

Minutes of the Penacook/Boscawen Water Precinct

Location of Meeting: 9 Woodbury Lane
Boscawen, N.H. 03303

Present at Meeting: Bill Murphy, Commissioner
Frank Dineen, Commissioner
Ted Merrow, Commissioner
Lauren Hargrave, Clerk
Nathan Young, Water Advisor
Cheryl Mitchell, Administrative Consultant

The regular meeting of the Penacook/Boscawen Water Precinct was called to order at 9 Woodbury Lane, Boscawen, N.H. of May 27, 2026, 5:30 p.m. by Commissioner Bill Murphy, Chair.

Financial Update:

Commissioners signed manifest and checks.

Approval of minutes from last meeting:

Commissioner Frank Dineen made a motion to approve the regular minutes of May 13, 2026. Seconded by Commissioner Ted Merrow. Passed Unanimously.

New Business:

1. USDA Loan Letter/LOC: Nathan Young reported he reached out to Brenda from USDA who stated she sent the new letter of conditions minus all the New York references and other non-essential information has been forwarded to the Precinct for review prior to the next regular Precinct meeting. The Letter of Commitment has still not yet been produced and she will check with the person working on it. It should be done and received in approximately four to six weeks. The Commissioners will review the letter of conditions for the next meeting.
2. Gage Street Contract: Nathan Young reported Jordan from Underwood sent the Gage Street Contract to the Precinct for review. He spoke with Jordan and the contract shows the Town was the go between for Underwood and the Contractor during the project. There were separate checks for the separate items. Commissioner Bill Murphy noted the part within the contract which states “WHEREAS, the parties agree that the installation of Precinct’s would and related improvements will be most efficiently completed if Town acts as agent for both parties in managing their installation, such agency to be limited in scope and

duration as set forth below; and” It was noted that the Town acting as the agent for both is not feasible nor is it believed that the USDA will approve. Nathan Young noted “Precinct’s contribution toward meeting the Cost of the Project shall be a percentage of Town’s construction cost equal to the percentage of total water mains, sewer system, and storm drainage improvement costs represented by the water mains cost. –The percentage shall be applied to the construction of the Project including common construction, engineering, legal and administrative costs, site preparation, site and easement acquisitions for easements that include any of Precinct’s Mains or directly benefit the Precinct’s Improvements, but not otherwise, and such other items of costs as are reasonably related to the Project.” He believes reads the cost is more of a percentage of cost than the sewage mains. Basing the percentage off of the cost is not a good practice. Bill Muprhy stated it needs to be two separate contracts, one for the Town and one for the Precinct. Nathan Young will reach out to Jordan regarding the Town to be the lead agent for the Precinct and two separate contracts are needed. The only things which need to be the same is a contingency on each contract for the other contract. Nathan Young will contact Jordan and schedule a meeting with the Commissioners for next week to discuss the contract.

3. Test Well Drilling Progress: Commissioner Bill Murphy reported the test drilling has begun and one was done to the north of Well #3 and were doing one between Well #1 and Well #3. They will be doing two more out in the field closer to the road and they may do a third one. They also did one in the other field. Nathan Yooung reported Chris Berg called him and stated at the end of the test drilling the Precinct will have available how much each projected gallons per minute of water and water quality. A brief discussion took place regarding the test well close to the road being done as a monitoring location and potential if everything else fails. Nathan Young also reported that Greg Smith is no longer with the company so Hunter and Katlyn are now on the project.
4. Commercial Street Abandoned Valve Removal: Commission Bill Murphy reported the owner at 37 Commercial Street has quite a bit of frontage and in the front is a valve. The valve was used to manage water flow some how but it is unknown if it is active or not. Commissioner Frank Dineen explained it is a Post Indicating Valve (PIV) for fire. Commissioner Bill Murphy noted there is nothing in the records which show if it is live or not. There is a drawing but no notations. The customer would like it removed if possible as it is in the middle of his frontage. A brief discussion took place regarding removing it and blank flange it to avoid leaks going forward. It will take exploration to see if it is live or not. The Commissioner agreed that exploration is necessary.

5. DOT Water for Basin Cleaning: Commissioner Bill Murphy reported the meter is on across the street and DOT is now getting water for basin cleaning. The meter reading will be for water loss.
6. Franklin Savings Information Request: Nathan Young reported Franklin Savings Bank is in need of the audit which should be all set now. They want a budget for the project, which should be on one of the slides with some information from Underwood. Nathan Young will speak with Dan regarding the project budget. They also need the Letter of Commitment which the Precinct is waiting on.
7. TOB ROW Letter: Commissioner Bill Murphy reported the Precinct received the Right-of-Way Letter from the Town of Boscawen. So that is all set and good to go.
8. Water Street Paving: Commissioner Bill Murphy reported at the DOT meeting for Water Street Paving, which for the Precinct consists of 7 to 8 valves. They will be going all the way up Water Street to Rte. 127.
9. Brush Removal: Commissioner Frank Dineen reported himself and Commissioner Ted Merrow looked at the brush removal issue. 4 to 5 feet around needs to be done and can be done relatively easily with hand equipment.
10. Jeff Review for Christopher Knight ROW: Nathan Young reported Jeff has been caught in Jury Duty so he has not been able to respond. He is now released and will look at the Chris Knight Right-of-Way.
11. Credit Card: Nathan Young reported the credit card is in for Commissioner Ted Merrow. Both cards will be kept and will be in the safe. The pin will stay the same as what was sent and will also be stored in the safe.
12. Grant Disbursement \$15,222.68 (22nd): Cheryl Mitchell reported she has not had a chance to log on and find out the status. She will log on and check in the morning and let Nathan Young know.
13. Backflow Reports: Commissioner Bill Murphy reported there were not too many that failed. Nathan Young will check with New England backflow to see if they are automatically retested or what the process is. Nathan Young also reported there was another bill from New England Backflow and a folder which he could not open. He emailed back and is waiting for a response to have it sent a different way. A brief discussion took place regarding customers not being allowed to remove themselves from the backflow report and can only be removed with a letter from the Precinct. Any that has been removed from the customers must be added back on.

14. FEMA/HSEM: Nathan Young reported the Precinct does not have enough documentation to show that it was involved enough in the Town's Hazard Mitigation Plan in order for the Precinct to be included in it. Therefore, Denna from Homeland Security has been helpful and between her and her contacts with FEMA the suggestion as to what the Precinct can do to rectify the situation actually works. The suggestion is to create an annex for the Precinct to add on to the Town's Hazard Mitigation Plan. In order for this to happen the Town has to agree to it. Nathan Young spoke with the Chief today and explained the situation to him. It was made clear that Homeland Security indicated there would be a cost to the town. If there is a cost to the Town the bill can be passed on to the Precinct. Most Town Hazard Mitigation Plans cost around \$12,000 by the time they are done. Therefore, an annex should cost between \$3,000 to \$5,000 to complete. The annex makes the Precinct qualify for the Generator Grant. It also will allow for qualification for future grants. Additionally, a discussion with Denna took place regarding how long the generator could hold out before replacement. FEMA does have a hardship where they will give you 12 months to complete said tasks after the awarding of the grant and it will do disbursements within that timeframe. Stephanie is the lead on the Town's for being a consultant and is still the contact person and she is familiar with producing the annex. The Chief does not see an issue with the annex beside the cost but where the Precinct is willing to cover the cost there should be no issue. A meeting between the Precinct, FEMA, HSEM, and Stephanie to lay out what will be done should be held. There was also a question if FEMA would consider replacement of both generators, noting that the Booster Station Generator may not be critical enough. It was also noted that Homeland Security is the applicant and the Precinct is the sub applicant. Also, now that there is an open conversation and things are being timely submitted, there is no due date. Lastly, they want proof from the Precinct that there are 1244 connections 3100 to 3700 people, which were signed and sent to them in response. Nathan Young will pursue the annex with the Town with the Commissioners approval.
15. Net Metering: Nathan Young explained that the Precinct entered into a 40-year contract with Bryor Hydro which allows them to utilize the Precinct's renewal energy credits from the government and they then give money to the Precinct for letting them make money off the Precincts credits. Averages 3,000 to 3,500 dollars a year as income to the Precinct.
16. Meter Reading Equipment/Licensing: Nathan Young reported he obtained some information and more information is needed. First does the Precinct currently pay \$4,000-\$4,700 yearly for the meter reader for the application (Auto Read Software Report). Chery Mitchell reported she does not believe so. Nathan Young noted it may be billed through Pennichuck. A discussion took place regarding this issue.

Nathan Young will speak with Sarah at Pennichuck. Core and Main explained to use the new software an android table is needed. The only time a cell contract would be needed is if you want to see it while it is actually being read while the individual is taking it. It can just be uploaded when it gets back to the office. The unit and software that receives the transponders is going to change from a software base to a cloud base. A brief discussion took place regarding the equipment. More information will be available at the next meeting.

17. LSLI Update: Nathan Young reported there are multiple tabs and some are who has updated the report when it was updated, and other things which need to be filled out. All of them have been filled out now by him. He also took off some things and the explanation was put on. He changed piping material, the reason why the piping material has been changed, changing the date if it was incorrect according to the Precinct and the customer side. There is also a lead fitting line which needs to be updated. Making the appropriate changes it brought the number down to 343 unknowns. The Commissioners need to look at the information and start to determine where the pot holing needs to begin. A discussion took place regarding Pennichuck reporting directly to the Commissioners with any information they can obtain during their work on the water system. Focus needs to be taken to look for someone to dig. Commissioner Bill Murphy suggested Gelinas and see how much he would want per connection to compare the figure with the cost of a vac truck. A discussion took place regarding costs for digging and a vac truck difference.
18. .gov: Nathan Young reported he had a meeting today and it should be in place soon. The meeting who are selling Microsoft were told a yearly payment would be good and it was processed today. The guy from Overwatch needs to be contacted with the 1-time password and then he can get everything setup. Once it is setup on his end he will bring it to the Precinct and teach everything. A brief discussion took place regarding the .gov.

Long-term Projects:

1. LGWP Well Height: Tabled
2. Cross Connect Concord: Tabled
3. Disconnects: Tabled
4. Well #4: Tabled
5. Corrosion Building Generator: Tabled
6. Commercial Street Right of Way: Tabled

7. Leak Detection: Tabled

Meeting Closed

Motion to Close the Meeting by Commissioner Bill Murphy. Seconded by Commissioner Frank Dineen. Passed unanimously. The meeting was adjourned at 6:44 p.m. by Commissioner Bill Murphy, Chair.

Next Meetings:

The Next Regular Meeting Penacook/Boscawen Water Precinct, 9 Woodbury Lane, Boscawen, NH on June 10, 2026, at 5:30 p.m.

Minutes submitted by: Lauren Hargrave, Recording Clerk on June 2, 2026

Minutes approved by: _____ /s/ _____ on June 10, 2026

_____ /s/ _____ on June 10, 2026

_____ /s/ _____ on June 10, 2026