

Minutes of the Penacook/Boscawen Water Precinct

Location of Meeting: 9 Woodbury Lane
Boscawen, N.H. 03303

Present at Meeting: Nathan Young, Commissioner Chair
Bill Murphy, Commissioner
Frank Dineen, Commissioner
Lauen Hargrave, Clerk
Cheryl Mitchell, Administrative Consultant
Charlie Niebling, Moderator

The regular meeting of the Penacook/Boscawen Water Precinct was called to order at 9 Woodbury Lane, Boscawen, N.H. of, March 11, 2026, 5:34 p.m. by Commissioner Nathan Young, Chair.

Financial Update:

Commissioners signed manifest and checks.

Approval of minutes from last meeting:

Commissioner Bill Murphy made a motion to approve the Regular Meeting minutes of February 27, 2026. Seconded by Commissioner Frank Dineen. Passed Unanimously.

New Business:

1. Chris Knight Subdivision Raymond Road: Commissioner Nathan Young reported he spoke with Pennichuck and the flushing hydrant is no less robust than a normal hydrant. Normally there is a charge of \$5,000 to take over a private hydrant, however this hydrant is not for fire protection and therefore they do not have to put it in. It is a benefit to the Precinct to have the hydrant for flushing purposes and Pennichuck agrees and where it is an added cost to the project anyway there will be no fee Precinct fee involved. Commissioner Nathan Young contacted Chris Knight and told him to go ahead with the design and there will be no additional fee for the hydrant. Commissioner Nathan Young also reached out to the Precinct attorney, Jeffrey Christiansen, about a general estimate for the right-of-way and the letter to take over will cost to obtain an escrow estimate. Last

week Commissioner Nathan Young also sent Chris Knight a copy of the Precinct's contract specifications.

2. LSL Loan \$\$ (Driveways) and Warrant Article, Webinar Thursday March 12th 1-3:00pm: Commissioner Nathan Young reported there will be asphalt repairs for some lead service line investigations. The cost for the repair of asphalt will be covered by the LSL Loan. Commissioner Nathan Young also reported he spoke with DES directly who sent him a templet for the Warrant Article for the Lead Service Line. He spoke with her about the fifth e down starting with "bonds or notes." The word "under" refers to compliance with the Municipal Finance act. Therefore, it has nothing to do with the amount before the word "under." Commissioner Nathan Young will send it to the Precinct attorney, Jefferey Christiansen, for review and changes if needed. The Warrant Article normally would read "with the best interest of the Precinct..." Commissioner Nathan Young will place the town with "located in Boscawen." Commissioner Nathan Young also reported the Webinar is Thursday Mach 12, 2026 from 1 to 3:00 p.m. for editing the lead service line inventory list and he will attend. Commissioner Nathan Young will also get clarity on #3 in the Warrant Articles regarding the list of streets/roads and specifying if it is complete or partial replacement and amend the motion as it is currently written. A brief discussion took place regarding location, complete and partial replacement.
3. LSL vs Pipe Replacement: Commissioner Nathan Young will get Commissioner Bill Murphy's request for the lead service line inventory verses the actual piping replacement in the system.
4. Strategic Planning Grant 2025 and LSL Grant Approved: Commissioner Nathan Young reported emails came in for each. One from DES which informed the Precinct's LSL Grant was approved by the Governor and Council on March 4th. The approved Grant package will be forwarded to the Precinct once DES receives it back from the Governors Council. Work can begin and must be completed by December 31, 2027. The LSL Grant is \$60,000 without the Precinct having to contribute any money. The next email was on March 9th and informed the Precinct that the Strategic Planning Grant for the 2025 round has been approved by the Governor and Council and the Precinct can proceed with work. The Strategic Planning Grant is for \$45,000 project line with the Precinct contribution \$15,000 and the State contributing \$30,000.
5. Rural Development Loan Meeting 30th 10am: Commissioner Nathan Young reported that the USDA will be on the 30th at 10:00 a.m. This is a meeting that is required after the last email from them. There needs to be a response to them within 30 days.

6. Corrosion Control Pit: Commissioner Nathan Young reported he spoke with Tori at Pennichuck and they have ordered the parts but have not officially received them. There is no official date to have the work done, but it will be soon.
7. Corrosion Generator: Commissioner Nathan Young reported the corrosion control generator is down again with low oil pressure. He reached out to Power Up and they will go and look at it. A brief discussion took place regarding the generator.
8. Budget (7 day before newspaper) /Warren Corrections: Commissioner Nathan Young reported the Budget Hearing Meeting needs to be placed in a local newspaper at least 7 days prior to the meeting. Therefore, it needs to be put in the newspaper at least by the 17th if not before if the Budget Hearing is on the 24th. A discussion took place regarding various hearing dates and deadlines. Commissioner Bill Murphy will contact someone in the Town who he should call at the newspaper. Commissioner Nathan Young noted that it can be very simple with the title of "Budget Hearing" date and time "March 24th at 5:30p.m., and location "9 Woodbury Lane, Boscawen, N.H. Cheryl Mitchell will contact CharmLab to put the Lead Service Project Loan and Distribution Line Replacement Loan information on the Precinct website "March 19th @ 6:00 p.m. at 9 Woodbury Lane, Boscawen, N.H." They do not have to appear in the newspaper, only the Budget Hearing needs to be in the newspaper and on the Precinct website. They have also been posted locally.
9. 100 Water Street Update: Commissioner Bill Murphy reported he sent Sarah, from Pennichuck, an email questioning if there is a meter at the location? He has not heard back and will contact her again.

Other Business:

1. Terrace Hill Leak Update: Commissioner Bill Murphy reported that he, Gelinas, and Pennichuck went to Terrace Hill and it is on the agenda to do. There are hopes that the snow is going to be gone. The sooner the better. It was noted that there is not much of a leak.
2. Emergency Plan: Commissioner Nathan Young reported that he submitted the Precincts Emergency Plan to the State today. So, the March 31st deadline has been met and the Precinct is in compliance. He will put it on the tablets for the next meeting. Commissioner Nathan Young also noted that on a State email they had included a 2-page postcard which had all the States contacts for emergencies and he included them at the end of the Precincts Emergency Plan.

New Business Continued:

10. Charlie Niebling 6:30pm: The Commissioners discussed the proposed Warrant Articles and questions they have which they would like to talk with Charlie Niebling to get answers.

Charlie Niebling arrived at 6:21 p.m.

New Business Continued:

11. Charlie Niebling 6:30pm: Commissioner Nathan Young explained to Charlie Niebling that the Commissioners have questions for him and would like to give me a general outline so he is aware of all the things which need discussion this year. Everyone reviewed the general order of the Warrant Articles and the question was, "is it possible to move #5 to #2?". Charlie Niebling stated "yes" because no action is being taken. Commissioner Nathan Young explained that #5 will give the Commissioners an opportunity to talk about everything as a whole and how everything relates to each other which will give more perspective on what is being voted on, stating that there are contingencies would be a good idea. There will also be a color matching system in place for the budget so there is an understanding on what the Bonds will do to the budget and rates. Charlie Niebling noted that Bond votes require a ballot box which needs to be open for 1 hour per statute. He is going to find out if they both can be voted on simultaneously. A discussion took place regarding voting. Charlie Niebling explained that the Articles relating to the Bonds can be introduced, moved, and seconded, open for discussion and further amendment, and then the Commissioners will move to amend. A brief discussion took place regarding the rates being done in a similar voting manner. It was noted that discussions can take place during the hour after the voting closes as long as it is relevant. Charlie recommended that when you communicate with the Precinct voters are informed ahead of time and give the rationale behind each Bond Warrant article. A discussion took place on informing the public and it was noted that if it is placed on Facebook you would need to shut off the comments and the Commissioners will investigate this possibility. A brief discussion took place regarding deleting the word "recommendation" and inserting the word "required" on the Bond Warrant Articles. Charlie will provide and email the statute to Commissioner Nathan Young to reference. A brief discussion took place regarding amending the budget, which will be the bottom-line figure. Charlie Niebling outlined the process and what was going to be stated, voted on, etc. Between Warrant Article #2 and #3 Underwood will be present and do a brief presentation. Lauren Hargrave requested that the public come to the front with their remarks so they are closer to the recorder and Charlie agreed. A brief discussion took place regarding the number of attendees for the Annual Meeting and where it will be held. Charlie also made a suggestion to contact Mary Allard to place something on the Community page of the Monitor regarding the Annual Meeting. You could also invite a reporter who covers Boscawen, Jeremy Marvolus. Discussion Ensued. You could also ask the Town to place a summary statement under

the New section of the Town website in addition to the Precinct Website. Discussion ensued.

Charlie Niebling departed at 6:45 p.m.

Commissioner Nathan Young will amend, color code, make amendments to Warrant Articles and will send them on to Jeffrey Christensen, the Precinct Attorney. Once received back the Precinct will be able to upload to the portal and have DRA look at it This will take place after the Budget Hearing. The Precinct needs to hear from Jeff by March 25th and the deadline for the portal is April 3rd. A discussion ensued regarding the Annual Meeting. Commissioner Nathan Young also noted that #7 Warrant Article regarding opportunities Katherine at DRA advised that if exactly what she sent in the email, it will be the last time unless it gets revoked, the Precinct has to put that Article in. It allows the Precinct to take Grant opportunities unless revoked. A discussion ensued regarding a mailing being sent to all the PBWP users. It will be posted on the Town and PBWP website along with a buckle slip with the water bills. Commissioner Nathan Young will discuss with Pennichuck having a 1-page excerpt being mailed with the water bill.

Long-term Projects:

1. Large Ground Water Well Height: Tabled
2. 4 Terrace Leak: Tabled
3. Disconnects: Tabled
4. CCC/Concord/Position: Tabled
5. Wright Pierce/ArcGIS and AMP (25th): Tal
6. Emergency Plan Update due March 31, 2026
7. Well #4: Tabled
8. Corrosion Building Generator: Tabled
9. Commercial Street Right-of-Way: Tabled
10. Backflow Reports: Tabled

Meeting Closed:

Motion to Close the Meeting by Commissioner Nathan Young. Seconded by Commissioner Bill Murphy. Passed unanimously. The meeting was adjourned at 6:57 p.m. by Commissioner Nathan Young, Chair.

Next Meetings:

Public Hearing for Loans on March 19, 2026, at 5:30 p.m.

Public Hearing for Budget on March 24, 2026, at 5:30 p.m.

The Next Regular Meeting Penacook/Boscawen Water Precinct, 9 Woodbury Lane, Boscawen, NH on March 25, 2026, at 5:30 p.m.

Minutes submitted by: Lauren Hargrave, Recording Clerk on March 16, 2026

Minutes approved by: _____ /s/ _____ on March 25, 2026

_____ /s/ _____ on March 25, 2026

_____ /s/ _____ on March 25, 2026