

Minutes of the Penacook/Boscawen Water Precinct

Location of Meeting: 9 Woodbury Lane
Boscawen, N.H. 03303

Present at Meeting: Nathan Young, Commissioner Chair
Bill Murphy, Commissioner
Frank Dineen, Commissioner
Cheryl Mitchell, Administrative Consultant

The regular meeting of the Penacook/Boscawen Water Precinct was called to order at 9 Woodbury Lane, Boscawen, N.H. of March 25, 2026, 5:22 p.m. by Commissioner Nathan Young, Chair.

Financial Update:

Commissioners signed manifest and checks.

Approval of minutes from last meeting:

Commissioner Nathan Young made a motion to approve the Regular Meeting minutes of March 11, 2026. Seconded by Commissioner Bill Young. Passed Unanimously.

Commissioner Nathan Young made a motion to approve the Lead Service Line Loan Public Hearing minutes of March 19, 2026. Seconded by Commissioner Bill Murphy. Passed Unanimously.

Commissioner Nathan Young made a motion to approve the Water Main Replacement Public Hearing minutes of March 19, 2026. Seconded by Commissioner Bill Murphy. Passed Unanimously.

New Business:

1. **Wright-Pierce Brianna Wentworth:** Commissioner Nathan Young reported that Brianna Wentworth from Wright-Pierce could not make the meeting tonight to go over the Asset Management Plan. She will be coming to the regular meeting of the PBWP to do so. She will be going over the 10 pages, which are the most important parts of the Asset Management Plan and which is the abbreviated version. It should be looked at and reviewed in case there are any questions when she comes to the next meeting.
2. **DRA Warrant:** Commissioner Nathan Young reported the DRA Warrant has been signed.

3. Jeff Lewis: The Commissioners reviewed and signed the Letter to accept the proposed water main on the Jeff Lewis project so it can move forward. Jeff will contact Commissioner Bill Murphy tomorrow to arrange pickup.
4. Chris Knight Subdivision Raymond Road: Commissioner Nathan Young reported he has not heard back from the Precinct attorney on how much the escrow needs to be. Commissioner Nathan Young noted he will contact him again and try to get a figure for the next meeting.
5. 100 Water Street Update: Commissioner Bill Murphy reported he sent Sarah, from Pennichuck, some questions regarding if the water is on at the location. It appeared that she seemed to indicate the water was on with the last email received. However, the PBWP needs to know if the water is on or off and if there is a meter at the location.
6. Corrosion Building Generator: Commissioner Nathan Young reported the corrosion building generator indicated low oil pressure and the email received stated that it was run and tripped. PowerUp said they checked the terminal tightness. Commissioner Nathan Young questioned if they checked the terminals on the new control board that was just installed and did they not tighten them fully during installation. The bill was \$500 and a brief discussion ensued regarding payment and the future repairs.
7. Strategic Planning Grant: The official documents from the Governor's Council has been received. It is fully approved of both the Strategic Planning Grant 2025 and the Lead Service Grant. The Precinct will get a proposal from Wright-Pierce regarding what they are going to do with the grants. Once the Commissioners sign the proposals there are kickoff meeting and the all the work starts getting done. In summary it has gone through all of the legal channels and official documentation has been received that the Precinct have those grants locked in.
8. Corrosion Control Pit: Commissioner Nathan Young reported that all of the flanges are in and they have a distribution crew ready to go April 1st to dig it. Prior to April 1st Chuck will try to get a float in the pit, flood alarm in case the alarm in case the sump pump fails. Chuck will program it and get it back to Pennichuck prior to the installation of the new meter. He will also check out any additional programming which needs to be done. A discussion took place regarding Well #1 water height. Commissioner Bill Murphy stated that Well #3 is the only well with a measurable height. Chuck needs to replace the transiter which failed, the float should be in the pit, and he also needs to start working on getting back the Well height for the compliance with the Large Surface Water Grant. Again, Chuck will be doing the work prior to April 1st and then he will be back on April 1st. On April 2nd A & D

Instruments will be coming in to do the original calibration on the machine, float test, and all the other things which need to be accomplished for the State requirements. In summary by April 2nd there should be the new pipe in, new magnetic flow meter in, and the new float switch in to be up and running and calibrated for State requirements. After which the driveway will need to be repaved.

9. Backflow Report: Commissioner Nathan Young reported the Precinct has received this year's backflow report. Most things passed, there is 1 failure at 314 Daniel Webster Highway Merrimack County DOC (the jail). There was Merrimack County Home Sewage which failed. Merrimack Nursing Home failed at 1. 116 North Main St, Town of Boscaawen, the Town Office failed. A brief discussion took place regarding billing. Commissioner Nathan Young will check to make sure all of the failures have been addressed or if they need letters sent out.
10. Water Audit Loss: Commissioner Nathan Young reported there was an email received about the water loss accounting and he will be taking care of completing the documents. It was noted that Pennichuck has the information necessary to fill out the document and it is due by July 1st. Commissioner Nathan Young also noted that all the emails going to him will need to be changed to the new email for the Precinct, the .gov, which will be produced. A discussion ensued regarding the information necessary for the report, fire and leaks needs to be considered. It was also noted that Pennichuck should be keeping track of the information necessary to bring the water loss figure down. A brief discussion took place regarding blowoffs.
11. Emergency Cross Connect with Concord: Commissioner Nathan Young reported there are a few things which need to be corrected according to the Precinct attorney. At the beginning of the second paragraph states "the Commissioners have met with the general service director for the city" It is actual the "Deputy General Service Director" is his official name. Commissioner Nathan Young will ask which title is more accurate or if there is something else which needs to be in place. The other large yellow highlighted area in the document was discussed. The cross connection is located on Crescent Street, approximately 600 to 700 feet down the street. Next is what documentation the Precinct has regarding where the cross connection is. Such as any engineering report of documents which he would like to reference the cross connect valve. A discussion took place regarding customer work orders and the ARC GIS system. A further discussion took place regarding what else is addressed in the Emergency Cross Connect contract. If the other Commissioners agree Commissioner Nathan Young will pass it on to Concord as a first draft.

12. Cross Connect Control Program: Commissioner Nathan Young reported he received a response from the Precinct Attorney regarding the new Cross Connect Control Program and the attorney has no problem with it as long as the DES is being followed. He did produce a signature page for the Commissioners and a signed page for DES. It was noted that the document does reference the "Superintendent" should it be changed to the "Commissioning Board" as there is no superintendent. The Commissioners all signed the new Cross Connect Control Program and Commissioner Nathan Young will make the appropriate changes and send it to DES this evening after the meeting.

13. Wright-Pierce Proposal on Test Drilling Sites: Commissioner Nathan Young introduced the Wright-Pierce proposal on test drilling sites document. It is their findings and proposal for sites of a potential new Well. The document spells out the background, potential contamination sources, electric resistant surveys, breakdown of what was found from ground penetrations, recommended drilling targets, etc. The Commissioners reviewed a site plan of drilling sites and current wells. The possibilities were in the cost estimate for drilling multiple sites. A discussion ensued regarding billing. Further discussion took place regarding what was contained in the document and having a conversation with DES regarding Well #2 if it is necessary. The Commissioners reviewed the site and all the documents pertaining to the proposal. Commissioner Nathan Young noted that Brianna Wentworth is coming on April 8th and Wright-Pierce to come to meeting on April 29th to discuss test drilling. A long discussion ensued regarding the drilling.

Meeting Closed:

Motion to Close the Meeting by Commissioner Nathan Young. Seconded by Commissioner Bill Murphy. Passed unanimously. The meeting was adjourned at 6:15 p.m. by Commissioner Nathan Young, Chair.

Next Meetings:

The Next Regular Meeting Penacook/Boscawen Water Precinct, 9 Woodbury Lane, Boscawen, NH on April 8, 2026, at 5:30 p.m.

Minutes submitted by: Lauren Hargrave, Recording Clerk on March 29, 2026

Minutes approved by: _____ /s/ _____ on April 8, 2026

_____ /s/ _____ on April 8, 2026

_____ /s/ _____ on April 8, 2026