

Minutes of the Penacook/Boscawen Water Precinct

Location of Meeting: 9 Woodbury Lane
Boscawen, N.H. 03303

Present at Meeting: Nathan Young, Commissioner Chair
Bill Murphy, Commissioner
Frank Dineen, Commissioner
Cheryl Mitchell, Administrative Consultant
Chris Knight, Jeffers Way Subdivision

The regular meeting of the Penacook/Boscawen Water Precinct was called to order at 9 Woodbury Lane, Boscawen, N.H. of February 27, 2026, 5:30 p.m. by Commissioner Nathan Young, Chair.

Financial Update:

Commissioners signed manifest and checks.

Approval of minutes from last meeting:

Commissioner Bill Murphy made a motion to approve the Regular Meeting minutes of February 11, 2026. Seconded by Commissioner Frank Dineen. Passed Unanimously.

New Business:

1. Chris Knight Jeffers Way Subdivision Raymond Road: Chris Knight presented the Commissioners with paperwork regarding the water lines for the proposed Jeffers Way Subdivision. He reported he is still waiting for Town and State approval, and for the final comments back from Underwood. 6 lot subdivision connecting to the existing water line. Originally it was a 6-inch water line as the Fire Chief wanted to have a hydrant at the end, however, the Chief has decided there are 2 fire hydrants on each side of the project so there is no need for a 3rd. They will put in a flushing hydrant at the end and will replace a section of 8-inch AC pipe at the tee with 8-inch blue grout pipe with grommet fittings at either end. A 4-inch out with a ¾ and 1-inch service line to each house with a curb stop at the property line. Chris noted that he is hoping the Precinct will take over ownership of the water line once it is in the ground. Commissioner Nathan Young reported that the Precinct thought it would be a private plastic line with a master meter at the beginning which is owned by the association. If it is a Precinct owned line it needs to be ductal iron and not plastic. A brief discussion took place regarding plastic piping, ductal iron piping,

and master meters verses individual metering. Further discussion took place regarding the proposed individual curb stops per home, which would still be required if there was a master meter. Commissioner Nathan Young reported that the Precinct typically has a draft done by the attorney so there is an official right-of-way/easement along with another draft of taking the line over upon completion. He is unsure if there needs to be 2 separate documents so it would be a question for the Precinct attorney. Commissioner Nathan Young noted he would like to speak with Pennichuck as they do the flushing and if there is an actual hydrant at the end there is a fee to take over the hydrant as it will have to be maintained. Further discussion took place regarding a flushing hydrant versus a protection fire hydrant. It was noted that a protection fire hydrant requires a 6-inch water line which would leave stagnant water in the system which feeds the houses. Commissioner Nathan Young will send Chris the Water Construction Specifications. A brief discussion took place regarding irrigation. Commissioner Nathan Young also noted that the Precinct will need a letter from Chris which states what kind of material was utilized as the Precinct needs documentation of the service lines for the lead service line requirement by the State. Commissioner Bill Murphy reported a photograph will also be helpful for the lead service line requirements. Commissioner Nathan Young reported for service lines to the curb stop it should be 3/4 – inch copper, and beyond the curb stop is owned by the homeowner and that is whatever material the owner decides. Hawk excavation will be put in the homes and the water lines and road will be done by Jeff Finch will build the road.

Chris Knight departed the meeting at 5:50 p.m.

2. 100 Water Street: Commissioner Nathan Young reported there was an email which stated that she spoke with the owner at 100 Water Street regarding his disconnect notice that he received. The owner is disputing the bills which have been charged a \$33 base fee quarterly and he claims that the water main on the street is not live and active, and the fire hydrants have been painted black. The owner understands there is structure on the property but no service or fire protection is being provided. The owner has requested the base fee be inactive and the charges abated. Sarah from Pennichuck reported the property was coded a residential single family but his account has been inactive for some time. Commissioner Bill Murphy reported the property had water but apparently now it has a Well. A discussion took place regarding whether the property was receiving water from the Precinct along with a discussion regarding the base fee, fire protection, and a disconnect of service. A brief conversation took place regarding the connection and how it would be terminated. Commissioner Bill Murphy will investigate this issue further.
3. LSL Loan \$\$ (driveways) and warrant articles, Webinar Thursday March 12th 1-2:30pm: Commissioner Nathan Young reported he received an email which answered questions the Commissioners had from their last meeting. Question #1: if lead is found on the homeowner's side of the curb stop is the homeowner required to replace the line. Answer

from DES: Per Federal Requirements the Precinct is required to offer the replacement of the customers side but not to pay for the customers' side. Although it is encouraged communities to pass along the loan subsidy to anyone here. To receive funding a full replacement service line is required unless the document is a customer refusal, multiple attempts for the customer to agree to replacement, etc. A discussion took place regarding what this would mean for the Precinct. Question #2: If loans with terms of 20 to 40 years have an interest rate of 4.25%, what are the corresponding percentages for loan terms of 5, 10, and 15 years? Answer: a link was provided and showed that the shorter the loan the less the interest rate. Commissioner Nathan Young noted that if you need to make a distinguishment on time prior to putting in for the loan. For purposes of the budget a 20-year loan at 4.152% will be used for 1 million dollars. A brief discussion took place regarding payment of the loan. There is a sample warrant article for this and Commissioner Nathan Young will send it to the Precinct attorney, Jeffrey Christensen. Commissioner Nathan Young also reported that the Webinar for understanding how to maintain your lead service inventory spreadsheet is on March 12th from 1 to 2:30 p.m.

4. Asset Management Grants etc.: Commissioner Nathan Young reported currently there are questions regarding what money goes into what grant, what has started and what has not started, along with total number of grants. He will seek clarification all these by early next week.
5. Rural Development Loan vs Municipal Bond: Commissioner Nathan Young reported he tried to call for verification today on the Rural Development Loan. An email was received which stated that the Precinct may get the loan. The Precinct does qualify to create a meeting with them to further discuss immediately starts a sand timer of 30 days of which you must accept it after that meeting. However, a simple question regarding weather or not there is a downpayment required or not. It was noted that all the Precincts open fund accounts were all officially restricted. Commissioner Bill Murphy reported the Municipal Bond is such that periodically there are auctions where the bonds are auctioned. This means that it is not looked at as receiving it, it is looked at as if someone wants to buy it. The rate for the Municipal Bond recently was 4.25% but it is not a guaranteed rate. The advantage of purchasing a Municipal Bond is you are not paying taxes on the interest. Currently all that is known about the Rural Development Loan is they have allowed the Precinct to be within the process. The question is how a vote is going to be taken if it is still unknown if the Precinct will get the loan or not. Commissioner Nathan Young will ask the Precinct attorney if a contingency can be built in a warrant article or not, it is believed it can be, but he will check anyway. A long discussion took place involving the warrant articles, numbers, presenting information at the annual meeting, and other possibilities or proposals. It was noted that if the project does not go through the monies being paid to Underwood are not lost as the Precinct will still have a full design plan for whenever it is

done. A brief discussion took place regarding ballot voting and Commissioner Nathan Young will discuss voting with the Precinct attorney.

6. Corrosion Control Pit Pump/Job March 2-3: Commissioner Nathan Young reported a dead animal was in the old sump pump which was tripping. The brand-new pump had sucked up a dead animal. There is a different style pump and it is unknown why they could no longer acquire the same style pump, which is working. Commissioner Nathan Young also reported he went today and there is a pump in the pit. He lifted the float and it ran, stopped, and the GFI did not trip. Additionally, he advised that he requested a second pump be ordered and put at the station since a time waiting is not an option. Commissioner Nathan Young will purchase a tote with the Precinct credit card to put the extra sump pump in so the chlorine gases do not eat away at it. After a brief discussion it was decided to leave the extra sump pump at the Precinct office instead of purchasing a tote. The meter has been received and the cut sheet from A&D Instruments has been obtained and sent to Pennichuck. Pennichuck indicated they had availability to do the job on March 2nd and 3rd, but it all depended on if they could obtain the flanges needed to adapt the mag meter to their pipe in time. On the second day A&D Instruments needs to be present to calibrate and condition the mag meter. A discussion took place regarding possible shut down of water, which cannot happen. Commissioner Nathan Young will have to figure out how water delivery will happen during this installation process. A brief discussion took place regarding methods to continue to deliver water to the Precinct customers. Commissioner Nathan Young also reported he uploaded the Emergency Plan today and from that plan the daily average during the winter is 333,000 gallons per day. Total storage capacity of the system utilizing the water tanks is 2.3 million gallons. This means the Precinct should have approximately 6 days' worth of water storage. It was noted that a phone call to the Merrimack County Nursing Home and the Jail to conserve water can take place. Commissioner Nathan Young will reach out on Monday to see what the status is. He would like it to be done the third week in March to have 2 weeks to get A&D Instruments and EII present. Pennichuck will cut out the old pipe, install the chemical lines and the proper orientation after the mag meter. They will put the flanges on the new PVC pipe and physically mount the new mag meter in line. EII will take the mag meter line and attach it to the new display unit. They will make sure the new display unit has power, make sure the new display unit has a wire which goes back to the PLC to record the flow, and that it is running properly. EII also needs to hook up the mag meter electronically and test signals, as well as install an alarm float for flooding down in the pit and evaluate it to make sure it alarms to Pennichuck not just the local alarms. A&D needs to show up once EII has it powered and run back and they will do the calibration so the mag meter is officially calibrated by the installation.
7. Wright Pierce/ArcGIS and AMP (25th): Commissioner Nathan Young reported Wright Pierce is aware that the ArcGIS is not up to date and they will be doing the update within

the next week or so. He did speak with Brenda, who is the person who did the Asset Management Plan and she plans on being at the Precinct meeting on the 25th to go through the entire Asset Management with the Commissioners. If necessary and if for some reason time works out that the budget meeting needs to be on the 25th he will reschedule her for the April 8th meeting.

8. Tablets (Sign): Commissioner Nathan Young reported that the Emergency Plan is due again, and he will update it again after the annual meeting as some contacts will change. It is the same documents and the Commissioners have 2 pages which need to be signed and he will save it and inform agencies that the Precinct has an active one. He will get the 2024 Emergency Plan on the actual iPad's themselves so there is reference to it individually. The Commissioners signed the Emergency Plan.
9. Budget: Commissioner Nathan Young reported the budget will be worked on in detail during a budget workshop with the Commissioners and Cheryl Mitchell. A discussion took place regarding how to present the budget at the Annual Meeting to see if the project is or is not accepted. Commissioner Nathan Young believes there will need to be budget options A/B/C/&D. A discussion took place regarding approval of the operating budget prior to voting on special articles related to the project or preparing multiple budgets. Cheryl Mitchell reported she needs to put the budget into the DRA portal. A further discussion took place regarding the process which needs to be followed. Commissioner Nathan Young will speak with the Precinct's attorney, Jeff Christensen, regarding this issue and ask the secondary question to DES when he asks the other LSL Loan questions.
- 10.6 Forrest Lane Leak Billing: Commissioner Bill Murphy reported the Precinct received service leak for 6 Forrest Lane from Pennichuck in the amount of \$807. There were 4 individuals with multiple trucks dealing with the leak so there is no way the \$807 is the total amount. It was noted that the invoices are coming in incorrectly was they have billing department issues. Commissioner Bill Murphy noted that part of the total, not yet known, belongs to the Precinct and the other part belongs to the property owner as it was on the property owner's side of the water line. Therefore, without the entirety of the billing cannot be separated to bill the customer. A discussion took place regarding the work performed and the billing.
- 11.4 Terrace Hill Leak: Commissioner Bill Murphy reported the customers mailbox is close to the leak and they have called Pennichuck a few times regarding the leak. It is leaking but it is only a trickle. Commissioner Bill Murphy will contact Gelinas and have them investigate the leak issue to get his opinion.
- 12.250 King Street Lien Release: Commissioner Bill Muprhy reported the property next to the library was recently sold and before the closing it was discovered there was a lien on

the property. It originated around 2012 and is now invalid. The paperwork for release just needs to be signed and sent to the new owners. It does not need to be recorded. *Commissioner Bill Mjurphy made a motion for the Commissioners to sign the lien release. Seconded by Frank Dineen. Passed Unanimously.*

13. Matott Bankruptcy Discharge: Commissioner Bill Muprhy reported when the discharge happens it removes the Precinct debt and Pennichuck must be notified. At the next meeting, the actual amount will be obtained and a vote for abatement will take place.
14. AWWA Statement on LCRI Petition & EPA Position of LCRI: Commissioner Bill Muprhy reported the water works has been challenging some things noting they are not feasible and then EPA is taking another position. Commissioner Nathan Young reported AWWA referenced the PFOS rules and other mandated items in the last few years. A discussion took place regarding all the requirements, changes, and cost associated with all of these changes to a water precinct. An extended discussion took place regarding various issues associated with all the potential various requirement changes.

Long-term Projects:

1. Large Ground Water Permit (LGWP) Well Height: Tabled
2. 4 Terrace Leak: Tabled
3. Disconnects: Tabled
4. CCC/Concord/Position: Tabled
5. Emergency Plan Update due March 31, 2026
6. Well #4: Tabled
7. Corrosion Building Generator: Tabled
8. Commercial Street Right-of-Way: Tabled
9. Backflow Failures: Tabled
 - 314 DW HWY (1 out of 2)
 - 325 DW HWY (1 out of 2)
 - 154 King No Access
 - 172 King (1 out of 2)
 - 30 Tremont (1 out of 3)

Meeting Closed:

Motion to Close the Meeting by Commissioner Nathan Young. Seconded by Commissioner Bill Murphy. Passed unanimously. The meeting was adjourned at 7:15 p.m. by Commissioner Nathan Young, Chair.

Next Meeting:

The Next Regular Meeting Penacook/Boscawen Water Precinct, 9 Woodbury Lane, Boscawen, NH on March 11, 2026, at 5:30 p.m.

Minutes submitted by: Lauren Hargrave, Recording Clerk on March 6, 2026

Minutes approved by: _____ /s/ _____ on March 11, 2026

_____ /s/ _____ on March 11, 2026

_____ /s/ _____ on March 11, 2026