

Minutes of the Penacook/Boscawen Water Precinct

Location of Meeting: 9 Woodbury Lane
Boscawen, N.H. 03303

Present at Meeting: Bill Murphy, Commissioner
Frank Dineen, Commissioner
Cheryl Mitchell, Administrative Consultant

The regular meeting of the Penacook/Boscawen Water Precinct was called to order at 9 Woodbury Lane, Boscawen, N.H. of November 12, 2025, 5:33 p.m. by Commissioner Bill Murphy.

Financial Update:

Commissioners signed manifest and checks.

Approval of minutes from last meeting:

Commissioner Bill Murphy made a motion to approve the Regular Meeting minutes of October 29, 2025. Seconded by Commissioner Frank Dineen. Passed Unanimously.

New Business:

1. Cross-Connection Control: A brief discussion took place regarding the cross-connection control issue. ***Commissioner Bill Murphy made a motion to table until the next regular scheduled meeting. Seconded by Commissioner Frank Dineen. Passed Unanimously.***

Commissioner Bill Murphy made a motion to go into nonpublic session in accordance with RSA 91-A:3, II(c): Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting at 5:36 p.m. Seconded by Commissioner Frank Dineen. Passed Unanimously.

Commissioner Bill Murphy made a motion come out of nonpublic RSA 91-A:3, II(c) at 5:42 p.m. Seconded by Commissioner Frank Dineen. Passed Unanimously.

2. Lead Service Underwood: Commissioner Bill Murphy reported the lead service is the next round. Underwood will Plan to get the Precinct an updated inventory by November 17, 2025, with the previously sent tie cards. A discussion took place regarding documentation. Underwood will need to verify a percentage of tie card information against the known later. It was noted that Commissioner Bill Murphy scanned all the necessary information and it is the only documentation which the Precinct has. A discussion took place regarding the previous water testing, helping identify that there is no lead in specific areas. The current letter is requesting customers to take a picture of the incoming water line to their house and email it to the Precinct. The Commissioners reviewed the unknown lead pipe letter. ***Commissioner Bill Murphy made a motion to approve the unknown lead pipe letter. Seconded by Commissioner Frank Dineen. Passed Unanimously.*** Commissioner Bill Murphy noted that there is a current spread sheet containing all the addresses of the Precinct customers which contain information on the pipe material. The information on the spreadsheet came directly from the tie cards. Brief discussion took place regarding the possibility that if the customer does not choose to send a picture a Precinct Commissioner will come to the residence and look at it themselves.
3. Orifice Plate Calibration: The orifice plate calibration for the new water main at the corrosion building: Commissioner Bill Muprhy reported that the company which was supposed to take care of this issue has not gotten back to Tori at Pennichuck. It is an ongoing matter. Commissioner Bill Murphy noted the orifice plate is in the pit and they want to change the line running through there at the same time. The company is slated to contact Tori this Friday. The issue will be revisited at the next regular scheduled meeting.
4. Core and Main Billing: Commissioner Bill Murphy reported the Core and Main billing, to his knowledge, is all set. Cheryl Mitchell needs an invoice to pay the bill. Commissioner Frank Dineen noted that all the information which allows Cheryl to sign up to start getting information on a cell phone was supposed to be sent to her. There is also supposed to statements mailed to the Precinct. Commissioner Bill Murphy noted there was an email which was about sending the billing to the Town instead of the Precinct. The email indicated that this issue has now been corrected. Commissioner Frank Dineen noted he spoke with Bob and Ryan at Core and Main and if no statement is received then nothing will be paid. He will contact them again and remind them that no payment will be made until a statement is received. A discussion took place regarding Pennichuck obtaining meters from Core and Main and the billing for those meters.
5. Road Bond: Commissioner Bill Murphy reported Davis and Toll will send out the Road Opening Bond to the Precinct and should be coming in the mail within the next few days.

6. FirstNet Account: Commissioner Bill Murphy reported the FirstNet account has been set up. Additionally, it was noted that the Precinct received an email regarding a tax exemption and Commissioner Nathan Young is taking care of that matter.
7. Backflow Contract: Commissioner Bill Murphy reported an approval is needed to continue contracting with New England Backflow. ***Commissioner Frank Dineen made a motion to approve the New England Backflow contract. Seconded by Commissioner Bill Murphy. Passed Unanimously.***
8. Regular Scheduled Meeting Change: Commissioner Bill Murphy reported that Commissioner Nathan Young will not be available for the December 10, 2025, meeting. It was noted that the date of that meeting can be changed to either the 9th or the 11th. The Commissioners agreed to reschedule the meeting to December 9, 2025.
9. Well #4: Commissioner Bill Murphy reported that the last bit of information from Wright-Pierce was regarding resistance testing at the Well site. No further information has been received. A brief discussion took place regarding resistance testing and other necessary testing.

Long-term Projects:

1. Wright-Pierce LSII, LGWP, AMPD, SPG: Tabled
2. Well #4: Tabled
3. GIS: Tabled
4. Corrosion Building Generator: Tabled
5. Commercial Street Right-of-Way: Tabled
6. Backflow Failures: Tabled
 - 314 DW HWY (1 out of 2)
 - 325 DW HWY (1 out of 2)
 - 154 King No Access
 - 172 King (1 out of 2)
 - 30 Tremont (1 out of 3)

Meeting Closed:

Motion to Close the Meeting by Commissioner Bill Murphy. Seconded by Commissioner Frank Dineen. Passed unanimously. The meeting was adjourned at 6:10 p.m. by Commissioner Nathan Young, Chair.

Next Meeting:

The Next Regular Meeting Penacook/Boscawen Water Precinct, 9 Woodbury Lane, Boscawen, NH on November 26, 2025, at 5:30 p.m.

Minutes submitted by: Lauren Hargrave, Recording Clerk on November 17, 2025

Minutes approved by: _____ /s/ on November 26, 2025
_____ /s/ on November 26, 2025
_____ /s/ on November 26, 2025