commissioners signed manifest and checks.

Approval of minutes from last meeting:

Commissioner Bill Murphy made a motion to approve the Regular Meeting minutes of September 24, 2025. Seconded by Commissioner Frank Dineen. Passed Unanimously.

New Business:

1. Tie Sheets for Underwood: Commissioner Nathan Young reported that Jordan from Underwood reached out to him today and is looking for tie sheets for the area which is being considered for the water/sewage project. He is assuming most are $\frac{3}{4}$," but are there any 2", etc. Commissioner Bill Murphy will respond to Jordan's email with the tie sheet information. It was noted that Jordan reached out regarding the Rural Development Loan a couple of time and has heard nothing. Commissioner Nathan Young reported he has not heard anything. However, he noted that since they are a federal organization the website states that they are currently down.
2. Grant Disbursement: Commissioner Nathan Young reported the Precinct received official approval from Katline Curtis at DES that the Precinct has received all its receivables. The disbursement sheet with today's date was updated and the disbursement number was updated from 5F and not six by Commissioner Nathan Young. The disbursement should be going through soon. Additionally, Commissioner Nathan Young officially sent her an

email stating that the Precinct was submitting for disbursements and are forfeiting the last \$20.35 which was on the grant.

3. Queen Street Tank Shed Roof: The Queen Street Tank shed roof has not yet been taken care of and needs to be completed before it snows.
4. Ross Express North Main Street Tap: Commissioner Bill Murphy reported the tap on North Main Street was completed today for Ross Express. They are halfway across the street and will complete the other half of the street tomorrow. A brief discussion took place regarding Ross Express taps.
5. Howard's Paving Letter: Commissioner Bill Murphy reported he sent Howard's Paving letter and has not heard anything back. He will send out another letter. A brief discussion took place regarding obtaining W9 from him. He is representing himself as a business and should have an EIN number. Commissioner Nathan Young will call Howard's Paving and try to obtain a W9 and a certificate of insurance.
6. Elizabeth Drive/Fessenden Drive Issues: Commissioner Bill Murphy reported that both issues involve Griggs Enterprises. A phone message was received from someone in Fessenden who ran over his neighbor's meter, i.e., meter pit, and noted that this is an issue for Griggs to resolve. The Elizabeth Drive issue involves a customer who is filling buckets of water at the transfer station. The customer told Commissioner Bill Murphy there is no water in the Mobile Home as there is something broken underneath. Griggs will not fix the issue as it is the customer's responsibility, and the customer is unable to find a plumber who will go under the mobile home to resolve the issue. Commissioner Bill Murphy called Rachel at Griggs Enterprises and left a message. He has not heard back from her and will call her again. It may be an issue for the Town Health Officer as the customer must have water. Lauren Hargrave will email Commissioner Bill Murphy with the number of a plumber she utilizes.
7. 91-A Request: Commissioner Nathan Young reported that he believes it is a data collection agency who sells data. He noted it is not from New Hampshire and the prior one received was ignored and nothing became of it. A brief discussion took place regarding a 91-A request. The Commissioners agreed to ignore the request and see if they make another request.
8. Rural Development Loan: Commissioner Nathan Young reported there is no news to date regarding the Rural Development Loan.
9. First Net: Commissioner Nathan Young reported he spoke with First Net, and it will take a couple of weeks for the contact to submit and receive the appropriate code prior to finalizing the deal. He noted that the \$49.99 per iPad is only a one-time charge. The \$15 a month fee is for no contact going forward. First Net is not competing for the table space

and therefore has cut the rate for municipalities in general from \$38.00 monthly to \$15.00 monthly.

10. Wright Pierce Deliverables/Disbursements from Wright-Pierce: Commissioner Nathan Young reported that he contacted Britney today regarding ArcGIS as they uploaded a new pipe layout. The old pipe layout is still there but they do not 100 percent agree with each other as far as the pipe type. Britney will double check and remove the incorrect one. It may be that the first one was preliminary, and the second one is more accurate. Additionally, it was noted that there is every main valve and hydrant on a different layer, and the entire system zones are color coded by where they are being fed by what pressure zone. Commissioner Nathan Young also reported that he has not been able to go through all the deliverables but did go through the hydraulic model link which cannot be opened. The link is the packets of information for the propriety program for which required purchasing licensing. It is the Precincts' information, and they have access. If in the future a different contractor is used by the Precinct, they will have access to it as well as being available to Underwood. Commissioner Nathan Young has not investigated any other reports currently. A discussion took place regarding costs for new layers to be made for the ArcGIS, data entry of specific information from Excel spreadsheets, and the benefits of different layers to have a permanent database, etc.
11. Water System Sustainability Grant Iron and Manganese Removal for the Wells: Commissioner Nathan Young reported he had a conversation with Chris Berg who asked if the Precinct wants to put in for the Water System Sustainability Grant which is a grant for next year. The grant for next year is a matching grant but the scope of work needs to be put in, and it must fall within that category. Therefore, the suggestion was to put forward a preliminary study and design for water is needed for Iron and Manganese at the Well site so that when that point is reached the designs of what is needed will be done. A brief discussion took place.

Long-term Projects:

1. Wright-Pierce LSLI, LGWP, AMPD, SPG: Tabled
2. Well #4: Tabled
3. GIS: Tabled
4. Corrosion Building Generator: Tabled
5. Commercial Street Right-of-Way: Tabled
6. Backflow Failures: Tabled
 - 314 DW HWY (1 out of 2)
 - 325 DW HWY (1 out of 2)
 - 154 King No Access
 - 172 King (1 out of 2)
 - 30 Tremont (1 out of 3)

Meeting Closed:

Motion to Close the Meeting by Commissioner Nathan Young. Seconded by Commissioner Bill Murphy. Passed unanimously. The meeting was adjourned at 6:11 pm. by Commissioner Nathan Young, Chair.

Next Meeting:

The Next Regular Meeting Penacook/Boscawen Water Precinct, 9 Woodbury Lane, Boscawen, NH on October 29, 2025, at 5:30 p.m.

Minutes submitted by: Lauren Hargrave, Recording Clerk on October 12, 2025

Minutes approved by: _____/s/_____ on October 29, 2025
_____/s/_____ on October 29, 2025
_____/s/_____ on October 29, 2025